

Japanese 100 (Introductory Japanese I) Remote Learning

Fall 2020– Winter 2021

<http://www.queensu.ca/lcu/>

JAPN100 is an introductory course for students who have little or no previous study background of the Japanese language.

If you have Japanese background including self-study, please contact me at aokik@queensu.ca before the course starts so that you will be placed into the appropriate level.

Remote instruction will be conducted on onQ. <https://onq.queensu.ca/d2l/home>

1. Class schedule

Those who have a schedule conflict will not be allowed to enroll.

If all students in the section agree, we will have a live class using Zoom once a week, using one of the class hours below. The Zoom session will be recorded and uploaded on onQ later.

Section 001 (Slot 12)		Section 002 (Slot 13)	
Monday	12:30-13:30	Monday	13:30-14:30
Tuesday	8:30-9:30 (Tutorial)*	Tuesday	10:30-11:30 (Tutorial)*
Wednesday	11:30-12:30	Wednesday	12:30-13:30
Thursday	13:30-14:30	Friday	11:30-12:30

* Tutorial session is mandatory. It covers grammar introduction and a quiz.

2. Instructor and TA

Instructor: Keiko Aoki aokik@queensu.ca

Virtual Office Hours (Zoom): Please make an appointment with me via email in advance.

Tuesday 13:30-14:30 and Thursday 8:30-9:30 (EDT)

Teaching Assistants: Elena Chen & Vanessa Sun

3. Required textbook

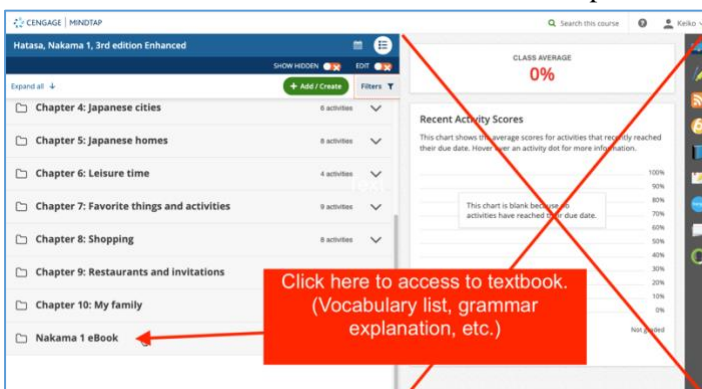
Nakama 1 (Third edition) Student Textbook with Student Activities Manual (SAM): Houghton Mifflin.

We will use an e-textbook. Go to the Campus Bookstore website to buy one online. [Click here.](#)

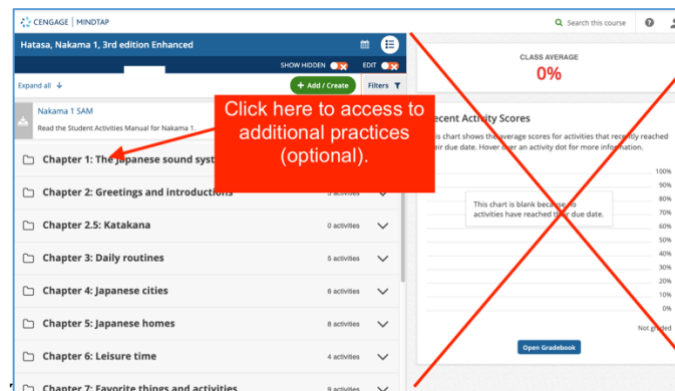
You have to have both the textbook and SAM. Chapters 1 to 10 will be covered in this course.

How to access Textbook

Click “Nakama 1 eBook” at the bottom of the left panel.

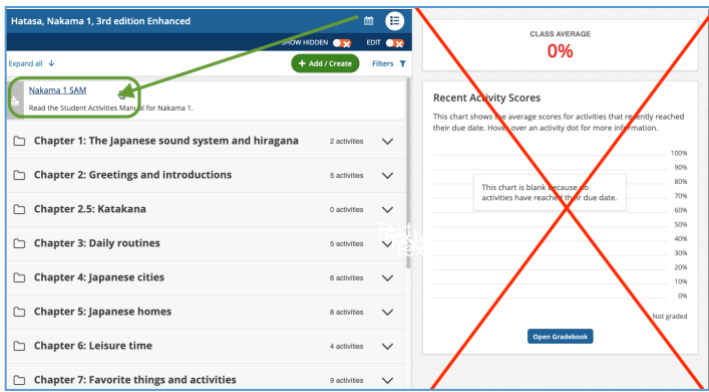


How to access additional practices (optional)



than students registered in JAPN100. Failure to abide by these conditions is a breach of copyright, and may also constitute a breach of academic integrity under the University Senate's Academic Integrity Policy Statement.

