

**QUEEN'S UNIVERSITY AT KINGSTON
DEPARTMENT OF MATHEMATICS AND STATISTICS**

Annual Progress Report Form for Ph.D. Program

(for students who began their program January 2016 or earlier)

DUE: 1st NOVEMBER

Copies of our *Graduate Programs and Guidelines* and the School of Graduate Studies *Guide to Graduate Supervision* can be found at the links below. Supervisors and graduate students should be familiar with both documents.

<http://www.queensu.ca/mathstat/graduate/current-graduate/guidelines>

<http://www.queensu.ca/sgs/current-students/graduate-supervision>

Name:	Supervisory Committee Members:
Supervisor(s):	
Date of initial registration:	
Current year of study:	

Indicate below whether or not the listed program requirement has been satisfied.

Requirement		Expectation
Supervisory Committee (<i>see Section 1.2.4 of guide</i>) Form submitted and approved members noted above:	<input type="checkbox"/> Yes <input type="checkbox"/> No	A supervisory committee should be proposed by the end of the first term of study.
Course Requirement (<i>see Section 1.2.3</i>) Course selection form submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No	The selection form should be submitted by the end of the first year and the proposed courses completed and passed by the end of the fifth term.
Approved courses have been completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comprehensive Exam (<i>see section 1.2.5 of guide</i>) Scheduling form submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No	The scheduling form should be submitted three weeks prior to the exam date and the comprehensive examination should be satisfied by the end of the second year.
Comprehensive Exam passed:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Thesis and defence (<i>see section 1.2.6 of guide</i>) Scheduling form submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No	The scheduling form should be submitted six weeks prior to the exam date. It is hoped that students will be able to complete the Ph.D. within four years of initial registration.
Defence completed:	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Provide an explanation if you will not, or have already missed completing, any of the requirements noted above within the expected time frame.

If you have not satisfied your approved course requirement, list the courses still to be completed.

Course number and/or title	Year/Term	Type (lecture, reading, seminar)	Instructor if known

Describe any contributions to the scholarly environment of the department over the current calendar year (i.e., participation in departmental seminars including the graduate seminar).

List any conferences and workshops attended over the current calendar year. Indicate if you presented.

