History 212: Experiential Learning in Historical Practice
Fall 2022 Internships

HIST 212 is being offered over the 12-week fall term (September 6 – December 5). Students will work part-time (8-10 hours/week) for their internship placement either in person or remotely, as indicated on the position descriptions below. HIST 212 is designed to replace one of your regular 3.0-unit courses, and therefore is equal to the same number of learning hours as a typical 200 level lecture course. Students are able to take four other courses in addition to HIST 212, if they want to maintain a five-course load for the Winter 2022 term. The flexible scheduling of these placements allows students to schedule their internship hours around their other courses, by consulting their placement supervisors. This is a fantastic way to gain work experience while earning academic credit!

Available Positions:
1. The Queen’s Quarterly
2. Archivaria (Editorial Assistant)
3. CFRC Queen’s Radio
4. The Journal of British Studies
5. Rise Up! Feminist Digital Archive
6. Murney Tower Museum (Museum Assistant)
7. The Frontenac County Schools Museum
8. W.D. Jordan Rare Books and Special Collections, Queen’s University Library
9. Beyond Classrooms Kingston (2 positions available)
10. The Royal Military College Museum (Collections Assistant)
11. The Royal Military College Museum (Programs Assistant)
12. The Royal Military College Museum (Cadet Collections Assistant)
13. The Royal Military College Museum (Social Media Assistant)
14. Marine Museum of the Great Lakes (Collections Assistant)
15. Marine Museum of the Great Lakes (Research Assistant)
16. Marine Museum of the Great Lakes (Programs and Communications


To learn more about these placements from previous interns, visit the HIST 212 Blog: https://experientiallearninginhistoricalpractice.wordpress.com/

Please do not contact our partners directly during the application process.
Email: jennifer.lucas@queensu.ca
1. The **Queen’s Quarterly**

We need an internship student capable of monitoring and creating content for the Quarterly's social media profile, collaborating with the editor on profile content and scoping out what will be required to host podcasts or short digital films/documentaries on the Quarterly website. As well, the intern will work closely with the editor on the art and practice of selecting submissions and editing for professional publication. A student with experience in digital publications (blogs, journals, magazines, etc.) would be a welcome addition to the team.

Requirements: This internship will be offered remotely. Students must have access to a computer, internet, and be willing to meet with their placement supervisor via video conferencing.

2. **Archivaria (Editorial Assistant)**

*Archivaria* is devoted to the scholarly investigation of archives in Canada and internationally. Archival thinkers, both practitioners and academics, publish in and read *Archivaria* as a central English-language forum for scholarly communication in the domain of archives. *Archivaria* is the most authoritative journal in its field in Canada and is recognized in the archival profession worldwide as a leading journal.

The editorial assistant will work alongside the General Editor and a graduate student helping with various bibliometric tasks pertaining to book and exhibition reviews, undertaking literature reviews, and compiling and performing citation analysis for the journal. The student will also participate in a review of the operations manual for the journal. This position will give students an inside look at the editorial process of an academic journal as well as the broad field of archival studies.

Requirements: This internship will be offered in a hybrid format. Students must have access to a computer and reliable internet for remote work and be willing to meet with their placement supervisor in person at the Queen’s Archives.

3. **CFRC 101.9 FM Radio Queen’s University**

About CFRC-CFRC’s mandate is to provide innovative and alternative radio programming that enriches and challenges the academic and cultural life of Queen’s University and Kingston communities, and to provide members with the opportunity to participate and gain skills and experience in the collective operation of a radio station whose programming and practices are not constrained by demands for profit.
CFRC’s mission is to empower and celebrate the diversity of Kingston and Queen’s through innovative, non-commercial, community-oriented radio programming and broadcast learning opportunities.

