












FACT SHEET 2018-19

GENERAL INFORMATION	
Full name of the institution Acronym	 Instituto Tecnológico y de Estudios Superiores de Monterrey Campus Cuernavaca Tecnológico de Monterrey
Institution's website	 www.cva.itesm.mx
Website for Incoming /Exchange Students	 http://www.studyinmexico.mx http://www.itesm.mx/wps/wcm/connect/SIM/Cuernavaca+En
Mailing address:	 Autopista del Sol, km 104 + 060, Colonia Real del Puente, Xochitepec, Morelos, México, 62790
Phone / Fax numbers:	 Tel: +52 777 362.0810
INTERNATIONAL AFFAIRS OFFICE CONTACTS	
International Affairs Coordinator	Paola Blanco  paola.blanco@itesm.mx  +52 777 362.0800 ext. 1815
Incoming /Exchange Students	 study.cva@servicios.itesm.mx
Outgoing	 internacionales.cva@itesm.mx
ACADEMIC CALENDAR	
Important dates	ACADEMIC CALENDAR 2019 SPRING SEMESTER Nomination Deadline: November 2, 2018 Application Deadline: November 9, 2018 Arrival Day: January 7, 2019 Mandatory Orientation Session: Jan 8-11, 2019 First day of classes: Jan 14, 2019 Last day of classes: May 8, 2019 Closing Ceremony: To be confirmed Final Exams: May 10-21, 2019
APPLICATION PROCESS	
Online application: 	 www.studyinmexico.mx https://prd28pi01.itesm.mx/Recepcion/StudyInMexico/AlumnosExtranjeros/Login
Please send by email the following documents to: study.cva@servicios.itesm.mx	Application Documents to be submitted online: 1) Exchange: Valid Passport for the length of your stay 2) Independent: Passport, Recommendation Letter, Original transcript a) Housing deposit of \$250 USD (if you apply for the Homestay Program) b) Proof of international Insurance (full coverage) c) Course request format with your course selection * / Preliminary Learning Agreement

COURSE PRESELECTION

Exchange students must be previously nominated by the home university.

Fill out the format with your course selection. We recommend you to select up to 10 courses so that you have more options to choose in case a course does not open.

* Please send the format along with your application documents in order to consider as a priority your academic needs. Make sure to review and discuss your course selection with your academic coordinator in your home university.

Confirm with your university if you can take language courses, (basic, intermediate or advanced Spanish), and also make sure the number of credits you need to earn during the semester.

Students can take a maximum of six courses per semester as full time students.

ORIENTATION WEEK

One week prior to your arrival you will receive by email the itinerary for the orientation week. There you will find all the activities and times so that you know what to do, and where to go each day.

SHUTTLE TRANSPORTATION

For our students' convenience there is a special shuttle service from Cuernavaca to the campus.

The cost for this service for the complete semester is \$4,800 pesos (approximately \$250 USD) This fee should be paid directly at the bank in Cuernavaca. During the orientation week we will provide you with all the necessary bank information to make your payment.

ACCOMMODATIONS

Please send an email to study.cva@servicios.itesm.mx confirming if you want to make reservations in our housing program (Housing with a Mexican family). You can select between a single or double room. Below are the costs of the program.

Deadlines to request accommodation are the following:

Spring semester 2019: November 15, 2018

In order to guarantee your accommodation in our program we request that you send a housing deposit of \$250 usd (nonrefundable). Payments can only be done either by a deposit to our bank account. (Below is the information to make your payment).

FAMILY PROGRAM

This program is recommended if you want to improve your Spanish skills and learn more about Mexican culture. The program includes 3 meals a day (breakfast, main meal, and light dinner) from Monday to Saturday, daily room cleaning, bed clothes cleaning once a week. On Sundays you can prepare your own meals.



Costs per semester: SHARED ROOM \$2,100 USD

Prices may vary without prior notice.

INDEPENDENT ACCOMMODATION

A list of houses and apartments available for rent will be sent after you send your application. These apartments are non-affiliates of Tecnológico de Monterrey so if an apartment is available and you are interested in renting, you will be responsible for making the arrangements with the owner/landlord.

