# CONTACT

**Position:** Queen’s University – History Student Intern  
**Type of Organization:** Beyond Classrooms Kingston  
**Location:** Kingston  
**Contact:**  
**Email/Phone:** David Melhorn-Boe, Program Coordinator  
**Mail:** Beyond Classrooms Kingston  
**Website:** Beyond Classrooms Kingston

### DESCRIPTION

**ABOUT BEYOND CLASSROOMS KINGSTON**

Beyond Classrooms Kingston (BCK) is a non-profit charity that facilitates moving elementary teachers and their students into community museums and sites for an entire week. The site becomes an extension of the teacher’s classroom and a catalyst for inquiry-based learning. Working alongside experts and the BCK Coordinator, the teacher designs and implements a program that allows students to slow down their learning, look closely, and reflect through journal writing. Learning in an authentic setting promotes critical thinking and helps foster understandings of cultural awareness, civic pride, community responsibility, and stewardship. Learn more about BCK’s unique approach to student learning in cultural settings on our [website](www.beyondclassrooms.ca).

### PLACEMENT DESCRIPTION

BCK has identified a need to introduce its regular programming (described above) to elementary teachers who have not yet experienced it through two loaned Museum Inquiry Kits (Primary-Junior and Intermediate) that provide inquiry-based sampler modules related to a number of our partner cultural heritage sites in Kingston. These Kits are also intended to serve rural and remote classrooms where transportation costs constitute a barrier to engagement with week-long on-site programming. BCK is seeking a student intern to assist with research into and creation of activities for the Intermediate Museum Inquiry Kit, and/or to assist with the piloting of the Primary-Junior Kit in one or two Kingston elementary schools this fall.

The student intern will work under the supervision of the Program Coordinator and/or BCK Program Committee Chair and will receive orientation during the first week of placement. The intern will participate in, at minimum, bi-weekly (online) meetings with the BCK Chair/Coordinator. Every effort will be made to ensure that the intern is assigned worthwhile tasks that provide transferrable skills and mentorship.

### ROLE AND RESPONSIBILITIES

Tasks may include:

- Work with BCK to learn more about the museum education kit project, its goals and audiences
- Research and write scripts for brief educational videos which can be used to teach elementary students about important cultural heritage stories and history from Kingston’s cultural heritage sites
- Assist in designing activities that can be used to accompany videos to help bring history alive in elementary classrooms
- Assist in creation of videos or designing print materials for the kits
- Assist in creating evaluation tools which can be used to measure the impact of the museum education kit activities
- Assist one or two elementary classroom teachers in piloting the Primary-Junior Kit

### PREFERRED SKILLS AND ABILITIES

Students will ideally have an interest in and experience with museum education/interpretation. A familiarity with ON curriculum and elementary education is a benefit. Students should be capable of working remotely and independently (with regular communication with the BCK supervisor) and be proficient in using technology to communicate remotely. Written/oral French language proficiency is beneficial but not required. Interest and experience in video production or graphic design is beneficial but not required.