## Exchange Office Contact Details

| Address: | University of Strathclyde<br>Recruitment & International Office<br>Graham Hills Building<br>Level 4<br>50 George Street<br>Glasgow, G1 1QE<br><br>http://www.strath.ac.uk/rio/exchangestudyabroad/incoming/ |
|---|---|
| Exchange Team | **Allison Handley**<br>**Exchange Coordinator (inbound)**<br>t: +44 (0) 141 548 4256<br><br>**Alejandra Moir**<br>**Exchange Assistant (inbound)**<br>T: +44 (0) 141 548 2687<br><br>**Kate Kenyon**<br>**Erasmus Coordinator (outbound)**<br>T: +44 (0) 141 548 2992<br><br>Please direct all enquiries to the following mailboxes :<br>ERASMUS : erasmus@strath.ac.uk<br>International Exchange (non-ERASMUS) : international.exchange@strath.ac.uk |

## Exchange-related information

| Level of Exchange | Inbound exchange students will usually select classes/courses at **undergraduate (UG) level**, typically from years 1 – 3. |
|---|---|
| Duration of Exchange | **Semester 1: September – December**<br><br>**Semester 2: January – May**<br><br>**Full Year: September - May** |
| Language of instruction | English |
| Application procedure | **ERASMUS**<br>http://www.strath.ac.uk/studywithus/studyabroad/comingtostrathclyde/europeanexchangeserasmus/<br><br>**International Exchange (non-ERASMUS)**<br>http://www.strath.ac.uk/studywithus/studyabroad/comingtostrathclyde/internationalexchange/ |

| | |
|---|---|
| *Guide to Selecting Classes/Courses* | Exchange students will normally select classes/courses from levels 1 to 3. Level 1 classes are usually at an introductory level and may not require much previous knowledge or study in the subject. Level 2 and 3 classes will normally require some/significant previous study in the subject. Level 4 classes are not usually available to exchange students unless they have significant background in the subject and meet all the relevant prerequisites for the class. It also depends on class capacity.<br><br>(Admission to level 4 classes will normally require the permission of the individual department which hosts the class).<br><br>Exchange students usually take classes/courses amounting to 60 Strathclyde credits (30 ECTS credits) per semester. **This is considered a regular full-time load**. In Humanities and Social Sciences and Strathclyde Business School, this typically amounts to 3 classes worth 20 credits each. In Science and Engineering, this may amount to 6 classes depending on how many credits each class is worth.<br><br>**IMPORTANT**<br>**You will receive provisional approval for the classes listed in your application prior to arrival, however you may require to make some changes or adjustments on arrival to take account of timetables or any other programme adjustments. It is therefore very important for applicants to be flexible and have some reserve classes identified which can be substituted as necessary if you need to review your curriculum when you reach Glasgow.**<br><br>ERASMUS students should select most of their classes/courses (at least 50%) from the Strathclyde department which owns the ERASMUS agreement. It may be possible to take one or two classes from another department if you meet the prerequisites, if the other department approves them, and if the classes timetable effectively around your main classes.<br><br>Non-ERASMUS/International Exchange students should identify their main subject area/host department at the application stage, and take at least 50% of your classes/courses from that department/subject area. It may be possible to take one or two classes from another department if you meet the prerequisites and if they timetable effectively around your main classes. It may not be possible to seek confirmation of any secondary classes until you arrive. International Exchange students should also have lots of flexibility around classes in case you need to review them upon arrival.<br><br>For details of available classes/courses, please refer to the **Guide to Selecting classes**. |
| *Nomination/ Application deadlines* | For students applying to commence their study in September, the **nomination** deadline is **1 May.**<br><br>For students applying to commence their study in January, the **nomination** deadline is **1 October**<br><br>Once a student's nomination has been approved by the appropriate department, the applicant will receive an automatic email directing them to the application process.<br><br>**Applications must be submitted by 15 May and 15 October respectively to allow sufficient time for processing.** |
| *Acceptance documents* | You will receive an email from the system once your classes have been approved. Please accept this as confirmation that your exchange has been approved.<br><br>You will subsequently receive an official acceptance from Strathclyde's central Admissions Office which you can use for the purposes of immigration as required.<br><br>**Please ensure the email address provided in your online application has sufficient capacity to receive large files**. |

