Queen’s University Library, **Humanities & Social Sciences Department**
HIST 212 Internship - Winter 2023

**Position:** Special Projects Intern

**Queen’s University Library** stimulates excellence in research and scholarship through its collections, people, partnerships and services, and its physical and virtual environments. The Library is a strategic asset to the University, contributing to the exploration and sharing of knowledge and the development of lifelong inquiry skills for the betterment of a global society.

Under the supervision of the liaison librarian for the Department of History, the **Humanities and Social Sciences Department** at **Stauffer Library** is looking to work with a History undergraduate student on a number of projects including:

- diversity audits on subsets of our collection (Indigenous History and Black Canadian literature)
- creation of online research guides on various historical topics
- online displays (examples can be viewed on the library website)

**Job Qualifications**

- Excellent organizational and research skills; well-developed communications skills (written and oral)
- Facility with common office software: MS Word, Excel, PowerPoint
- Interest in library and information studies

The student will work the majority of their internship hours in Stauffer Library, typically during regularly business hours Monday-Friday. The student may be able to work remotely and independently for some of the hours once a project is underway. This is to be negotiated with the Internship Supervisor.