The Role—CFRC 101.9 FM celebrating 100 years of broadcasting in 2022 features music and spoken word radio programming created by students and community members for the benefit of our Queen’s and Kingston communities. At CFRC, interns will have opportunities to learn translatable skills in broadcasting and podcasting including research, sound production, communications and more. Interns will participate in the production of campus news programming, work that will involve attention to campus news, research, interviews, script writing and oral presentation on CFRC’s radio airwaves and podcast network. CFRC also stores the largest library of music (vinyl LPs, CDs & Cassettes) on campus. Interns will have opportunities to participate in the continued inventory, maintenance and cataloging of these artifacts and to curate a monthly on-air program featuring rare music from this collection. This is an excellent opportunity for students to develop skills and confidence in communications and public relations through broadcast, podcast, and participation in other CFRC on air and in person events. Training in our studios will be provided to conduct on-site work and interns will also be able to borrow recording equipment to undertake some of their work remotely.

What We’re Looking For—An energetic, well organized student who is keen to work a flexible hybrid schedule who can take initiative and also accomplish assigned tasks to meet broadcast deadlines. We seek an individual interested in researching and communicating about campus news and the impact of University initiatives on the greater Kingston community. Ideally, the individual carries research skills and a keen desire to develop them further in areas unfamiliar to them, including those applying to our music library for the interpretation and curation of special programs featuring rare finds in the collection.

4. The Journal of British Studies

This internship will provide hands on experience in academic publishing. The intern will work closely with the editorial staff of the Journal of British Studies, which is edited at Queen’s by professors and graduate students in the Department of History. Working with both the editors and the editorial assistants, the intern will learn the ins and outs of Editorial Manager, which is one of the main online platforms used across all fields of academic publishing. The intern will assist with important processes of the journal’s production and circulation, including the following possible tasks: assist with online publicity; work to expand and refine the journals database of expert reviewers; help the editorial assistants and copy editors proofread and edit accepted pieces, and track down information relevant to author queries; execute initial readings of newly submitted manuscripts (under the supervision and guidance of the editors). Requirements: This internship will be offered remotely. Students must have access to a computer and reliable access to internet.
About Rise Up! Feminist Digital Archive

Rise Up! Feminist Digital Archive is an accessible online archive of feminist activism in Canada from the 1970s to the 1990s. We seek to capture the vibrancy and diversity of this history in a way that is accessible to the public, particularly to new generations of activists and researchers. The Rise Up! project began in 2014 when several Toronto-based feminists active from the 1970s to the 1990s came together. Their modest plan was to digitize three socialist feminist publications, but the project quickly expanded, and we now have a wide variety of records from the women’s movement in Canada on our website. The historical records available at Rise Up have proved an invaluable resource for assisting educators in their courses and for informing contemporary debates over the politics and practices, such as reproductive rights, daycare activism, the rights of Indigenous women, domestic violence, etc., all of which serve to promote social justice.

Location

Rise Up! is Toronto-based. However, the work is virtual so applicants can be located anywhere in Canada.

Description

The Archivist Assistant Intern will be responsible for providing archival and social media support to Rise Up! Feminist Digital Archive. In return, the Intern will gain valuable professional archival and public history experience. They will also receive close mentorship, the opportunity to participate in and contribute to Collective and/or Committee meetings, and will learn more about the dynamic history and ongoing work of feminist activism across Canada.

Rise Up is committed to employment equity and diversity in the workplace and encourages applicants from equity seeking groups. An applicant may wish to provide this information, on a voluntary basis.
Duties and Responsibilities

- In general, assist with the development of Rise Up’s online collection of archival materials, including publications, buttons, posters, and oral history interviews.
- Collect, organize, digitize, describe, and upload archival materials to the website.
- Maintain good records of acquisitions through all stages.
- Research and outreach to access new materials, particularly those reflecting Black, Indigenous, People of Colour (BIPOC) and other activists whose voices are underrepresented.
- Prepare social media posts and articles for the Rise Up Newsletter.
- Research educational materials and resources relevant to the Rise Up Archive.
- Other tasks as assigned.

