APPENDIX 1

GRADUATE COURSE ADDITION
FACULTY OF LAW GRADUATE COMMITTEE
SCHOOL OF GRADUATE STUDIES
Curriculum Submission

COURSE CODE/NUMBER:

Submission Contact   Name:

                 Phone #:

                 Email:

                 Date:

Signature of Associate Dean (Graduate Studies and Research): _____

PART A: PLEASE COMPLETE THE FOLLOWING SECTION:
Insert the proposed *Calendar* description of the new course in the box below, and delete the example provided.
EXAMPLE:

(1a)   **(2)**   **(1b)**
ECON-853*   3.0   Applied Econometrics
This course is an introduction to graduate level time series econometrics. The goal of the course is to provide a foundation in core time series methods that will permit students to undertake serious empirical work or pursue more advanced theoretical modeling. The course focuses on time series methods that have become popular and widely used in economics, and economic examples will often be used as motivation. (3)
PREREQUISITE: ECON-852* or equivalent. (4)
EXCLUSION: Students who take ECON-953* for credit cannot take ECON-853* for credit.(5)

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1. Course number (1a) and title (1b): The number chosen for this course should not have been used in the past 5 years. In order to fit on the student transcript, the course title must be no longer than 30 characters, including spaces.

2. Weight (e.g. 3.0, 6.0 credit units): The course weight must be consistent with the course content.

3. *Calendar* description: This is the description that will appear in the School of Graduate Studies *Calendar*. The maximum length for a *Calendar* description is 350 characters (3a). Remember to include any ancillary fees that will be borne by the student (3b). If none, omit.

4. Prerequisites: Please list prerequisites; if none, omit.

5. Exclusions: List courses with sufficient content overlap, not only in your program, but also in other programs. It is the responsibility of the program creating a new course to contact other programs that may offer courses with similar content in order to make this assessment. If none, omit.

PART B: Comment on the following, as they apply to the new graduate course. If they do not apply, indicate "not applicable N/A".

6. Application: Explain how this course will fit into the degree program requirements. Is this course intended as a requirement or an elective?   If this course is to be included in an existing degree program, please submit a *Program Revisions* form as well.

7. Impact (if any) on other courses in your department or program: If the new course will have any impact on other courses offered by your department or program, indicate which courses may be affected, i.e., the course should be added as an exclusion to an existing course, the prerequisites for other courses should change to include the new course, etc. Indicate the changes required.

8. Impact (if any) on other Departments/Programs:
   a) If the new course will have any impact on programs offered by other graduate departments/programs, please indicate which programs may be affected by this new course, i.e., the course content might overlap with courses offered by another program, course prerequisites may be affected etc..

   b) Please indicate which departments/programs have been contacted.

9. Timing of Offering: Will this course be offered regularly? Annually? In alternate years? When will it first be offered?

10. Staffing: Provide faculty/staff information for the coming year and foreseeable future.

11. Resources: Provide details of specific resource requirements in terms of rooms, equipment, computers, TAs, etc. Will any new funds be required for this course? If so, how will these costs be covered? Please include any relevant correspondence.

FOR OFFICE USE ONLY:

Date of approval by Faculty of Law Graduate Committee: _____

Date of approval at GSEC: _____