

## PhD Degree Checklist

**Student:**

**Supervisor:**

Requirement	Timing	Completion Date	Complete
<b>YEAR 1</b>			
GNDS 801: Theories in Gender Studies	Fall term		<input type="checkbox"/>
GNDS 802: Methodologies in Gender Studies	Fall term		<input type="checkbox"/>
GNDS 815 Proseminar: Professional Development in GNDS	Fall & Winter term		<input type="checkbox"/>
GNDS 903: Applications of Gender Studies	Winter term		<input type="checkbox"/>
One elective course (3.0)	Winter term		<input type="checkbox"/>
Submit syllabus draft for feedback	Winter term		<input type="checkbox"/>
Prepare plan for practicum	Winter term		<input type="checkbox"/>
Revise plan for practicum	Spring/Summer term		<input type="checkbox"/>
Confirm supervisory committee	No later than June 30		<input type="checkbox"/>
Obtain approval of syllabus	No later than June 30		<input type="checkbox"/>
Submit final practicum proposal for approval	No later than August 1		<input type="checkbox"/>
Submit revised syllabus for approval (if necessary)	No later than August 15		<input type="checkbox"/>

Requirement	Timing	Completion Date	Complete
<b>YEAR 2</b>			
Submit final approved Syllabus, the final approved GNDS 950 Proposal, and the Research to Applications Plan written in GNDS 903 to Supervisory Committee	Two weeks before First Supervisory Committee		<input type="checkbox"/>
First Supervisory Committee Meeting	No later than September 30		<input type="checkbox"/>
GNDS 950: PhD Practicum	Fall term		<input type="checkbox"/>
Prepare first draft of dissertation proposal	Fall term		<input type="checkbox"/>
Submit practicum report	End of practicum		<input type="checkbox"/>
Submit dissertation proposal draft for feedback	January		<input type="checkbox"/>
Revise dissertation proposal	Winter term		<input type="checkbox"/>
Submit final dissertation proposal	At least two weeks prior to the defense		<input type="checkbox"/>
Defend dissertation proposal	Spring term		<input type="checkbox"/>
<b>YEAR 3</b>			
Conduct original research and prepare written components of the dissertation	All year		<input type="checkbox"/>
[Manuscript or Portfolio dissertation] Submit first chapter/component	Winter		<input type="checkbox"/>
[Manuscript or Portfolio dissertation] Submit second chapter/component	Spring/Summer		<input type="checkbox"/>

Requirement	Timing	Completion Date	Complete
<b>YEAR 4</b>			
Conduct original research and prepare written components of the dissertation	Fall and Winter		<input type="checkbox"/>
[Manuscript or Portfolio dissertation] Submit third chapter/component	Fall		<input type="checkbox"/>
[Monograph dissertation] Submit rough draft of dissertation	Fall		<input type="checkbox"/>
Confirm Dissertation Examining Committee	Winter		<input type="checkbox"/>
Submit complete dissertation to supervisor	Winter		<input type="checkbox"/>
Submit dissertation to Dissertation Evaluating Committee and SGS	No less than 25 working days prior to the defence		<input type="checkbox"/>
Defend dissertation	Spring/Summer		<input type="checkbox"/>