

Intro

Study in Canada Scholarships (SICS) Nomination Form - Queen's University

Please note

NOTE TO HOME UNIVERSITY COORDINATOR: Queen's University receives a large number of applications from our partners for the Global Affairs Canada International Scholarships. To assist us in preparing your student's application for submission, please fill out the following information for **EACH** student who wishes to submit an application for the Study in Canada Scholarships Program (SICS).

This form is for all undergraduate study, graduate study, and research nominations.

For undergraduate study - please only nominate the students you plan to nominate for the exchange this upcoming year. All study/coursework applications **must** have an active exchange agreement with Queen's University.

To determine your student's eligibility for this program and view Queen's selection criteria, please review the Queen's University's website:

[Study in Canada Scholarships](#)

This form **MUST** accompany the supporting documents required for the Global Affairs Canada scholarship programs. Incomplete applications will not be processed.

The internal deadline to submit the applications to Queen's is **Friday, March 20, 2026 by**

11:59 PM (EST).

Supporting documentation must be submitted electronically at the end of this form.

If you have any questions about this form, please contact us at gacscholarships@queensu.ca.

Click this box to confirm you have read and understand the information provided above

Confirmation

Confirmation of Eligibility

All candidates of Global Affairs Canada Scholarships must meet the following criteria, please confirm this with your candidate before proceeding with nomination.

The candidate I am looking to nominate **does not** hold or have a pending application for Canadian citizenship or permanent residency

I confirm that this is accurate.

The candidate I am looking to nominate **does not** have another grant or source of funding from Global Affairs Canada (GAC), through its legal name, the Department of Foreign Affairs, Trade and Development (DFATD), or from a Canadian federal granting agency (e.g. Natural Sciences and Engineering Research Council of Canada (NSERC), Social Sciences and Humanities Research Council (SSHRC) or Canadian Institutes of Health Research (CIHR).

I confirm that this is accurate.

The candidate I am looking to nominate **is not** already enrolled in a degree, diploma or certificate program at a Canadian post-secondary institution.

I confirm that this is accurate.

Contact Person Responsible for the Program at Candidate's Home Institution

Contact Person Responsible for the Program at Candidate's Home Institution

Salutation (title):

First Name:

Last Name:

Job Title:

Institution (University name):

Department/Office:

Address:

City:

Province/State/Region:

Postal Code/ZIP:

Country:

Email Address

Candidate Information

Candidate Information

Salutation (Title):

First Name (as noted on passport)

Last Name (as noted on passport)

Gender

Student Home University Email:

(Personal email addresses will not be accepted by GAC, ex. Gmail.)

Country of Citizenship:

Degree Sought at Home Institution?

Year of Study at Home University

Field of Study

Discipline

Expected Completion Date of Degree (dd/mm/yyyy):

Intended Term of Study / Research at Queen's University

Fall 2026

Winter 2027

Fall 2026 and Winter 2027

Intended GAC Scholarship

Undergraduate - 4 months/1 term

Graduate - 4 months/1 term

Graduate - 5 months to 6 months

Intended Scholarship Study/Research

Select the type of activity the candidate will undertake at Queen's University

Undergraduate Research

Undergraduate Study

Graduate Research

Graduate Study

Please select the faculty that the student is coming on exchange or undertaking research within

Provide a summary of the research project or courses to be undertaken (Maximum 1,000 characters)

Expected Start Date of Scholarship (dd/mm/yyyy):

Expected End Date of Scholarship (dd/mm/yyyy):

Only appears for: Undergraduate Research and Graduate Applications

Canadian academic supervisor information

First name

Last Name

Job Title

Department/Office

Phone

Email

HISTORY OF INTER-INSTITUTIONAL COLLABORATION

HISTORY OF INTER-INSTITUTIONAL COLLABORATION

(Mandatory for all study nominations) (Research applications with existing partnership are given priority)

Does Queen's University have an active exchange partnership with the candidate's home university?

Yes

No

Unsure

Required Supporting Documents

REQUIRED SUPPORTING DOCUMENTS

The following documents must be submitted via this form as separate documents, and in one of the following formats: .pdf, .jpg, .doc, .docx, .txt, .png, .xlsx, or .gif.

These documents will be uploaded as part of the online application.

Note that each document must be smaller than 5 MB. Also note any page limits.

For any questions, please direct them to gacscholarships@queensu.ca

Proof of citizenship:

- a copy of the candidate's passport or national identity card with a photo and valid dates
- documents not accepted as proof of citizenship are: driver's license, permanent residence card, work permit, student card, health card, birth certificate or baptismal certificate
- proof of citizenship selected must be from the same country/territory as the citizenship selected in the online application form

Letter of proof of full-time enrolment from the home institution (maximum one page):

- on official letterhead
- dated within the last six months
- confirms that the candidate is currently enrolled in a full-time program
- copies of transcripts, a student card or a letter of admission are not acceptable

Letter of intent from the candidate (maximum one page):

- explains the nature of studies or research to be undertaken
- provides rationale for study in Canada and for the choice of Queen's as the institution, program and supervisor and how the proposed program of study or research will relate to their future career

Letter of support from the home institution (maximum one page):

- on official letterhead
- dated within the last six months
- from the candidate's instructor, professor or international director
- explains the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program

Letter of invitation from the Canadian supervisor (undergraduate research and graduate students only**, maximum one page)**

- On institutional letterhead
- Dated within the last six months
- Signed by the Canadian supervisor
- Describes the nature and scope of the research collaboration with the student's home institution
- Confirms their willingness to support and mentor the candidate during the exchange period
- Explains how the Canadian institution, supervisor and peers will benefit from the exchange
- Explains that tuition will not be charged

Signed Privacy Notice Statement:

- a copy of the [Privacy Notice Statement for non-Canadian participants](#) signed by the candidate and dated within the last six months

Comments

OPTIONAL: Please leave any additional comments here.

Final Page

By clicking 'Next', you will submit this form. Please make any changes you wish now.

On the next page, you will be able to download a PDF summary of your submission.

For any questions, please direct them to gacscholarships@queensu.ca

