

Information Sheet – Incoming Exchange Students 2020

Name of University	University of Canterbury
University Website	www.canterbury.ac.nz
Website for Exchange Students	www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange
Mailing Address	<p>Postal address: International Relationships Office University of Canterbury Private Bag 4800 Christchurch 8140 New Zealand</p> <p>Courier address: International Relationships Office University of Canterbury 20 Kirkwood Ave, Ilam Christchurch 8041 New Zealand</p>
Contact Information	<p>Ms Percy Chan (International Mobility Co-ordinator) percy.chan@canterbury.ac.nz Phone: + 64 3 3693876</p>

General Information

University of Canterbury	<p>Internationally ranked Established in 1873 by scholars of Oxford and Cambridge Universities, UC is in the world's top 1% of universities and offers world recognised programmes and facilities. These include an extensive network of field stations and over 40 recognised research centres, institutes and hubs. UC was also the first university in New Zealand to receive the prestigious QS 5-star ranking for overall excellence.</p> <p>Innovative programmes Over 100 different programmes are offered across 5 Colleges (Arts, Science, Engineering, Business and Law, and Education, Health and Human Development). Whatever your academic interests, UC has a broad selection of courses to choose from.</p> <p>Vibrant student community Students on campus have a choice of modern accommodation and access to all the amenities of a fully equipped student village. UC features a thriving</p>
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	<p>student association plus over 130 student led clubs catering to a huge range of interests.</p> <p>See how our Study Abroad and Exchange students have experienced New Zealand with their own photos and videos in our gallery at: https://www.canterbury.ac.nz/study/study-abroad-and-exchange/gallery/</p>
Christchurch	<p>Located in the South Pacific, Christchurch is New Zealand's second largest city and offers a huge range of recreational activities. With a population of around 465,800, Christchurch is the largest city and economic centre of the South Island. In recent years both the New York Times and Lonely Planet have rated it as one of the top places in the world to visit.</p> <p>Vibrant entertainment options Christchurch is ideal for those who enjoy a variety of things to do – from art exhibitions and cultural celebrations to sporting events and music festivals. There are over 900 restaurants, cafés and bars to enjoy, and the university is just minutes away from a number of these. UC is also located near the largest shopping mall in the South Island. The city is home to live music venues, theatres, sports stadiums, many shopping malls, and over 1,000 parks and gardens.</p> <p>Unbeatable outdoor lifestyle Christchurch's location on the coast makes it a perfect recreational hub – beautiful swimming and surfing beaches are close by and the city's Port Hills are popular for mountain biking, walking and rock climbing. Skiing and snowboarding can be found at nine ski fields within a two hour drive of the city. If you're interested in experiencing some of New Zealand's most stunning places and activities, Christchurch is a great base from which to do so. Attractions such as alpine resorts, white water rafting, whale watching, kayaking, bungee-jumping and world-famous hiking are easily accessible from the city. The South Island is also home to:</p> <ul style="list-style-type: none"> • the breathtaking landscapes in Fiordland • the ski resorts of Queenstown • the West Coast's rainforests and glaciers • beaches in Nelson-Marlborough and • the majestic Southern Alps.
Academic calendar	<p><u>UC Semester 1 2020 (February intake)</u> International Welcome (Orientation): Monday 10 February 2020, students should arrive no later than 9 February 2020. Enrolment for all international students: in the same week as the International Welcome. Lectures commence on: 17 February 2020 Exam period ends on: 20 June 2020</p> <p><u>UC Semester 2 2020 (July intake)</u> International Welcome (Orientation): TBC Enrolment for all international students: in the same week as the International Welcome before lectures commence. Lectures commence on: 13 July 2020 Exams end on: 7 November 2020</p> <p>The academic dates in 2020 can be found at: www.canterbury.ac.nz/study/keydates</p>

Course load (number of points per semester or per year)	A normal workload for one semester is 60 points (or 120 points for one year). Minimum course load is 45 points per semester (90 points per year) and the maximum load is 75 points per semester (150 points per year).
Level of courses	In <u>Arts, Science and Commerce</u> , the undergraduate (Bachelor) degree is a 3 year degree at Canterbury. This means that 300 level courses are the most advanced undergraduate courses in these areas. 400 level courses in these disciplines are graduate courses and undergraduate exchange students are <u>not</u> eligible to take 400 level courses, unless students have been granted admission to a Postgraduate Certificate of Proficiency. Note, however, that some <u>professional degrees such as Forestry, Speech and Language Therapy, Social Work and Engineering</u> are 4 year degrees and 400 level courses in these areas are therefore classed as undergraduate courses. Exchange students may be permitted to take 400 level courses in these disciplines if they have the necessary pre-requisites and the approval of the relevant department.
Timetable	Timetable Planner: This is a searchable course timetable at: https://mytimetable.canterbury.ac.nz/aplus/timetable/#subjects . It allows anyone to enter combinations of courses and preview how they would fit into a timetable before they enrol at UC.
Course information	https://www.canterbury.ac.nz/courseinfo/AdvancedSearch.aspx
Language of instruction	English
Grading system	https://www.canterbury.ac.nz/study/grading-scale/