INSURANCE	
<p>A copy of insurance number and policy should be handed out during the first week of activities</p>	<p>As part of Tecnológico de Monterrey regulations, all students must have a Major Health Insurance Policy. Because of this, you must arrive with an insurance policy covering your entire stay and you must show it at the International Programs Office during Orientation week. If you do not have this type of insurance, you must buy one during the first days of your stay.</p> <p>Insurance must cover the following:</p> <ol style="list-style-type: none"> a. Hospital expenses: \$100,000 USD b. Repatriation of remains: \$10,000 USD c. Medical expenses due to accidents: \$100,000 USD d. Civil responsibility: \$100,000 USD e. Indemnification due to accidental death: \$13,000 USD <p>Students MUST make sure that their international insurance is accepted in Mexican hospitals.</p> <p>It is also very important that your insurance company has a representative in Mexico to assist you in case of an emergency.</p>
IMMIGRATION	
<p>Please visit the next link and check what kind of VISA you need: http://www.inm.gob.mx/gobmx/word/index.php/paises-no-requieren-visa-para-mexico/</p>	<p>Please contact the nearest embassy or consulate to your home country to see if it you need a visa.</p> <p>As an international student you must bring with you the following documents:</p> <ol style="list-style-type: none"> 1) A valid passport 2) A student visa (FM3) or a tourist visa (FMT) depending on the case 3) A proof of financial solvency, such as credit or debit card statements for the cards you will use while in Mexico <p><u>For students staying in Mexico for less than 180 days:</u> If you attend the Tecnológico de Monterrey Campus Cuernavaca to carry out studies for less than 180 days THERE IS NO NEED to get a "Student Visa" in a consulate or embassy in the country of origin. You can travel as a tourist and your tourist visa will be issued upon your arrival to any of the Mexican airports.</p> <p><u>For students for a period exceeding 180 days:</u> Students of any nationality, who will study at Tecnológico de Monterrey, Campus Cuernavaca for a period exceeding 180 days should go to the consulate or embassy closest to your place of residence to apply for a visa allowing them to study in Mexico.</p> <p><u>Note:</u> If you decide to stay one extra semester once you are already in Mexico and you only have a tourist visa you will need to leave the country and come back with a new tourist visa. Keep that in mind if you are thinking about staying an extra semester or if your university allows such thing. For more information visit the official Immigration website of the Mexican government at www.inami.gob.mx (under trámites migratorios).</p>

PAYMENTS	
<p><u>Note:</u> Checks, money orders or traveler's checks are not accepted.</p>	<p><u>Exchange students:</u> Tuition is covered by the exchange program which means you pay tuition to your home institution and you will not have to pay anything else in Campus Cuernavaca. Any other expenses such as housing, meals, transportation, books, etc. should be covered by you.</p> <p><u>Independent Students:</u> The student is required to pay tuition and any other expenses such as housing, meals, activities fee, transportation, books, application fee (100 USD), airport transportation (if required), etc. directly to Tecnológico de Monterrey.</p> <p>The payment of the housing deposit, administrative fee and tuition fee (if applicable), should be in USD through a bank wire transfer payable to the following bank account:</p> <p>BANK: Wells Fargo Bank N.A. BENEFICIARY : ITESM ACCOUNT NUMBER: 83260102401128905 ABA: 121-000-248 SWIFT CODE: WFBIUS6S ADDRESS: Wells Fargo Bank N.A. Attn. Int'l Business Banking 1100 Matamoros St. Laredo, TX 78040-5005</p> <p>ZIP CODE: 78040-5005</p> <p>A scanned copy of the bank slip should be mailed to ITESM as soon as it is made.</p> <p>The bank slip of the wire transfer is the only official confirmation of payment that will be accepted.</p> <p>Once in Cuernavaca you can pay with Visa, Master Card (debit/credit card), or cash (only mexican pesos).</p> <p>It is important that you let your bank know you will be using your card in Mexico to avoid problems.</p>
OTHER INFORMATION	
Facebook	 Incoming Cordinator Tec Cuernavaca
Website information	<p>Check our Home Page :</p> <p> http://www.itesm.mx/wps/wcm/connect/SIM/Cuernavaca+En, where you will find information about our campus, program offers and other helpful tips which you may find useful while preparing yourself for this new experience. Check the FAQ for general information. Your campus email account will be ready as soon as you arrive in Cuernavaca.</p>
Medicines / Prescriptions	<p>If you are under special medication treatment it's best to bring the necessary dose for the whole semester. Sometimes</p>

Medicines / Prescriptions	formulas change from one country to the other or the medicine might be difficult to find abroad. In case your medicine is sold only with doctor's prescription, you must carry along the doctor's prescription in order to avoid any problems when entering the country.
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