Required Skills and Experience

- Passion for gender equality issues and the history of the women’s movement and/or social movements in Canada more broadly.
- Good computer literacy and familiarity with Microsoft Office and Google suites.
- Effective interpersonal and team skills.
- Strong writing and editing skills.
- Strong organizational and time management skills.
- Ability to work autonomously.
- Ability to maintain files and records.
- Ability to follow oral and written instructions.

Assets

- Experience with OCRing software.
- Experience with WordPress.
- Understanding of French.
- Familiarity with Slack and Canva.
- Please indicate whether you have a MAC or PC computer in your application.
Murney Tower Museum National Historic Site of Canada
Museum Assistant
Fall 2022

About

The Murney Tower is a small, local museum operated by the Kingston Historical Society in partnership with Parks Canada. It is one of four Martello Towers in Kingston and is part of the UNESCO World Heritage Site of the Rideau Canal and Kingston Fortifications. It is also the oldest operating museum in Kingston, having celebrated its 95th birthday in 2020. The museum has over a thousand domestic and military artifacts and offers tours, programming, and exhibits.

Description of the Position

The assistant will help with a number of tasks related to the museum specified by the manager/curator such as collection management and care, communications, programming, and research. Although some of these tasks will be done remotely, the assistant will be expected to work with the manager and director at the Murney Tower on Doors Open weekend (September 24th and 25th) and in the museum’s storage facility throughout the semester, on a regular basis. In addition to collection-related duties, the assistant will be responsible for assisting the manager with the daily operations and communications of the museum.

Key Skills:

- Computer literacy, including email and Microsoft Suite
- Good written and verbal communication skills (including professional correspondence)
- Research skills
- Strong organizational and time management skills
- Strong interpersonal skills
- Ability to work independently and in a team, and take initiative

Other skills (nice to have):

- Social and digital media experience
- Previous work experience in the heritage sector
- Knowledge of French
- Interest in museums and history
- Experience with visitor services, working with children, and event planning
About

The Frontenac County Schools Museum provides an authentic 1890s schoolroom experience and has a wide variety of artifacts on display, with activities for all ages. The Museum’s mission is to collect, preserve, research and display artifacts and archival material from schools in Frontenac County from their establishment until the consolidation of school districts occurring in 1970. The museum is in the beautiful, historic village of Barriefield.

The museum is managed by the Curator and a team of dedicated volunteers. This Fall, an intern would be extremely helpful to assist with ongoing digitization and inventory of the Museum’s collection.

The Project

The Museum’s collection consists of approximately 10 000 items, including objects, archival material, and photos from Frontenac County’s early one room schools. We are looking for an intern to assist in the digitization of Department of Education glass slides that were used as teaching aids in various subjects. The student will also assist in the inventory of these slides and add them to the Museum’s collections management software according to accepted museum standards.

This project will be a great opportunity for a student passionate about Canadian history and/or public education, who wants to see the impact that historic research can make! The intern should have an interest in how digital technologies can be used to enhance education and interpretation in museums by making collections more accessible to the public.

The intern will have the opportunity to enhance their critical thinking skills and gain an understanding of behind-the-scenes work in the cultural heritage sector. The goal of this project is to use these digitized slides to develop new educational and interpretive material for the Museum.

This internship will require on-site work at the Museum. The schedule will be made with the Curator at the beginning of the internship.
Project name: Rare Medical Texts Outreach Project: Colouring Book + Virtual Exhibit + Pop-Up Exhibit

Student position: Project and Curatorial Assistant

Hosted by: W.D. Jordan Rare Books and Special Collections & Bracken Health Sciences Library (Queen’s University Library)

Supervised by: Brendan Edwards, Curator of Rare Books and Special Collections (Lead) and Angélique Roy, Health Sciences Librarian

Description:

Librarians at W.D. Jordan Rare Books and Special Collections and the Bracken Health Science Library have partnered to collaborate on a Rare Medical Texts Outreach Project. We are seeking a student project and curatorial assistant to aid in planning, researching, designing, and implementing project deliverables.