Exchange Information

Level of studies that accept exchange students	Undergraduate Postgraduate exchange applications are considered on a case by case basis. Approval from academic departments and relevant deans will be required.
Duration of exchange	1 semester or 1 year
Programmes or courses not open to exchange students / restricted courses	<ul style="list-style-type: none"> ▪ Distance learning courses ▪ 200 level Law courses ▪ Fine Arts ▪ Teacher Education <p>Note: Education courses with EDUC course code under the Bachelor of Arts schedule are available to Exchange students.</p> <ul style="list-style-type: none"> ▪ some Physical Education and Sport Coaching courses require police checks. ▪ Journalism ▪ Courses in MBA and Executive Development programmes ▪ Clinical practice courses ▪ Forest Biology (FORE218) ▪ Communication Disorders are open to students who meet pre-

	<p>requisites except for the clinical practice courses.</p> <ul style="list-style-type: none"> ▪ Social Work – field work courses are not open to Exchange students. Entry to other theory courses will be considered case-by-case basis and approval from Social Work will be required. ▪ Civil Engineering and Natural Resources Engineering - while the Department of Civil Engineering welcomes Study Abroad and Exchange students and can usually accommodate most course requests, there are limits on capacity in some Civil Engineering courses. In order to ensure that students know in advance whether UC will be able to accommodate them into the courses they need, we now require that all students wishing to take any Civil Engineering courses (courses coded ENCN, ENCI or ENNR) include a list of courses they wish to take at UC with their application. Students who meet general admission requirements will be granted admission to the University first as per usual and their courses will then be sent to Civil Engineering for a decision as to whether students are able to take their selected courses. The International Relationships Office will then advise students as to which courses have been approved. <p>It is also recommended that students applying to other engineering disciplines provide a list of courses with their application.</p> <p>Some other courses are limited entry and may have additional entry requirements. Please contact the International Mobility Co-ordinator or Officer if students have enquiries about course restrictions.</p>
GPA requirement	B average
English language requirement	Please see: https://www.canterbury.ac.nz/enrol/international/english/
Nomination deadlines	For Semester 1 admission (February): 1 October For Semester 2 admission (July): 15 March
Application deadlines	For Semester 1 admission (February): 1 November For Semester 2 admission (July): 15 April
Nomination and Application procedures / documents required	<p>1) Nomination: For students hoping to undertake a one semester exchange in Semester 1 (February to June) or a one year exchange (February to mid-November over Semester 1 and Semester 2) in 2020, please nominate your students by submitting the Incoming Exchange Nomination Sheet (provided to our partner universities separately) to us before 1 October 2019.</p> <p>2) Students apply online before 1 November 2019. They will be required to upload their academic transcript, proof of English language if applicable and passport copy with the online application and will also be asked to provide an initial list of courses they wish to take as part of the online application (the application can still proceed if they don't yet have the passport to upload).</p> <p>3) UC assesses the application and issues Offer of Place (acceptance)</p>

	<p>letter. Partner Exchange co-ordinators will be copied on the acceptance, as is current practice</p> <p>4) The UC Exchange team checks with departments for course pre-approvals for the courses listed and notifies students/ partners of course approvals. Any additional requests for course pre-approvals <u>after</u> the online application has been submitted should be emailed to ucmobility@canterbury.ac.nz</p> <p>5) The student completes their final Application to Enrol online, where they'll apply to register for the actual courses they wish to take. They will also have the opportunity to change courses as needed, both prior to arrival and during the add/drop period once they are on campus.</p> <p>Please also see the webpage for Incoming Exchange Students at: https://www.canterbury.ac.nz/study/study-abroad-and-exchange/incoming-student-exchange/</p>
Services and facilities available to exchange students	<p>Libraries, on-campus computer and internet access, student clubs, access to Recreation Centre, Health Centre, Student Care, Students' Association (UCSA), etc.</p> <p>For more information on our UCSA and the clubs and societies available at Canterbury, please see: http://ucsa.org.nz/</p> <p>We have a team of Student Support Advisors that offers support and advice to students. To find out more about their services, please see: www.canterbury.ac.nz/support/</p>
Transcript	<p>Transcripts are automatically sent to the students' home universities after the completion of a student's exchange. Students do not need to request a transcript.</p>

Arrival / International Welcome (compulsory Orientation)

