

**2023**  
**Monthly Dates and Cut offs**

JANUARY						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2 H	3	4	5	6	7
8	9	10	11	12	13 X	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 1				

FEBRUARY						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 X	16	17	18
19	20 H	21	22	23	24	25
26	27	28 2				

MARCH						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 X	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 3	

APRIL						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7 H	8
9	10	11	12	13	14 X	15
16	17	18	19	20	21	22
23	24	25	26	27	28 4	29
30						

MAY						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 X	16	17	18	19	20
21	22 H	23	24	25	26	27
28	29	30	31 5			

JUNE						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15 X	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 6	

JULY						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3 H	4	5	6	7	8
9	10	11	12	13	14 X	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 7					

AUGUST						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7 H	8	9	10	11	12
13	14	15 X	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 8		

SEPTEMBER						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4 H	5	6	7	8	9
10	11	12	13	14	15 X	16
17	18	19	20	21	22	23
24	25	26	27	28	29 9	30

OCTOBER						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9 H	10	11	12	13 X	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 10				

NOVEMBER						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 X	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 11		

DECEMBER						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1 X	2
3	4	5	6 ***	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 H	26 H	27	28	29 12	30
31						

X Cut off at 4:00 PM  
X Early cut off at 4:00 PM  
H Holiday  
\*\*\* Last Request for 2023 Off Cycles at Noon  
  Pay Day  
1-12 Pay period