

Appendix V

Promotion to the Doctoral Degree Program without completion of the Master's program

It is to be emphasized that acceleration of a student into a Ph.D. program without completing the Master's program should be reserved for exceptional students. Promotion into a doctoral program without completing the Master's thesis is reserved for students who meet the following criteria:

1. Must have been registered full time for at least two terms and normally before completing five terms in a Master's program at Queen's University.
2. Must have completed at least three courses towards the Master's degree requirement, or equivalent. For students who have taken less than three courses for reasons beyond their control, but are otherwise good candidates for promotion, the final year of undergraduate studies will be taken into consideration.
3. Must have an overall first class average (A-) in graduate courses completed.
4. Should have an undergraduate honours degree with a minimum overall average of B.
5. Must have a documented commitment from the proposed Ph.D. supervisor of financial support for the first year of the doctoral program, as well as an indication that there is a current Master's project that has the potential to be developed into a Ph.D. research project/dissertation.
6. Must meet departmental or program criteria for demonstrating promise and ability at research, which must be supported by documentation. Examples of evidence of research ability and/or potential could be:
 - publications (conference or journal)
 - undergraduate research experience
 - letter(s) of support from current supervisor and/or graduate course instructors

The request for promotion must be submitted at least 2 weeks prior to the last business day of the first term in which the Ph.D. program will commence (2 weeks prior to January 31 for Winter term, 2 weeks prior to May 31 for Summer term, 2 weeks prior to September 30 for Fall term). The Associate Dean of Graduate Studies and Research in Education shall review the application.

If the case is evidently straightforward, it can be approved by the Associate Dean of Graduate Studies and Research in Education. If he/she accepts the candidate, the file is sent to the School of Graduate Studies for approval. If approved the School of Graduate Studies will notify the student and the Associate Dean of Graduate Studies and Research in Education. The Chair of Graduate Studies and Research committee shall report the promotion to the GS&R committee and to Faculty Board.

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If the Associate Dean is in doubt about the candidate's acceptability, the application for promotion shall be referred to the next GS&R meeting.

Note: Students admitted to a doctoral program through promotion may revert to the master's program within the same department/program in exceptional circumstances and with the approval of the supervisor(s), the department/program and the School of Graduate Studies.