APPENDIX 4

GRADUATE DEGREE PROGRAM REVISION
FACULTY OF LAW GRADUATE COMMITTEE
SCHOOL OF GRADUATE STUDIES AND POSTDOCTORAL AFFAIRS
Curriculum Submission

DEGREE PROGRAM:
Submission Contact

Name:

Phone #:

Email:

Date:

Signature of Associate Dean (Graduate Studies and Research): __________________________

Program revision documentation should be submitted for approval whenever a course
addition, course deletion or course revision affects the graduate degree program requirements
OR whenever a minor change to the current degree program requirements is proposed.

For EACH program revision, COMPLETE SECTIONS 1 through 5:

1. Description of Change: Indicate the degree program and/or SGSPA Calendar section to
   be revised.

2. Rationale: Provide a detailed justification explaining the proposed change(s).

3. Calendar copy: This is the text that will appear in the SGSPA Calendar. Provide the
   revised text with revisions in bold.

4. Timing: Please provide dates when these changes will come into effect. Describe how
   you will ensure that students who began their programs before this change will be
   allowed to continue in their programs (grandparenting arrangements).

5. Resources: If these changes will affect specific resource requirements in terms of rooms,
   equipment, computers, TAs, etc., please provide details. Will any new funds be required
   for these changes? If so, how will these costs be covered? Please include any relevant
   correspondence.

FOR OFFICE USE ONLY:

Date of approval by Faculty of Law Graduate Committee: ______________________________

Date of approval at GSEC: ______________________________________