SCHOOL OF GRADUATE STUDIES AND POSTDOCTORAL AFFAIRS (SGSPA)
R.S. McLAUGHLIN and FRANKLIN AND HELENE BRACKEN FELLOWSHIPS
TERMS AND CONDITIONS 2025-2026

1. R.S. McLaughlin Fellowships and Franklin and Helene Bracken Fellowships (McLaughlin/Bracken Fellowships) are awarded annually on the recommendation of a Department, Program, School or Faculty to the SGSPA. McLaughlin/Bracken Fellowships are awarded to eligible Master's and Doctoral students in all fields in graduate programs in the SGSPA.

2. McLaughlin/Bracken Fellowships are OSOTF awards, which means the awards can only be held by Ontario residents. An Ontario resident is deemed to be a student who is a Canadian citizen or permanent resident of Canada who resides in the Province of Ontario by virtue of his/her registration status as a full-time or part-time on-campus student at the undergraduate or post-graduate level. Holders of McLaughlin/Bracken Fellowships **must be residents of Ontario, under this definition.** All McLaughlin/Bracken Fellowship awardees must return a "Statement of Ontario Residency" form to the SGSPA before they can claim the first installment of the award. This form may be found on the SGSPA website.

3. The maximum value of the McLaughlin/Bracken Fellowships is $10,000 normally dispersed in three instalments of $3,400 in September, $3,400.00 in January, and $3,200.00 in April or May. Holders of McLaughlin/Bracken Fellowships who are funding eligible for **less than** three terms of the current academic session, because of the initial start date of their current graduate program, (see #8 below) will receive a maximum of $5,000.00 per term of eligibility.

4. Holders of McLaughlin/Bracken Fellowships are eligible for a maximum of $10,000 from any additional internal funding from the SGSPA, excluding Queen's Graduate Awards (QGAs). However, they may not hold any other SGSPA Other Named Fellowship of $10,000 or more at the same time as an R.S. McLaughlin Fellowship or a Franklin and Helene Bracken Fellowship.

5. Students may NOT hold a McLaughlin/Bracken Fellowship at the same time as a major external scholarship, such as (but not limited to) scholarships awarded by NSERC, SSHRC, CIHR, OGS, QEII-GSST or OTS. If a student receives any of these or any other major external award, the McLaughlin/Bracken Fellowship will be revoked. It is the student's responsibility to notify the SGSPA if they receive an external award.

6. McLaughlin/Bracken Fellowship holders must be registered as full time Master's or Doctoral students. If study status changes to part-time, the award will be cancelled. McLaughlin/Bracken Fellowships will be paid to full-time **off campus** students only if the appropriate Department/Program and the SGSPA have approved this study status.

7. Students beyond the second year of Master's studies, and, students beyond the fourth year of Doctoral studies, are not eligible for this funding.

8. If a fellowship instalment is issued to a student who is subsequently determined to be ineligible to receive that instalment, that instalment must be refunded. It is the student's responsibility to return the installment as soon as possible. Students should be aware that to reclaim the installment, the SGSPA will cancel or reverse any direct deposit transaction

through the student's fees account. If the SGSPA cancels or reverses a direct deposit transaction, the SGSPA shall inform the student that this action has been taken. If the transaction cannot be cancelled or reversed, it is the student's responsibility to repay the award or award instalment as soon as possible.

9. The usual start date of any award is September of the academic year. However, the start date may be commensurate with the start date of a degree program ie. September, January, or May. The total amount of the award will be pro-rated to reflect the actual start date, and the length of remainder of academic year.

10. All awards (awards, scholarships, fellowships, prizes, etc.) have to be reported appropriately to the Canada Revenue Agency (CRA). In most cases, scholarships, fellowships, and/or bursaries are not taxable, if the recipient was enrolled as a student in a program that entitles the person to claim the education amount on tax information, as defined by CRA. More information on this topic may be found at CRA's website, https://www.canada.ca/en/revenue-agency/services/forms-publications/publications/p105/p105-students-income-tax.html.
In some rare circumstances (outlined on CRA's website), this award or portions of it may be taxed. Tax is not deducted from the award by the SGSPA or Queen's University.

11. McLaughlin/Bracken Fellowship holders are restricted to ten hours per week for Teaching Assistantships.

12. McLaughlin/Bracken Fellowships are *not renewable* but are awarded annually based on eligibility, availability, and departmental/program recommendation.

13. The amount of the award will be adjusted accordingly and/or cancelled if a student withdraws from their degree program during the tenure of award. In most cases, students who withdraw must repay any or all of the term's award payment, based on the date of withdrawal.

14. McLaughlin/Bracken Fellowships are *not transferable* from one department/program to another. The McLaughlin/Bracken Fellowship can only be held in the Department/Program that initially recommended the student for this funding.

15. The McLaughlin/Bracken Fellowship may constitute a portion of guaranteed financial support within a department/program.