



Factsheet 2020-2021

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Faculty of Arts	
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Exchange coordinators:	Janet Caspers Jolanda Dijkstra Janna van Dijken Sigrid Hasper Sven Gins Email incoming exchange students: exchange.in.arts@rug.nl Email outgoing exchange students: exchange.out.arts@rug.nl
Placement coordinator	Simon Peschar stages.let@rug.nl
Study adviser for exchange students	Joyce Gelling int.studyadvice.let@rug.nl
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Phone number	+31 (0)50 363 6050
Website	www.rug.nl/let/exchange-let
Central Admissions Office Bachelor/Master degree applications	+31 (0)50 363 8976 admission@rug.nl



The Faculty of Arts includes the following departments:		
Programme	Coordinator	e-mail
American Studies	M.E. Messmer	m.e.messmer@rug.nl
Archaeology	L.de.Jong	Lidewijde.de.Jong@rug.nl
Arctic Studies	M.J.J.E. Loonen	m.j.j.e.loonen@rug.nl
Art History	J. Bogers	j.bogers@rug.nl
Arts, Culture and Media	A. van Noortwijk	a.van.noortwijk@rug.nl
Canadian Studies	J.M.L. den Toonder	canstudy@rug.nl
Classical Studies (Greek, Latin)	R.P. van den Borg	r.p.van.der.borg@rug.nl
Communication and Information Sciences	Y.P. Ongena	y.p.ongena@rug.nl
Dutch Language and Culture	M.E. Meijer Drees	m.e.meijer.drees@rug.nl
Dutch Studies	I.D. Sennema	i.d.sennema@rug.nl
English Language and Culture	J.P.M. Jansen	j.p.m.jansen@rug.nl
European Languages and Cultures	W. Kehrein (German)	w.kehrein@rug.nl
	M.E. Dicke (Italian)	m.e.dicke@rug.nl
	G. Oggel (Spanish)	g.a.oggel@rug.nl
	A. Rousse-Malpat (French)	a.rousse-malpat@rug.nl
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	E. Jiresch (Swedish)	e.jiresch@rug.nl
Frisian Language and Culture	D.A. de Vries-Zhuravlev (Russian)	d.a.zhuravleva@rug.nl
	N.H. Hilton	n.h.hilton@rug.nl
Linguistics	S.van Ooij	S.van.Ooij@rug.nl
Neurolinguistics	Y.R.M. Bastiaanse	Y.R.M.Bastiaanse@rug.nl
Computational Linguistics	G. Bouma	G.Bouma@rug.nl
History	R.P. van der Borg	r.p.van.der.borg@rug.nl
Information Science	G. Bouma	g.bouma@rug.nl
International Organisation and International Relations	R. Huttinga	r.huttinga@rug.nl
Medieval and Renaissance Studies	J. den Toonder	j.m.l.den.toonder@rug.nl
Middle-Eastern Studies	W. van Bekkum	w.j.van.bekkum@rug.nl





Academic year 2020-2021

	Semester 1	Semester 2
Introduction week exchange students	<p>Introduction week for exchange students: 26 August – 4 September 2020</p> <p>Check-in @ Office for Student Affairs and final course registration office hours</p> <p>Faculty Introduction for all international students</p> <p>Academic Skills Lecture (attendance mandatory)</p> <p>RUG Welcoming Ceremony, for all international students RUG Welcoming event for non-EU students</p> <p>Apart from these introduction events organized by the University and the Faculty of Arts, the Erasmus Student Network (ESN) Groningen organizes an introduction week for international students as well; international students can also take part in the general introduction week in August, the 'KEI-week'.</p>	<p>Introduction week for exchange students: 25 – 29 January 2021</p> <p>Check-in @ Office for Student Affairs and final course registration office hours</p> <p>Faculty Introduction for all international students</p> <p>Academic Skills Lecture (attendance mandatory)</p> <p>RUG Welcoming Ceremony, for all international students RUG Welcoming event for non-EU students</p> <p>Apart from these introduction events organized respectively by the University and the Faculty of Arts, the Erasmus Student Network (ESN) Groningen organizes an intro-week for international students as well.</p>
Semester dates	7 September 2020 - 29 January 2021	1 February 2021 - 9 July 2021
Holidays	<p>Christmas vacation: 21 December 2020 - 03 January 2021</p>	<p>Good Friday: 2 April 2021 Easter: 4 and 5 April 2021 Birthday of the King: 27 April 2021 Liberation Day: 5 May 2021 Ascension Thursday: 13 May 2021 Whitsun: 23 and 24 May 2021</p>
<i>Note: students are expected to be present during the first week of classes</i>		
<i>Note: Exam periods are fixed and it is not possible to change exam dates</i>		
<i>Note: Professors might continue teaching until Friday December 18</i>		



Requirements for exchange students

Level of studies	To be able to study successfully at the Faculty of Arts, students should at least be in their second year of study and have a minimum of 60 ECTS or the equivalent on the moment of applying
Language requirements (English)	Students should have a level of English Proficiency of at least CEF B2/C1, IELTS 6,5 (with a minimum of 6.0 for each section) or TOEFL iBT 92 (with a minimum of 20 for each section) (paper based 580). More information: proof of language proficiency
Language requirements (other languages)	Courses in languages other than English are not regularly open to exchange students. If students need to apply for a course in a different language (not including introductory level courses), they need to add a certificate or statement from the language instructor at their home university, indicating their (CEFR) level of proficiency in that language. Introductory level courses are only taught at the Language Center .
Courses taught in Dutch	Students who wish to enroll in courses taught in Dutch, need to have a CEF level of at least B2/C1. Proof of this should be added to the online application. Introductory level courses are only taught at the Language Center .