The project is envisioned as drawing inspiration from original rare and antiquarian medical texts held in the collections of W.D. Jordan Rare Books and Special Collections and will include four deliverables:

1. Plan and design a “stress-relief” colouring book that will be available to students during exam periods in the Bracken Health Sciences Library and Botterell Hall, W.D. Jordan Rare Books and Special Collections and Douglas Library, and to undergraduate classes in the history of medicine. The colouring book will include engaging imagery from historical texts and brief contextual information on the original source and its significance to the history of medicine/the history of the book.
2. Plan and design a supplementary virtual edition of the colouring book, to be hosted on the Omeka web-publishing platform.
3. Aid in the planning of a small “pop-up” exhibition of the original source material, to be scheduled and staged during exam periods at Bracken Health Sciences Library or Botterell Hall.
4. Assist in drafting a social media communications plan to raise awareness on campus about the project and to engage an international audience via the New York Academy of Medicine’s annual #colorourcollections virtual colouring festival.

The timeline for completion of the project deliverables is end of the Fall 2022 term. The physical and virtual versions of the colouring book will be “soft-launched” during the Fall exam period; the social media communications plan will be implemented by Library staff in late January/early February 2023, and the pop-up exhibition will be implemented during the Winter 2023 exam period.

Requirements: The successful candidate should have some familiarity with or an interest in the history of medicine, particularly the role of books/medical texts and illustration in presenting and perpetuating understandings of the human body and medical treatments. Familiarity with basic book design and the Omeka web-publishing platform are an asset.

This placement will be offered in person at W.D. Jordan Rare Books and Special Collections in Douglas Library and Bracken Health Sciences Library. The placement will have some remote components, but the student needs to be in Kingston for the entire term.
ABOUT BEYOND CLASSROOMS KINGSTON

Beyond Classrooms Kingston (BCK) is a non-profit charity that facilitates moving elementary teachers and their students into community museums and sites for an entire week. The site becomes an extension of the teacher’s classroom and a catalyst for inquiry-based learning. Working alongside experts and the BCK Coordinator, the teacher designs and implements a program that allows students to slow down their learning, look closely, and reflect through journal writing. Learning in an authentic setting promotes critical thinking and helps foster understandings of cultural awareness, civic pride, community responsibility, and stewardship. Learn more about BCK’s unique approach to student learning in cultural settings on our website (www.beyondclassrooms.ca).

PLACEMENT DESCRIPTION

In the past two years, BCK has shifted its programming to an online, remote delivery model to respond to the needs of students and teachers who are unable to visit heritage sites during COVID-19. At this time, BCK is seeking a student intern to assist with research into and creation of activities for a museum education kit which can be used in elementary classrooms.

The student intern will work under the supervision of the BCK Program Committee Chair and/or Operations/Program Coordinator and will receive orientation during the first week of their placement. The intern will participate in bi-weekly (in-person or online) meetings with the BCK Chair/Coordinator. Every effort will be made to ensure that the intern is assigned worthwhile tasks that provide transferrable skills and mentorship.

ROLE AND RESPONSIBILITIES

Tasks include:
- Work with BCK to learn more about their museum education kit project, its goals and audience.
- Research and write scripts for brief educational videos which can be used to teach elementary students about important cultural heritage stories and history from Kingston’s museums.
- Assist in designing activities that can be used to accompany videos to help bring history alive in elementary classrooms.
- May assist in creation of videos or designing print materials for the kits (depending upon interest).
- Assist in creating evaluation tools which can be used to measure the impact of the museum education kit activities.

