



## FRONTENAC COUNTY SCHOOLS MUSEUM

Queen's HIST 212 Fall 2024 - Cataloging Assistant

### **About**

The Frontenac County Schools Museum provides an authentic 1890s schoolroom experience and has a wide variety of artifacts on display, with activities for all ages. The mission of the Frontenac County Schools Museum is to deepen understanding of how education and life intersect in Ontario's past. The museum is in the beautiful, historic village of Barriefield. The museum is managed by the Curator and a team of dedicated volunteers.

### **The Project**

The Museum's collection consists of approximately 10 000 items, including objects, archival material, and photos from Frontenac County's one-room schools. Over the last five years, the Museum has been cataloguing books in the classroom. We are looking for an intern to assist with the inventory project and digitize selected books that are currently in storage but will be added to the Classroom. The books are currently organized by subject. The Intern will catalogue and digitize each book according to accepted museum standards and practices and will then add them to the classroom storage.

The project will be an opportunity for a student to gain hands-on experience of behind-the-scenes work at a small museum. The project will also allow the intern to enhance their critical thinking skills and gain an understanding of behind-the-scenes work in the cultural heritage sector.

The goal of this project is to move closer to completing the Museum's inventory, which will benefit the progress of the long-term goal of providing better overall management of the Museum's collection.

This internship will require on-site work at the Museum. The schedule will be made with the Curator at the beginning of the internship.