How to access SAM (Student Activities Manual), in other words, Workbook



I recommend that you use a laptop for this course so you can switch between onQ, the textbook and SAM.

4. Course outline and objectives

JAPN 100 is an introductory course for students with little or no background in the language.

This course introduces the basic structure and usage of the Japanese language as well as various aspects of Japanese culture. You will gain proficiency in four skills -- listening, speaking, reading, and writing – through communicative tasks in a collaborative and peer-based learning environment. You are encouraged to respond to and ask questions in Japanese as much as possible.

Reading and writing will be introduced from the beginning of the course. You will learn Hiragana (46 basic letters) by the end of the 3rd week, and Katakana (another set of 46 letters) by the end of the 7th week. 15 Kanji (Chinese characters used in Japanese) will be introduced in the Fall semester; 80 more Kanji will be introduced in the Winter semester.

Upon successful completion of this course, you are expected to reach a level of A1 (Basic User) on CEFR (Common European Framework of Reference for Languages)/JF Standard or a level of Novice Mid to Novice High on the ACTFL (American Council on the Teaching of Foreign Languages) Proficiency Guidelines.

At the end of the year, you will be able to:

- Understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type;
- Introduce yourself and others and ask and answer questions about personal details such as where you live, people you know, things you like, and things you have; and
- interact in a simple way provided the other person talks clearly and is prepared to help.

For details, please see

<https://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=090000168045bb52>

5. Structure of the Course

This course involves 3 Lecture hours and 1 Tutorial hour per week for the 24 weeks of the Fall term and Winter Term. Tutorial is mandatory. You are expected to spend 1 hour outside of class each day for this course. Don't think you can catch up by studying just before the exam! A steady accumulation is a key to success in language learning.

Log on to onQ with the textbook and SAM ready. On the onQ Content page, each week contains the textbook/workbook page numbers and all the required resources including audio and audiovisual files and links.

The chart below shows what you are expected to do for the remote learning in JAPN 100.

	0. Read this week's "Learning Outcome" (posted on Day 1). This is our goal of the week.
INPUT	1. Study "Grammar Check Question Sheet", a PDF file posted on onQ. You can read your textbook to find answers. Write your answers on the sheet or on a piece of paper. 2. Watch "Grammar Check Video" posted on onQ and check if your answers are correct. Make corrections if necessary.
PRACTICE	3. Open your SAM workbook and click the links on onQ for audio. Practice language using four skills, listening, speaking, reading, and writing. 4. Memorize the vocabulary.
OUTPUT	5. Do the homework by yourself. Submit it through onQ.
FEEDBACK	6. You will receive your homework checked by sensei within 24 hours. Review it and make corrections.

You will repeat this process daily: **Input** > **Practice** > **Output** > **Feedback**.

Always have your Textbook and SAM Workbook ready before you log onto onQ.

6. Evaluation	Fall	Winter
Weekly Tutorial Question	5%	5%
Daily homework submission (SAM).....	10%	10%
Participation and contribution (5 Flipgrid/semester).....	5%	5%
★ Hiragana/Katakana/Kanji Quizzes.....	10%	10%
☆ Chapter Tests (2 tests in the fall, 3 tests in the winter semester)	10%	15%
Speech Contest (scheduled at the end of February or early March).....		5%
🎧 Oral Exam (12th week and 24th week)	5%	5%
	Total	45% + 55% = 100%

There is no mid-year exam in December and no final exam in April in this course.

Queen's Official Grade Conversion Scale

All components of this course will receive numerical percentage marks. The final grade you receive for the course will be derived by converting your numerical course average to a letter grade according to Queen's Official Grade Conversion Scale:

Grade	Numerical Course Average (Range)
A+	90-100
A	85-89
A-	80-84
B+	77-79
B	73-76
B-	70-72
C+	67-69
C	63-66
C-	60-62
D+	57-59
D	53-56
D-	50-52
F	49 and below

