

Museum Operations & Programs Intern

Canadian Museum of Health Care

A Queen's University Department of History Partnership Opportunity

Ever wondered what it's actually like to run a museum?

This isn't a "make coffee and file paperwork" internship. At the Canadian Museum of Health Care — Canada's *only* national museum dedicated to the history of health care — you'll get an inside look at how a national cultural institution really operates, working directly alongside the Director on everything from visitor experience to special events to strategic projects.

Home to a collection of 40,000+ artifacts and located steps from Queen's campus at 32 George Street, this is hands-on public history in action — not case studies, the real thing.

About the Museum:

The Canadian Museum of Health Care (legally the Museum of Health Care at Kingston) is Canada's only national museum dedicated entirely to the history of health care. With a collection of over 40,000 artifacts spanning centuries of medical, nursing, and health care history, the museum tells the story of how care has been given and received in Canada — from early medical instruments to the evolution of hospitals and public health. Located in the heart of Kingston at 32 George Street, the museum is a small but mighty institution, deeply connected to the city's rich medical and educational history, including its ties to Queen's University and Kingston General Hospital.

A rare fall opportunity:

We're one of only three museums in Kingston open through the fall season — which means this internship offers a genuinely rare chance to actually work in a museum and engage with real visitors during the fall term, when most museum-adjacent opportunities have gone quiet.

Tasks and Responsibilities

- Bring history to life for visitors through tours and front-of-house engagement
- Help pull off our fall events including our Halloween event, accessibility workshop, and Homecoming programming — the kind of high-energy, high-visibility events that are genuinely fun to work on
- Assist with the delivery of education programs in the museum and community programs out in Kingston
- Assist with the museum's communications through content development, member communications, and newsletters
- Get a front-row seat to museum administration by assisting the Director

Make it yours:

Depending on your interests, you can also dive into:

- Museum administration & operations
- Collection management work
- Social media & marketing design
- Research into medical history

What we're looking for:

- **Must be able to work onsite** — this is an in-person, hands-on role at the museum
- Strong customer service and public engagement skills — you're comfortable talking to strangers, leading a tour, and thinking on your feet
- Reliability, initiative, and a genuine interest in history and community programming
- Strong interest in the museum and its mandate
- Ability to work independently and in a team
- French language skills are an asset, not a requirement

Why this internship stands out:

- One of the only museums open and active in the fall — real visitors, real programming, no off-season
- Direct mentorship from the museum's experienced staff members
- Real responsibility, real events, real impact — your work will be visible and it will matter
- A resume line that's genuinely distinctive: national museum, local roots, hands-on public history, small-team experience
- Flexibility to shape the role around what *you* want to learn

Ideal for: History, Museum Studies, or Public History students who want more than a passive internship — who want to leave with skills, stories, and a portfolio of real work.

Canadian Museum of Health Care

www.museumofhealthcare.ca