Recommended arrival dates	<p>It is compulsory for international students (including exchange students) to attend the International Welcome. Therefore, students should plan to arrive before the International Welcome takes place.</p> <p><u>UC Semester 1 2020 (February intake)</u> International Welcome (Orientation): Monday 10 February 2020, students should arrive no later than 9 February 2020.</p> <p><u>UC Semester 2 2020 (July intake)</u> International Welcome (Orientation): TBC. Students should arrive no later than the day before the International Welcome takes place.</p> <p>Students should register for the International Welcome online: https://www.canterbury.ac.nz/international/how-do-i-enrol/welcome/</p> <p>If staying in UC Accommodation Student Village (UCA) on campus (recommended for Exchange students, see further information on accommodation below), the arrival dates are posted on the website above. The arrival dates may be subject to change.</p>
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	An earlier arrival date is subject to availability. Note: Semester 2 students cannot arrive too early as there is a tight turnaround time between Semester 1 students leaving and Semester 2 students arriving.
Arrange travel to Christchurch and Airport Pick-Up Service	Students must send their arrival details to the Accommodation Office well in advance if they are requesting an airport pickup, with time of arrival, airline and flight number. This must be done at least five working days prior to departure. Students need to send us their arrival details by completing the Airport Pickup form online at: https://www.canterbury.ac.nz/life/accommodation/international/airportpickup/

Accommodation

On-campus accommodation	The usual accommodation for Exchange students is at UC Accommodation Student Village. Study Abroad and Exchange accommodation package is available to Exchange students staying at the Village. Students must complete a separate accommodation application online before the application deadline. Detailed information on the package including fees, how to apply, arrival dates, etc. is available at: https://www.canterbury.ac.nz/life/accommodation/international/exchange/ Availability at UC Accommodation Student Village is guaranteed for Exchange students provided that they apply for accommodation online by the deadline and return all subsequent contracts or documents and accept the offer by the required deadlines. See more information about the how to apply on the webpage about the Accommodation package above. When making travel plans, it's very important that students also refer to the above accommodation website for the move-in dates, since if they arrive earlier than the move in dates they would need to find temporary accommodation until the move-in time.
Application process	Information on how to apply online and the online application form can be found on the Study Abroad and Exchange accommodation package web page: https://www.canterbury.ac.nz/life/accommodation/international/exchange/ .
Other accommodation facilities	Please see the information on other accommodation facilities on the website of the Accommodation Office: https://www.canterbury.ac.nz/life/accommodation/ Note that it could be difficult for students coming for one semester to find off-campus private rental accommodation, so we would recommend that all students apply for accommodation on-campus at Student Village.

Visa Requirements

Are exchange students required to obtain a student visa?	Yes. Please see details on Immigration New Zealand's website: https://www.immigration.govt.nz/new-zealand-visas/options/study
Are exchange students allowed to work?	Please refer to Immigration New Zealand's website above and make sure that you read the Student Visa Guide carefully.

Medical and Travel Insurance

Compulsory medical and travel insurance	<p>Exchange students must have appropriate and current medical and travel insurance while studying in New Zealand. This insurance must meet requirements set by the New Zealand government under the NZ Ministry of Education Code of Practice (http://www.legislation.govt.nz/regulation/public/2016/0057/latest/DLM6748147.html)</p> <p>See detailed information about insurance at: https://www.canterbury.ac.nz/international/how-do-i-enrol/prepare-for-your-move-to-nz/insurance/</p> <p>Studentsafe-University insurance is the University's current default insurance cover which meets the standards of the New Zealand Code of Practice for the Pastoral Care of International Students. Exchange students can purchase Studentsafe-University cover when they complete their enrolment in person on campus. If exchange students hope to utilise an alternative insurance policy, they must apply to the Enrolment team at the University to have the cover assessed at least four weeks before enrolment to determine whether it meets NZ government requirements. The application form for insurance assessment is available on the web page above. It is important to note that many overseas insurance policies do not meet NZ requirements and students need to be aware that a policy required by their home university or issued in their home country may not necessarily meet NZ requirements and that purchase of the default insurance at enrolment may be required.</p> <p>See Medical and Travel Insurance for incoming students for full details about insurance such as the Studentsafe-University policy and minimum insurance requirements.</p>
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Fees and Costs

Accommodation	See fees on the web page of the accommodation package for exchange students: https://www.canterbury.ac.nz/life/accommodation/international/exchange/
Living costs	Living costs can vary, but you should, in general, budget for NZ\$7,500 for a one-semester exchange.
Food / Meals	Meal plans are available at some of the on-campus accommodation facilities. You can visit the individual web page of these facilities to find out the costs of the meal plans.
Academic expenses	Students should budget for the costs of field trips (if field trips are included as part of their courses), books, stationery and other course-related costs.
Insurance	See the information on medical and travel insurance above.