- Weekly Tutorial Question
You will take a comprehension check survey after watching the Grammar Check video on Tutorial every week.
- Daily homework submission (SAM)
Do the homework on your own. Submit it on time. Homework submitted late will not be graded.
- Participation and contribution (5 Flipgrid/semester)
Prepare well and participate in the activities (e.g., Flipgrid) actively. Post your video and respond to your peers' videos. Late participation will not be graded.
- ★ Hiragana/Katakana/Kanji Quizzes
A quiz is given during Tutorial time. Prepare well and take a quiz. You are not allowed to use textbook or other resources. Two attempts are allowed within one hour and the average of the two will be graded. No make-up quiz will be arranged if you missed one. There will be 6 quizzes per semester and the lowest score will be dropped in the grade.
- ☆ Chapter Tests
2 Chapter Test is scheduled during the fall semester and 3 Tests during the winter semester. You are not allowed to use textbook or other resources. One attempt is allowed. Make-up test will be arranged only when there is an extenuating circumstance (See "13. Academic Considerations" below). If you cannot take a chapter test on the scheduled time, please send your request at [Queen's University Academic Consideration Request Portal](#) and contact me in a timely manner, i.e., before or immediately after the test.
- 🎯 Oral Exam
You will have an oral exam on the 12th week of each semester. You will have a practice exam before the real one.

7. Email Policy

Email me using your Queen's email address. Make sure to write your full name, your student number and the topic of your communication in the subject line of the email. I aim to respond within 12 hours during regular work hours (8 am to 4 pm Canada Eastern Time).

8. Academic Integrity

Queen's students, faculty, administrators and staff all have responsibilities for upholding the fundamental values of academic integrity; honesty, trust, fairness, respect, responsibility and courage (see www.academicintegrity.org). These values are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the "freedom of inquiry and exchange of ideas" essential to the intellectual life of the University (see the Senate Report on Principles and Priorities <http://www.queensu.ca/secretariat/policies/senate/report-principles-and-priorities>).

Students are responsible for familiarizing themselves with the regulations concerning academic integrity and for ensuring that their assignments and their behaviour conform to the principles of academic integrity. Information on academic integrity is available in the Arts and Science Calendar (see Academic Regulation 1 <http://www.queensu.ca/artsci/academic-calendars/regulations/academic-regulations/regulation-1>), on the Arts and Science website (see <https://www.queensu.ca/artsci/students-at-queens/academic-integrity>), and from the instructor of this course. Departures from academic integrity include plagiarism, use of unauthorized materials, facilitation, forgery and falsification, and are antithetical to the development of an academic community at Queen's. Given the seriousness of these matters, actions which contravene the regulation on academic integrity carry sanctions that can range from a warning or the loss of grades on an assignment to the failure of a course to a requirement to withdraw from the university.

9. Accommodations Statement

Queen's University is committed to achieving full accessibility for people with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. The Senate Policy for Accommodations for Students with Disabilities was approved at Senate in November 2016.

<https://www.queensu.ca/secretariat/sites/webpublish.queensu.ca.uslclwww/files/files/policies/senateandtrustees/ACADACCOMMPOLICY2016.pdf>

If you are a student with a disability and think you may need academic accommodations, you are strongly encouraged to contact the Queen's Student Accessibility Services (QSAS) and register as early as possible. For more information, including important deadlines, please visit the QSAS website at: <http://www.queensu.ca/studentwellness/accessibility-services/>

10. Academic Considerations for Students in Extenuating Circumstances

Queen's University is committed to providing academic consideration to students experiencing extenuating circumstances that are beyond their control and are interfering with their ability to complete academic requirements related to a course for a short period of time. The Senate Policy on Academic Consideration for Students in Extenuating Circumstances is available at

<http://www.queensu.ca/secretariat/sites/webpublish.queensu.ca.uslclwww/files/files/policies/senateandtrustees/Academic%20Considerations%20for%20Extenuating%20Circumstances%20Policy%20Final.pdf>

Arts and Science undergraduate students can find the Faculty of Arts and Science protocol and the portal where a request can be submitted at: <http://www.queensu.ca/artsci/accommodations>. Students in other Faculties and Schools who are enrolled in this course should refer to the protocol for their home Faculty.

11. Copyright of Course Materials

Course materials created by the course instructor, including all slides, presentations, handouts, tests, exams, and other similar course materials, are the intellectual property of the instructor. It is a departure from academic integrity to distribute, publicly post, sell or otherwise disseminate an instructor's course materials or to provide an instructor's course materials to anyone else for distribution, posting, sale or other means of dissemination, without the instructor's express consent. A student who engages in such conduct may be subject to penalty for a departure from academic integrity and may also face adverse legal consequences for infringement of intellectual property rights.

Ganbatte kudasai! (Good luck!)