

The personal information collected on this form is collected under the legal authority of the *Royal Charter of 1841*, as amended. The personal information collected on this form will be used to confirm your eligibility for this award.



**Department of Physics, Engineering Physics & Astronomy**  
**GRADUATE STUDENT CONFERENCE AWARD –**  
***APPLICATION FORM***

**Full-time** graduate students are eligible to apply for one student conference travel award of **\$300 each fiscal year (September 1 – August 31)**. Awards may be used to provide partial support for travel, accommodation, food and registration fees associated with a recognized conference at which the student is presenting an authored or co-authored paper or a poster.

***PLEASE NOTE:***

- ***You must apply prior*** to the conference.
- ***You must be registered full-time*** in a graduate degree program at the time of the conference.

***You MUST ATTACH:***

***the acceptance letter, ADDRESSED TO YOU, signed*** and on letterhead, from the conference secretariat, indicating your ***participation as a presenter.***

***OR***

hard copies of the following:

***the acceptance email,*** and;

***the title page,*** showing the name of the conference, location, dates, etc. from the conference program on the website, and;

***the page with your name,*** the title of the paper or poster, presentation number or time, etc. from the conference program on the website.

Name:	Title:	Last Name:	First Name:
Student #:			
Queen's Email:			
Title of paper and Author(s):			
Title of conference:			
Location:			
Date of conference:			

Please have your ***supervisor*** (or faculty designate) sign confirming that you plan to attend this conference.

Signed:	Date:
Name (please print):	

**RETURN TO: Alla Kryachkova ak204@queensu.ca**