



MURNEY TOWER MUSEUM
NATIONAL HISTORIC SITE OF CANADA

KING STREET AT BARRIE, KINGSTON ON K7L 4V6

www.murneytower.com

Operated by the Kingston Historical Society since 1925

Murney Tower Museum National Historic Site of Canada
Research Assistant
Fall 2023

About

The Murney Tower is operated by the Kingston Historical Society in partnership with Parks Canada. It is one of four Martello Towers in Kingston and is part of the UNESCO World Heritage Site of the Rideau Canal and Kingston Fortifications. It is also the oldest operating museum in Kingston, having celebrated its 98th birthday in 2023. The museum has over a thousand domestic and military artifacts which portray 19th century life in Kingston and offers tours, programming, and exhibits.

Description of the Position

The assistant will help with a number of research-related tasks which include archival research, curatorial analysis, and writing. The assistant will conduct in-depth research into the museum's collections as well as the broader nineteenth century military and cultural history of Kingston to expand the museum's knowledge of the nineteenth century military history of Kingston and enhance its storytelling. While some of these tasks will be done remotely, the assistant will also be expected to work in the museum's storage and in local archives to conduct research.

In addition to general tasks, the selected candidate will have an opportunity to work with the museum manager to choose a major project for the semester. Projects include collection management, writing, exhibit planning, event design, and educational program development.

Key Skills:

- Computer literacy, including email and Microsoft Suite
- Good written and verbal communication skills (including professional correspondence)
- Great research skills
- Strong writing skills
- Attention to detail
- Ability to work independently and in a team, and take initiative

Other skills (nice to have):

- Social and digital media experience
- Previous work experience in the heritage sector
- Knowledge of French
- Interest in museums and history
- Experience with visitor services, working with children, and event planning