| | |
|---|---|
| *Key Dates* | **Semester 1**<br><br>Campus housing opens: 11 September 2021<br><br>Semester 1 housing contracts run from 11 September 2021 – Jan 2022<br><br>**Recruitment & International Office Welcome meeting: Monday 13 September 2021**<br><br>*Welcome Week: 13 - 17 September 2021*<br><br>Classes commence:  20 September – 3 December 2021 (11 week teaching period)<br><br>Revision and Exams : 6 – 17 December 2021<br><br><br>**Semester 2**<br><br>Campus housing opens: 9 January 2022<br><br>Semester 2 housing contracts run from 9 January – June 2022<br><br>**Recruitment & International Office Welcome meeting: Monday 10 January 2022**<br><br>*Welcome Week: 10 – 14 January 2022*<br><br>Classes commence : 17 January – 1 April 2022 (11 week teaching period)<br><br>Spring Break Vacation : 4 – 15 April 2022<br><br>Revision Week :  18 - 22 April 2022<br><br>Exams : 25 April – 20 May 2022 |
| *Academic Transcript* | *Students* will be able to download their transcript directly from their workflow on Mobility Online.<br><br>• Semester 1 students – transcripts will normally be available to download by the **end of February**.<br>• Semester 2/Full year students – transcripts will normally be available to download by the **end of July**.<br><br>(**Interim** transcripts will **not** usually be available at the end of semester 1 for full year exchange students).<br><br>*How partners can view and download their student's transcripts*<br>Log in to Mobility Online<br><br>1. Click on 'My Mobility Online' and then 'my applications' and a list of your students will appear.<br>2. Click on the student's name and you will be taken to their individual record.<br>3. Scroll down to the bottom and you will see this icon. (▲) Click on it.<br>4. A new screen will appear and you will see the uploaded transcript. Tick the box, and click on either of these icons  to download your student's transcript. |
| *Visa Information* | The new **Student visa** (replacing Tier 4) came into effect on 5 October 2020.  This is applicable to all students planning to attend Strathclyde for **more than 6 months**, including those from the EU, Switzerland, Norway, Iceland and Liechtenstein.  Check the link below for more information.<br>https://www.strath.ac.uk/studywithus/internationalstudents/beforeyouarrive/visasimmigration/<br><br>If you are planning to come to the UK **for less than 6 months**, you may not require a visa and should check using the 'Check if I need a visa' tool at the link below.<br>https://www.gov.uk/check-uk-visa |
| *Information and Advice* | For more information, including details of the University's orientation and welcome activities, cost of living, health matters, the city of Glasgow and much more, please go to<br>http://www.strath.ac.uk/sees/infoint/<br><br>This information will be updated on an ongoing basis until you arrive. |

| | |
|---|---|
| ***BREXIT*** | We are pleased to confirm our continued participation in the current Erasmus+ Programme beyond the UK's exit from the EU. We are committed to our existing Erasmus+ Agreements and have extended our current KA103 project for 36 months, allowing our staff and students to continue accessing Erasmus funding until **31st May 2023.** |
| | The EC has published [FAQs on Erasmus+ and Brexit,](#) which hopefully provides reassurance of the UK's full participation in the Erasmus+ Programme (2014-2020) beyond Brexit. |
| | We are awaiting details of the new Turing programme and will be in touch as soon as we have further information.<br>Should you have any queries, please feel free to contact Kate Kenyon at [kate.kenyon@strath.ac.uk](mailto:kate.kenyon@strath.ac.uk) |
| ***Certificate of Arrival/Departure*** | In order to receive a Certificate of Arrival/Departure, you will need to submit proof of your arrival/departure in our Mobility Online system. This can be a photo of your flight boarding pass or arrival stamp in your passport (for students coming for more than 6 months). Once you have uploaded proof of your arrival/departure, you will receive an e-mail with a completed Certificate of Arrival/Departure attached. |
| | This digital system will replace the previous system and we will no longer be able to process arrival/departure documents provided by your home University. If your home University does not accept Strathclyde's document, they should contact us directly on [erasmus@strath.ac.uk.](mailto:erasmus@strath.ac.uk) |
| | Please be aware that Certificates of Arrival will not be processed until you physically arrive on campus as your funding is conditional on you being present on campus. |
| ***English Requirements*** | Non-native English-speaking exchange students attending Strathclyde **for less than 6 months** will not normally require to provide evidence of their English language proficiency unless they require a Student visa. Otherwise Strathclyde is relying on the student's home University to select and nominate students with CEFR B2 level or above. |
| | Students planning to attend Strathclyde for **more than 6 months** will require to provide evidence of their English language proficiency as part of the application process to obtain a visa. Check the requirements at the link below.<br>[https://www.strath.ac.uk/studywithus/englishlanguagerequirements/](https://www.strath.ac.uk/studywithus/englishlanguagerequirements/) |
| | We are pleased to continue to offer 2 hours per week of free English language support to non-native English-speaking exchange students during semesters 1 and 2. |
| ***Accommodation/ Housing Information*** | Strathclyde has limited campus housing. Full details including prices are available [here](#). Due to the limited places available, it would be helpful if partner Universities could divide their allocations over both semesters to reduce the pressure on housing. |
| | Incoming ERASMUS students are **not** guaranteed campus housing. Places are allocated by ballot to students who apply by the deadline. |
| | International Exchange students will **normally** be guaranteed campus housing provided they apply by the deadline unless there are any extenuating circumstances in which case alternative arrangements will be put in place and partner institutions (and applicants) will be notified. |
| | The Housing Office will email **all** applicants in July/August (for those commencing study in S1 and December (for those commencing study in S2) with further information concerning their housing arrangements. Unsuccessful applicants will be informed about alternative housing options in the private sector around the campus. |
| | Students renting privately through a landlord should be aware they may require to pay council tax. Further information regarding council tax is available at the link below.<br>[http://www.strath.ac.uk/studentlifecycle/letterscounciltaxbankstatus/](http://www.strath.ac.uk/studentlifecycle/letterscounciltaxbankstatus/). |
| ***Coronavirus (COVID-19)*** | Exchange programmes are subject to any developments with COVID-19, travel bans, etc. We are hopeful that everything will go ahead as normal and exchanges will go ahead for the next academic year, but if there are any changes, we will let you know.<br>Official University guidance :<br><br>[https://www.strath.ac.uk/coronavirus/](https://www.strath.ac.uk/coronavirus/)<br><br>[https://www.strath.ac.uk/coronavirus/students/](https://www.strath.ac.uk/coronavirus/students/) |

