Survey Consent – Letter of Information

Study Title: Queen’s Student Experiences Survey - A campus climate survey including student experiences regarding diversity, inclusivity and sexual violence

Name of Principal Investigator: Erin Clow

I am inviting all Queen’s undergraduate and graduate students to take part in a research study being undertaken by the University. The purpose of this study is to gather information about student’s perceptions of and experiences with diversity and inclusion and campus sexual violence. Through the survey data, Queen’s University can better understand students’ perceptions and experiences, identify strengths and areas for improvement, and measure year-over-year progress on key initiatives.

The results of the survey will provide important information about our campus climate and will help us in our efforts to ensure that the environment at this school is safe for students. There are no risks in participating in this survey beyond those experienced in everyday life. Some of the survey questions are personal and you might experience emotional discomfort while answering them. Throughout the survey, and on completion you will be given information about resources should you wish to talk with someone.

If you agree to take part, the survey will take approximately 20-40 minutes to complete.

In appreciation of your time and feedback, the first 2000 students to complete at least 65% of the survey will be able to choose one of three local charitable organizations to receive a $5 donation from Queen’s University OR these students may choose to receive a $5 flex credit. All respondents who complete at least 65% of the survey can also choose to be entered into 10 draws for Skip the Dishes credits.

Participation is voluntary. You do not have to answer any questions you do not want to. You can stop your participation at any time by closing your browser or by clicking [end the survey now] which appears on every page of the survey without any penalty or negative consequences. Due to the anonymous nature of the study, your data cannot be withdrawn after the submission of the survey.

The survey will not ask you to provide any identifying information and your responses are anonymous. In the event of any publication or presentation of the survey results, no personally identifiable information will be shared. Survey responses will be reported in terms of groups (such as by Faculty) of students rather than as individual cases. The study data will be stored on
an encrypted hard drive on Queen’s University servers. The de-identified data set will be made freely accessible in the Queen's University's Institutional Repository after a 5-year embargo period.

If you have any ethics concerns, please contact the General Research Ethics Board (GREB) at 1-844-535-2988 (Toll free in North America) or email chair.GREB@queensu.ca. Call 1-613-533-2988 if outside North America. Please note that GREB communicates in English only.

If you have any questions about the research, please contact me at ec60@queensu.ca.

This Letter of Information provides you with the details to help you make an informed choice. All your questions should be answered to your satisfaction before you decide whether or not to participate in this research study. You have not waived any legal rights by consenting to participate in this study.

By indicating below, I am verifying that I have read the Letter of Information, all of my questions have been answered, I freely consent to participate in the survey and responses may be collected.

- ☐ Yes, you have my permission to use my responses
- ☐ No, you do not have my permission to use my responses