

DEPARTMENT OF FRENCH STUDIES:

Non-Credit Course Registration Form

PART 1: Course List (please select your choice)

- French Conversation for Beginners
- French Conversation for Intermediate Speakers
- French Conversation for Advanced Speakers
- Intermediate/Advanced French in the Workplace
- Intermediate/Advanced French for Travelers
- Let's Talk! Brown Bag Lunch (NB reduced hours - cost \$90)

N.B. Certificates of Completion may be offered to those having completed a minimum of 70% of their course (not applicable to all courses, see [course descriptions](#) for more information).

Course descriptions and [schedule](#) can be found on our website at www.queensu.ca/french/frenchcentre.

PART 2: Contact Information (* required)

* Last name: _____ * First Name: _____

* Street Address: _____

* Apt. #: _____ * P.O. Box: _____

* City: _____ * Province/State: _____

* Postal/Zip Code: _____ * Country: _____

* Email Address: _____

* Phone Number: _____

PART 3: Please answer the following questions: (*required)

1. * Are you a Queen's University student or staff member?
 No
 Yes, I am a Queen's student
 Yes, I am a Queen's staff member
2. * Have you had any contact with the French language? _____
3. * If yes, for how many years? In what context? _____
4. * How did you find out about this course? _____
5. * What is your first language? _____
6. * What is your reason for taking this course? _____

PART 4: Payment Information (*required)

Fee: \$210 (unless otherwise indicated), *including a required non-refundable deposit of \$20.*
Course offered subject to enrolment. Enrollment is limited.

*** Choose your method of payment submitted in person or by mail:**

We do not accept debit or credit cards.

_____ Cheque (made payable to *Queen's University*)

_____ Cash

N.B. THERE ARE NO REFUNDS AFTER THE END OF THE 2ND WEEK OF CLASSES UNLESS THE COURSE IS CANCELLED BY THE DEPARTMENT OF FRENCH STUDIES.

ATTENTION QUEEN'S STAFF!

You may qualify for the Tuition Assistance Program through Queen's Human Resources (HR) with your payment receipt and certificate of completion from the Department of French Studies (applicable to French conversation courses only - excluding Brown Bag Lunch). HR provides this support from September to September to a maximum of \$400 per year. For more information, visit their website at: <http://www.queensu.ca/humanresources/policies/tuition-assistance>