



QUEEN'S UNIVERSITY HIST 512 Internship

Sept – Dec 2025

JOB TITLE: Curatorial Assistant

Number of Positions: 1

1 Aug 2025

Are you interested in being part of Canada's only museum dedicated to the history of health care? Looking to gain hands-on experience in research, interpretation, and working with artifacts?

The Museum of Health Care could be the perfect fit for you!

We're currently seeking a Curatorial Assistant for the upcoming fall semester. This is a unique opportunity to work closely with our experienced Curator and other staff and become an active member of the Museum of Health Care team. Join us and take part in sharing Canada's rich medical history while developing valuable skills for your future career.

About the Museum of Health Care

Located in the 1904 Beaux-Arts style Ann Baillie Building- a National Historic Site- the independently operated Museum of Health Care invites you to explore Canada's rich health care story. The Museum is home to approximately 35,000 medical artifacts which portray the evolution of health care in Canada. With captivating exhibits, hands-on programs, engaging tours, and special events for all ages, discovery awaits around every corner at the Museum of Health Care.

For further information about the Museum, please see www.museumofhealthcare.ca

Internship Description

Working in collaboration with the collections staff and under the supervision of the Curator, the Curatorial Assistant will play an important role in helping to revitalise the Museum's onsite and online educational offerings, as well as participating in behind the scenes museum work. This internship offers the opportunity to gain hands-on experience in historical research and interpretation within a museum setting. The intern will assist with the preparation for a new permanent exhibit and will have the opportunity to develop their own online exhibit, as well as assisting with Museum outreach and collections activities. This role is ideal for someone who enjoys research and writing and is interested in working in the history or heritage fields in the future.

As an equal opportunity employer, we are committed to building a diverse and inclusive team. We strongly encourage applications from women, visible minorities, Indigenous peoples, persons with disabilities, and members of the 2SLGBTQ+ communities.

Duties and Responsibilities

- Develop a proposal for a new online exhibit, conducting research and providing justifications for both theme or themes and hosting platform
- Once approved, begin development and implementation of online exhibit
- Assist in the development of a new exhibit related to the history of nursing in Canada by conducting research with primary and secondary sources, including identifying and interviewing members of the community
- Assist with academic engagements, including pulling packing, and transporting objects
- Assist in the welcoming, orientation, and supervision of visitors to gain a better sense of how the Museum is used by the public
- Assist with special events and projects as needed

Relevant Skills and Experience

- Excellent communication skills in written and oral English
- Experience compiling research from archival, primary, and secondary sources
- Ability to work independently with minimal oversight
- Experience working with and assessing digital technologies
- Strong interpersonal skills

Assets

- Knowledge of French or other second language
- Knowledge and/or experience of Indigenous history
- General knowledge of and interest in museum work, health care history and/or social history of Canada
- Experience working in a museum or other heritage institution setting
- Experience and/or training in graphic design
- Interest in a career in history, history of medicine, museology, education or heritage interpretation

Hours: The selected candidate will be expected to work approximately 6–8 hours per week Monday - Friday during the fall semester. Please note that this may vary slightly from week to week depending on holidays, academic workload, and project needs.

This position is onsite and based at the Museum of Health Care, 32 George Street, Kingston, ON.



Museum of Health Care (Ann Baillie Building, National Historic Site) | 32 George St., Kingston, ON, K7L 2V7 | (613) 548-2419
MUSEUM@kingstonhsc.ca | www.museumofhealthcare.ca | www.museumofhealthcare.blog | www.mhc.andornot.com