| Strathclyde Grading Scale | % | Descriptor |
|---|---|---|
| | 80-100 | <u>Oustanding demonstration of learning outcomes</u>:<br><br>• Wide, appropriate knowledge and understanding (and where appropriate effective project work) including insight and originality<br>• Evidence of reading and thought beyond course/assignment materials<br>• Appropriate use of references and exemplars<br>• An outstanding standard of writing and communication and/or presentation |
| | 70-79 | <u>Excellent demonstration of learning outcomes</u>:<br><br>• Wide, appropriate knowledge and understanding (and where appropriate effective project work) including insight and originality<br>• Evidence of reading and thought beyond course/assignment materials<br>• Appropriate use of references and exemplars<br>• An excellent standard of writing and communication and/or presentation |
| | 60-69 | <u>Comprehensive demonstration of learning outcomes</u>:<br><br>• Wide appropriate knowledge and understanding (and where appropriate effective project work) with only occasional lapses in detail<br>• Evidence of reading and thought beyond course/assignment materials<br>• A high standard of writing and communication |
| | 50-59 | <u>Satisfactory demonstration of learning outcomes</u>:<br><br>• Sound knowledge and understanding of essential material (and where appropriate essential project skills)<br>• General accuracy with occasional mistakes and/or uncoordinated use of information |
| | 40-49 | <u>Limited demonstration of learning outcomes</u>:<br><br>• Basic knowledge and understanding (and where appropriate basic project skills)<br>• Omissions and/or weaknesses of presentation and/or logic and/or evidence |
| | 30-39 | <u>Inadequate demonstration of learning outcomes</u>:<br><br>• Some relevant information and limited understanding (and where appropriate some project work completed under supervision)<br>• Omissions and/or weaknesses of presentation and/or logic and/or evidence<br>• Lack of familiarity with the subject of assessment and/or assessment vehicle |
| | 20-29 | <u>Weak demonstration of learning outcomes</u>:<br><br>• A few key words, phrases or key ideas<br>• Extensive omissions and/or weaknesses of presentation and/or logic and/or evidence<br>• Serious errors<br>• Inadequate evidence of learning or inadequate project work |
| | 1-19 | <u>Minimal performance in learning outcomes</u>:<br><br>• Serious errors<br>• Extensive omission and/or weakness of presentation and/or logic and/or evidence<br>• Deficient evidence of learning or deficient evidence of project work |
| | 0 | <u>No relevant work submitted for assessment</u>. |

**Undergraduate Grading Scale**

| Mark | General Comment | Equivalent Grade |
|---|---|---|
| 70+ | Excellent or Outstanding | A |
| 60-69 | Comprehensively Good | B |
| 50-59 | Generally Good | C |
| 45-49 | Satisfactory | D |
| 40-44 | Satisfactory | E |
| <40 | Weak – Fail | FX/F |