

Debit Authorization for Retiree Benefits

Please complete and return this form to Pension Services (hrpension@queensu.ca) on or before your retirement date.

Retiree premium withdrawal is effective the month following retirement.

Name: _____

Employee ID: _____

I authorize Queen's University to debit my account at the financial institution indicated below on the last business day of each month. This is to cover the cost of my retiree benefits provided by Manulife. I also authorize Queen's University to debit my account the cost of any service or charitable deduction that I have not cancelled.

Premiums are subject to change May 1st of each calendar year.

Check one of the following:

- Debit the benefit premiums from the account on file which my normal pay from Queen's was deposited into.
- Debit the benefit premiums from a different account than the one on file. A void cheque is attached.
- I do not elect to enroll in retiree benefits.

Date

Signature

In the event of benefit cancellation, re-enrolment at a future date is not possible.