PREFERRED SKILLS AND ABILITIES

Students will ideally have an interest in and experience with museum education/interpretation. A familiarity with ON curriculum and elementary education is a benefit. Students should be capable of working remotely and independently (with regular communication with the BCK supervisor) and be proficient in using technology to communicate remotely.
POSITION: Collections Intern
ORGANIZATION: Royal Military College of Canada (RMC) Museum

LOCATION: On site at RMC

CONTACT: Lena Beliveau, RMC Curator
Lena.beliveau@rmc.ca
(613) 541-6000 ex 3555

DESCRIPTION:

ABOUT THE RMC MUSEUM
The mandate of the RMC Museum is to collect, research and interpret the tangible and intangible history and heritage of the College and the stories of its naval and officer cadets, students, alumni, faculty and staff from its opening in 1876 through the post Second-War development of the Canadian Military College system to the university status of the present day. The Museum also interprets the history of the site through its prehistory period and the military history of the site through its colonial period, including the natural history of the site.

The RMC Museum has existed in various forms since 1922. Early Ex-Cadets and their families sent objects to the College to commemorate the service of their classmates and family members. After the First World War, the Commandant, Lieutenant-General Sir Archibald Cameron Macdonell began collecting objects and setting up displays in the Fort Frederick Martello Tower. During the Second World War, the Museum was closed and the objects were placed in storage until 1961 when the Museum was re-opened. Since then, the RMC Museum has expanded with exhibitions located throughout the College.

In 2016, restorations began on Fort Frederick and as a result, the Museum had to move out of the Tower. These restorations will continue for several years, leaving the Museum without a designated public exhibition space. Plans are underway to build a new Museum building and to establish a temporary exhibit space until the new building is ready. While we wait for the new space, we are focusing on collections and research projects and engaging with the public through social media and programs.

PLACEMENT DESCRIPTION
The Collections Intern will work with the Curator on a variety of collections management tasks. The Intern will have the opportunity to choose tasks according to interest. Examples of possible tasks include cataloguing the Museum’s library collection, organizing and re-housing toy soldiers, creating storage mounts and re-housing headdresses (hats), conducting an inventory of the whole collection, digitizing photographs. There are numerous possibilities. Part of this internship would include learning safe handling procedures for whatever materials are involved with the chosen tasks.

ROLE AND RESPONSIBILITIES
- Handle objects according to instructions provided by the RMC Curator
- Complete tasks as agreed by Intern and RMC Curator

PREFERRED SKILLS AND ABILITIES
The Collections Intern should:
- Enjoy historic materials
- Be able to follow detailed instructions
- Be able to work independently
- Have excellent attention to detail
**POSITION:** Program Intern

**ORGANIZATION:** Royal Military College of Canada (RMC) Museum

**LOCATION:** On site at RMC – some remote work may be possible

**CONTACT:** Lena Beliveau, RMC Curator
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**PLACEMENT DESCRIPTION**

The Program Intern will research art and craft activities online and at other museums and present the results to the RMC Curator. Together, they will develop and prepare activities that will be offered families and elementary students. The Programs Assistant will also have the opportunity to help deliver these programs at the events in March and May.

**ROLE AND RESPONSIBILITIES**

- Research and create a list of simple art and craft activities that are appropriate for a range of ages.
- Establish links between the art and craft projects and RMC, Fort Frederick or the Kingston Dockyard
- Present projects to the RMC Curator, help plan and prepare chosen activities

**PREFERRED SKILLS AND ABILITIES**

The Program Intern should:

- Enjoy art and craft activities
- Have some understanding of the type of arts and craft activities that are appropriate for specific ages
- Be able to work independently
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<thead>
<tr>
<th>POSITION:</th>
<th>Cadet Collections Intern</th>
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<td><a href="mailto:Lena.beliveau@rmc.ca">Lena.beliveau@rmc.ca</a></td>
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**PLACEMENT DESCRIPTION**

The RMC Museum is compiling a list of all the people who attended RMC as cadets. The Research Intern will assist the Curator with this list by examining primary and secondary resources to discover when every cadet joined and left the college and what degree (if any) they were awarded as well as other relevant information.

