

Instructions for Mac

- 1) Download the following driver:

http://www.support.xerox.com/support/workcentre-7545-7556/downloads/enus.html?associatedProduct=XRIP_WC7525_base&operatingSystem=macosx1011&fileLanguage=en

MAKE SURE TO SELECT YOUR APPROPRIATE OPERATING SYSTEM FROM THE DROP DOWN MENU. If you're uncertain what it is, click on the Apple in the menu bar, and select About This Mac.

- 2) Open the Installer and follow the instructions.
- 3) If it can't automatically find the printer, click on the next button and Enter the IP Address:
130.15.134.75
- 4) Follow the remaining instructions from the installer
- 5) Follow the remaining instructions below for Microsoft Word and/or Adobe Reader

Microsoft Word & PDF

- 1) Open a Word document
- 2) Click on "File", then "Print"
- 3) Click the "Printer" dropdown menu
- 4) Select the "R75" printer
- 5) Click the "Copies & Pages" dropdown menu
- 6) Click on "Xerox Features"
- 7) Change the "Job Type" to "Secure Print"**
- 8) Enter your 4-digit USER ID
- 9) Click the "Paper/Output" dropdown menu
- 10) Click on "Advanced"
- 11) Click on "Accounting"
- 12) Change the "Accounting System" to "Xerox Standard Accounting"**
- 13) Enter your 4 Digit USER ID for both Default User and Account Name**
- 14) Hit OK
- 15) Click the "Presets" dropdown menu**
- 16) Click on "Save Current Settings as a Preset"**
- 17) Enter a name and hit OK**