

# Need financial information on closed research projects?

Financial information is always available even if the research project is closed. Two reports can be used to generate the information you are looking for:

## 1. The Statement of Operations Research report

The screenshot displays the Queens University financial reporting interface. The top navigation bar includes 'Return to Operating Statement By Account - Statement of Operations Research (02:34:34 PM)' and 'Return to Report'. The main menu is open, showing 'Operating Statements' selected, with options for 'By Tree', 'By GL Code Pivot', 'By Account', and 'Transaction Details Revenue and Expense'. The 'By Account' option is highlighted, and a sub-menu shows 'Statement of Operations Research' selected. Below the menu, the report parameters are 'SETID = QUNIV - QUNIV | PROJECT = 300105 GCC 0773-05 - Project Spending Deadline 2016/05/31 (Closed)'. The main table displays financial data for various account categories: Grants, Staff, Contracted Services, and Furniture and Equipment. The table columns include ACCOUNT, ACCT DESCRIPTION, BUDGET TO DATE, Feb-2017 MONTH ACTUAL, PROJECT TO DATE ACTUAL, O/S COMMITMENTS, BUDGET BALANCE WITH COMMITMENTS, and PROJECT FAV/UNFAV VS BUDGET.

ACCOUNT	ACCT DESCRIPTION	BUDGET TO DATE	Feb-2017 MONTH ACTUAL	PROJECT TO DATE ACTUAL	O/S COMMITMENTS	BUDGET BALANCE WITH COMMITMENTS	PROJECT FAV/UNFAV VS BUDGET
<b>Grants</b>							
400120	Fed.Gov't-Other	50,000	0	50,000	0	0	
	<b>Subtotal</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>
	<b>Total Revenues</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Staff</b>							
503000	BUD-Admin Prof &...	20,000	0	0	0	20,000	
503001	Admin Prof & Tech...	0	0	20,000	0	-20,000	
	<b>Subtotal</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>
	<b>Total Labour</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Contracted Services</b>							
623000	BUD-Contracted Se...	10,000	0	0	0	10,000	
623001	External Contract S...	0	0	5,000	0	-5,000	
	<b>Subtotal</b>	<b>10,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>50% F</b>
<b>Furniture and Equipment</b>							
612000	BUD-Furn & Equip...	1,000	0	0	0	1,000	
	<b>Subtotal</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>100% F</b>

## 2. The Transaction Detail Revenue and Expense report

Queens UNIVERSITY

Return to **Operating Statement By Account - Statement of Operations Research** (02:34:34 PM) Return to Report

Operating Statements | Non Research Reports | Research Reports | Drill Down Pages | Help

By Tree | **By Account** | Statement of Operations Research

By GL Code Pivot | Help | + More

By Account

Transaction Details Revenue and Expense | Lookup | Actuals

SETID = QUNIV - QUNIV | PROJECT = 300105 GCC 0773-05 - Project S

ACCOUNT	ACCT DESCRIPTION	BUDGET TO DATE	Feb-2017 MONTH ACTUAL	DATE ACTUAL	COMMITMENTS	BUDGET BALANCE WITH COMMITMENTS	PROJECT FAV/UNFAV VS BUDGET
<b>Grants</b>							
400120	Fed.Gov't-Other	50,000	0	50,000	0	0	
	<b>Subtotal</b>	50,000	0	50,000	0	0	0%
	<b>Total Revenues</b>	50,000	0	50,000	0	0	0%
<b>Staff</b>							
503000	BUD-Admin Prof &...	20,000	0	0	0	20,000	
503001	Admin Prof & Tech...	0	0	20,000	0	-20,000	
	<b>Subtotal</b>	20,000	0	20,000	0	0	0%
	<b>Total Labour</b>	20,000	0	20,000	0	0	0%
<b>Contracted Services</b>							
623000	BUD-Contracted Se...	10,000	0	0	0	10,000	
623001	External Contract S...	0	0	5,000	0	-5,000	
	<b>Subtotal</b>	10,000	0	5,000	0	5,000	50% F
<b>Furniture and Equipment</b>							
612000	BUD-Furn & Equip...	1,000	0	0	0	1,000	
	<b>Subtotal</b>	1,000	0	0	0	1,000	100% F
<b>GAIN LOSS FX</b>							
642001	RESTRICTED: Gain/...	0	0	689	0	-689	
	<b>Subtotal</b>	0	0	689	0	-689	0% H

Return To Menu

millennium

With both reports, the current period can be entered and all historic transactions will be summarized (in the Statement of Operations Research report) or displayed (in the Transaction Detail Revenue and Expense report).

If transactions related to a particular period are required, the Transaction Detail Revenue and Expense report allows for a beginning and end date for the report.

If a cumulative report is required, the Statement of Operations Research report will return all inception-to-date information for the ending period selected.

Need more information? See our [Training Materials](#).