**ROLE AND RESPONSIBILITIES**

- Handle archival records according to instructions provided by the RMC Curator
- Enter data into database accurately
- Advise Curator of any anomalies or interesting facts discovered

**PREFERRED SKILLS AND ABILITIES**

The Collections Intern should:

- Be at least a little bit nosy
- Be able to follow detailed instructions
- Be able to work independently
- Have excellent attention to detail
### ABOUT THE RMC MUSEUM

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### PLACEMENT DESCRIPTION

The Social Media Intern will conduct research using the RMC Museum’s collections and create relevant and engaging social media posts based on that research as well as important moments in RMC’s history. Research topics are flexible and will be determined through discussions between the Curator and the Social Media Intern.

### ROLE AND RESPONSIBILITIES

- Research and create a list of important dates for RMC, the Canadian Armed Forces and Canada
- Write engaging posts related to the important dates making links to RMC when possible
- Look for photographs, archival material or objects that could be included with posts
- Provide frequent updates to RMC Curator

### PREFERRED SKILLS AND ABILITIES

The Social Media Intern should:

- Enjoy social media and creating engaging posts
- Have some photo editing skills; video editing would be a bonus!
- Be able to work independently
The Marine Museum of the Great Lakes at Kingston seeks a Collections Assistant with excellent customer service skills to assist the Museum Manager with inventorying and cataloguing the Museum’s collection. Following the move of the Museum’s extensive collection out of storage and back to its home at 55 Ontario St., the Collections Assistant will support the re-organisation of the collection. This position will involve data entry, artifact and archival handling and requires a strong attention to detail. The Collections Assistant will have the opportunity to work in a friendly, creative and collaborative work environment while developing research, collections management and data entry skills. The Museum’s mission is to inspire an enduring connection to the maritime heritage of Kingston and the Great Lakes.

**Key areas of responsibility:**
- Inventory the Museum’s extensive collection
- Support cataloguing work; involves handling and fact checking
- Assist with re-organising the collection onto shelving units and arranging items on display in the Museum
- Support ongoing research projects and tasks relating to exhibit development, public queries and program development

**Preferred Qualifications and Skills:**
- Must have excellent customer service and communication skills.
- Passionate about maritime heritage and Canadian history.
- Education or experience in collections management or artefact handling is an asset.
- Experience working with archival documents an asset
- Computer literate in Microsoft Excel and Word; graphic design experience is an asset.
- Ability to take initiative, work independently or with a small team in a public environment.
The Marine Museum of the Great Lakes at Kingston seeks a Research Assistant with excellent customer service skills to assist the Programs and Communications Manager with research and content development for the Museum’s Know the Ropes online blog. The Research Assistant will work research, write and communicate new articles to be published on the Museum’s website. This position is a great opportunity to work in a friendly, creative and collaborative work environment while developing research, writing and communications skills. The Museum’s mission is to inspire an enduring connection to the maritime heritage of Kingston and the Great Lakes.

Key areas of responsibility:
- Research and write compelling articles related to Great Lakes maritime heritage themes and topics as agreed with the Programs and Communications Manager
- Develop communication materials to support the promotion of the article
- Support ongoing research projects and tasks relating to exhibit development, public queries and program development

Preferred Qualifications and Skills:
- Must have excellent customer service and communication skills.
- Education or experience in researching and writing articles, or passion and interest in maritime heritage and Canadian history is considered an asset.
- Experience working with archival documents an asset
- Computer literate in Microsoft Excel and Word; graphic design experience is an asset.
- Experience with social media page management and marketing is an asset.
- Ability to take initiative, work independently or with a small team in a public environment.
- Bilingual (French/English) is an asset.
Job Posting

The Marine Museum of the Great Lakes at Kingston seeks two Museum Assistants with excellent customer service skills to assist Museum staff with community outreach programs, communications and collections management tasks throughout the busy summer season. The Museum Assistant will be exposed to a variety of activities that keep a museum working in both “front of the house” and “back of the house” operations. This position is a great opportunity to work in a friendly, creative and collaborative work environment while developing education programs, communications and collections management skills. The Museum’s mission is to inspire an enduring connection to the maritime heritage of Kingston and the Great Lakes.

