



## Position Summary

The Curatorial Internship position will include mentorship opportunities with the City of Kingston's Heritage Programming team, including the Manager, Heritage Programming, City Curator, and the City of Kingston Curators. This position provides access to multiple City of Kingston Heritage sites including Kingston City Hall National Historic Site, the PumpHouse Museum, the MacLachlan Woodworking Museum and the City of Kingston Civic Collection.

Interns are provided the ability to work at one or more of these sites, dependent on student preference for site placement and projects.

## Opportunities

- Assist with curatorial projects and exhibitions (2026 internship focus on Archaeology) through research, project planning, and general collections care and handling.
- Work alongside the curatorial team to update tours and plaques of various historic downtown Kingston locations.
- Training and mentorship will be provided at every turn!
- See the project cycle in action as you move from idea to execution to evaluation. Contribute your own ideas while remaining current with historical research.

## Duties

- Collaborate effectively as part of a large team within the Heritage Services department;
- Research, writing and exhibition development;
- Adhere to Corporate Health & Safety protocols;
- Other duties as assigned;
- Placement hours to be determined upon placement start.

## Preferred Skills and Abilities

- Research, educational or public program delivery (or desire to gain experience in the area), public speaking;
- Bilingualism (English and French) highly desired; additional languages also welcome;
- Ability to multi-task, adapt to change, solve problems, work independently and be self-directed when needed is essential.