

SURP STUDENT CHECKLIST

(Coursework Only Option Students)

This checklist of SURP requirements must be completed by the student before SURP will submit Completion Form to Graduate School.

Name: _____

1. All courses for degree requirements completed with passing grade
2. All outstanding debts to SURP paid.
3. Return of all materials signed out from SURP Report/Thesis Library
4. Non-Queen's mailing and e-mail addresses submitted to GPPL Main Office
5. Return of all SURP keys to receive your cash deposit back
6. Convocation Plans – Attending current convocation
Attending next convocation
7. Completed checklist submission to GPPL Main Office for student file.