Courses for exchange students

Available courses	Courses open to exchange students can be found on the website of the Office for Student Affairs . Categories of courses for exchange students: <ul style="list-style-type: none">- The Dutch Studies programme- English-taught modules- Language and literature courses- Courses in Dutch- (Dutch) Language Courses at the Language center
Registration for course	Students cannot register themselves for courses, they will be registered by the Office for Student Affairs after assessment of their file and course selection
Restrictions to courses	<ul style="list-style-type: none">- Master courses only open to students who have completed a Bachelor in that specific field of study- Most courses that are open to exchange students have limited availability. In case of limited availability, students on exchange agreements of the specific department take precedence.



Exchange application procedure

Nomination	Nominate your student: exchange.in.arts@rug.nl (include name, email address, field of study, level during exchange and period of exchange)
Provisional acceptance	Student receives information from the Office for Student Affairs of the Faculty of Arts on how to apply for accommodation, dates and other practical matters
Online application	Student applies online
Deadline semester 1	Nomination: 15 April 2020 Application: 1 May 2020 for students from: Albania, Andorra, Antigua & Barbuda, Argentina, Bosnia, Brazil, Brunei, Chile, Costa Rica, El Salvador, Guatemala, Honduras, Israel, Macedonia, Malaysia, Mauritius, Mexico, Moldova, Montenegro, Nicaragua, Panama, Paraguay, San Marino, Serbia, Singapore, Taiwan, Uruguay, Venezuela and other countries that are not mentioned below Nomination: 1 May 2020 Application: 1 June 2020 for students from: EU, EEA, Australia, Canada, Japan, Monaco, New Zealand, South Korea, United States and Vatican City
Deadline semester 2	Nomination: 15 September 2020 Application: 1 October 2020 for students from: Albania, Andorra, Antigua & Barbuda, Argentina, Bosnia, Brazil, Brunei, Chile, Costa Rica, El Salvador, Guatemala, Honduras, Israel, Macedonia, Malaysia, Mauritius, Mexico, Moldova, Montenegro, Nicaragua, Panama, Paraguay, San Marino, Serbia, Singapore, Taiwan, Uruguay, Venezuela and other countries that are not mentioned below Nomination: 1 October 2020 Application: 1 November 2020 for students from: EU, EEA, Australia, Canada, Japan, Monaco, New Zealand, South Korea, United States and Vatican City
Application documents (upload in online application form)	All exchange students: <ul style="list-style-type: none">• Course selection form (provided by University of Groningen);• Study skills overview (provided by the University of Groningen);• Official academic transcript, in English, showing credits and grades so far;• Motivation letter in English (300 words);• English language certificate (also see: 'Language Requirements');• Copy of passport or EU identity card If applicable: <ul style="list-style-type: none">• Language test results for other languages• Copy of bachelor's degree certificate (applicable to all master's degree students)• Official academic transcript, in English, including all bachelor's grades and all master's grades so far)
Letter of acceptance	Student receives the 'Letter of acceptance' and is registered as a student at the University of Groningen;
Course selection assessment	The study adviser for exchange students contacts the student about admission to courses. The Office for Student Affairs takes care of all course enrolments



Transcript of records

What?	We only send out digital transcripts.
When?	The transcript will be made within 6 weeks after the final exam date.
Where?	Transcripts will be sent by email to the student and in cc to the coordinator who has nominated the student, unless requested differently by the student.
Other options	If your institution does require the paper transcript, please inform us after you have received the digital copy.

Student Housing

Important information	The University of Groningen is not a campus university, students have to find their own accommodation somewhere in town. Generally there is a shortage of rooms in Groningen, for degree students as well as for exchange students. However, if students follow our instructions carefully, they will certainly be able to find appropriate accommodation.
General information city of Groningen	At Home In Groningen
Recommended organization	SSH International students can get assistance in finding accommodation from SSH. SSH does not have capacity to accommodate all international students and SSH is fully booked every semester. We advise students to apply early.
Other options	If students do not wish to make use of the accommodation offered by SSH and want to try finding housing on their own, they should take the following into account: <ul style="list-style-type: none">• Make sure to do this through official websites or companies that can be traced;• Do not go to a viewing alone;• Do not pay anything before having everything in writing;• Always ask for a payment receipt;• A rent that is too low for the location or type of housing as well as unrecognizable pictures of the location may indicate fraudulent practices;• Avoid identity theft: never send a passport copy to strangers.