Key areas of responsibility:

- Assist the Programs and Communications Manager in the development and delivery of public program activities throughout the summer to youth and the general public, both virtual and in person.
- Greet visitors to the Museum, give interpretive tours of the National Historic Site to enhance visitor experience, track visitor feedback and attendance, and enforce any Covid-19 protocols that may be required to maintain a safe environment.
- Collaborate with the Programs and Communications Manager and Museum Manager to develop virtual exhibits.
- Assist in the management of social media and digital media communications, helping to increase and maintain current activity on Facebook, Twitter and Instagram.
- Assist respective Managers with administrative tasks and projects as required, including; monitoring and responding to phone and email queries, receiving and processing program bookings and donations.
- Other responsibilities may include inventory and organizing archival materials and artefacts to improve accessibility of the collections for research.

Preferred Qualifications and Skills:

- Must be eligible for funding under the terms of the Canada Summer Jobs/Young Canada Works.
- Must have excellent customer service and communication skills with youth and adults.
- Education or experience in developing and delivering educational programs, environmental science or history an asset. Experience delivering programs to persons with disabilities is an asset.
- Computer literate in Microsoft Excel and Word; graphic design experience is an asset.
- Experience with social media page management and marketing is an asset.
- Ability to work independently or with a small team in a public environment.
- Must be willing to work weekends throughout the summer, including Labour Day weekend.
- Must have driver’s license.
- Bilingual (French/English) is an asset.

To apply, please email a cover letter and resume to Michelle Clarabut at marmus@marmuseum.ca. We thank all applicants for their interest, however, only those selected for an interview will be contacted.
17. The Poverty Research Network
The Poverty Research Network brings together researchers and activists from around the world working on the theme of poverty and social justice. Its members are concerned with the politics of poverty at both the global and the local level, and interrogating some of the paradigms of globalization. The network provides a forum for inter-disciplinary and global discussions on different approaches to poverty research and connections to current issues. This includes investigating the cultural and historical contexts of attitudes towards poverty, wealth, and charity around the world, and contemporary global debates on inequality and humanitarian strategies. One of the current projects concerns food poverty. This role would allow the intern to support the development of the interdisciplinary food poverty project and expansion of local partners, helping to organise virtual network events, and an artistic collaboration as part of Glasgow's role in COP26.

Requirements: This internship will be offered remotely. Students must have access to a computer and regular access to internet.

18. Museum of Healthcare
Programming and Communications Assistant
Throughout this internship, the student will work closely with the Programming and Communications Coordinator to assist with communications and visitor services. This position will involve researching and writing social media posts about health care related historical figures connected to the Museum’s collection to support the “Tell Me a Story Tuesday” social media series; greeting museum guests and delivering gallery tours; and contributing to the development of other social media content (Instagram, Facebook, Twitter). The intern will also be expected to participate in the upcoming Doors Open Kingston event, Saturday, September 24 and Sunday, September 25, 2022 at the Museum of Health Care.

Hours: 8-10/week (12 weeks). This position will be offered in-person at the Museum of Health Care at Kingston.

The Museum of Health Care is housed in the Ann Baillie Building, a National Historic Site built in 1904 as a residence for nurses training at the Kingston General Hospital Nursing School. It is located on Kingston General Hospital property in the heart of Queen’s campus at Stuart and George Street.

REQUIRED QUALIFICATIONS:
• Excellent communication skills in written and oral English
• Excellent interpersonal and organizational skills
• Initiative driven and creative
• Ability to work independently
• Familiarity with Microsoft Office and social media content creation and introductory graphic design
• Experience with audio and video recording, editing and publishing.
• Interest in a career in history, history of medicine, museology, marketing, film/tv, content creation, promotion, statistics, tourism or other related disciplines.