

Meeting Minutes
 

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<b>Meeting:</b>	Principal's Advisory Council on the United Nations Sustainable Development Goals	<b>Date and time:</b>	January 10, 2024
<b>Location:</b>	Richardson Hall Room 315 (Teams link available)		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Oyedeji Ayonrinde</li> <li>• Benjamin Bolden</li> <li>• Jenn Campbell</li> <li>• Juan Francisco Chavez Ramirez</li> <li>• Sandra den Otter</li> <li>• John DiPaolo</li> <li>• Satareh Ghahari</li> <li>• Ishana Gopaul</li> <li>• Melinda Knox</li> <li>• Warren Mabee</li> <li>• Kate McCuaig</li> <li>• Victor Odele</li> <li>• Brian O'Neill</li> <li>• Ellie Sadinsky</li> <li>• Stephanie Simpson</li> <li>• Nathan Splinter</li> <li>• Marcus Taylor</li> <li>• Gavan Watson</li> <li>• Amy Wu</li> </ul>		
<b>Regrets:</b>	<ul style="list-style-type: none"> <li>• Brian Amsden, Karen Bertrand, Mika Henry, Jenn Stephenson</li> </ul>		

### 1. Land Acknowledgement and Chair's Welcome

### 2. Approval of Minutes - November 2023 meeting

### 3. Update of Working Group Members

- Sheng moved on from Queen's (new post-doc representative?)
- Brian Amsden, AVPR (NSERC), joining group in place of Nancy Ross as VPR representative.
- Danny rejoining to support Heather.

### 4. Information about Queen's Applications for Government of Canada SDG Call

- Heather putting in an application on behalf of Queen's - to create community connections and educational resources.
- Joining SDSN Canada contributors call (larger funding application) - to work with City of Kingston for voluntary reviews.

### 5. SDG Week

- Putting together SDG Week calendar of events from student groups and departments.
- Organizing events through the Principal's office in partnerships with VPR to bring together scholars about a particular goal. Informal, networking, and knowledge-sharing events.
- Select this link to add an event to [SDG Week at Queen's](#), March 4-8, 2024

### 6. Working Group Presentation of Draft Goals (15 minutes each)

- Shared working document for framework drafting, all groups can provide input and content. Some have already, some are keeping their own documents for the time being.

## **Terminology and Mandate Heather, Warren, Gavan, Marcus, Nathan**

Members helped other groups with their goal development & presentations.

## **Research Impact Brian (for Nancy Ross), Amy, Melinda**

- Challenges: SDG framework is broad, don't want to be too prescriptive about how research is done.
- Short-term goal: Align SDGs with our institutional vision for research.  
Components: Embed SDGs in 2024-2029 Queen's Strategic Research Plan; Scopus and SciVal Analysis and Mapping for SDG key terms for research; Horizon Europe: Pillar II funding opportunities via workshops in winter 2024; communications strategy messaging about aligning SDGs with research mission.
- Long term goal: Create research environments that incentivize SDG impact  
Components: Principal 's research impact awards for scholars at all levels; Major gift/donor-supported SDG research program; Build coalitions for mission-driven research.
- Feedback: Consider inclusion of case studies to showcase examples; consider inclusion/particular focus on graduate students' research and SDGs.
- Slide deck can be accessed on the [team site](#). All working groups agreed to aim for consistency of presentation/depth of key goals in alignment with this slide deck on next iteration.

## **Student Learning and Teaching and Research Integration (two goals merged for now) Klodiana, Setareh, Gavan, Jenn S., Cathy Keates, Marcus**

- Challenges: Many different rubrics and aims/goals to navigate already, challenging to integrate/prioritize SDGs around these pre-existing ones, pressures around time, staffing, resources.
- Goals: Aligning SDGs with experiential learning; SDG certificate (FAS); course tagging (more broadly, not only for SDGs, leveraging of this initiative that is already underway).
- Feedback: integration of general education about SDGs to broader student body, look at mandatory education on climate/SDGs – course vs. self-paced module, faculty-level vs. university-wide, further educational resources for those in and out of the university, staff, and faculty education.

## **Organizational Culture Ishana, Stephanie, Oyedeji, Nathan**

- Challenges: defining organizational culture, largely looking at culture as it applies to faculty, staff, research, and the built environment – does not cover student body culture.
- Goals: Framework for leadership/governance; managerial support/alignment of SDG-learning events with university-supported professional development opportunities; support/resources from top for SDG working groups; requirement for mandatory training/learning for staff and faculty incl. what are SDGs, how your role/research aligns with SDGs, how the university's goals align with SDGs; SDG-related requirements for PDP process.
- Feedback: SDGs as dictating reporting structure vs. dictating our actions; institutional accountability; tools for supporting and evaluating faculty members different from tools for staff; helping those doing SDG work understand their work as such.

## **Queen's in the Community & Global Engagement (two goals merged for now) Wendy Craig, Juan Francisco, Sandra, Victor, Ellie**

- Institutional KPIs, increased partnerships locally, particularly Indigenous, and racialized communities. Connecting work with Wendy Craig's work (E.L.), Adding SDG lens to work that is already underway.
- Goals: aligned with institutional strategy and KPIs (waiting to connect with Wendy to identify priorities)
- Feedback: do we separate these in two for identified goals? Connections with the City of Kingston, SLC, and RMC for local impact.

## **7. Plan for February 7 meeting – tasks in the interim**

- Queen's Backing Action on the Climate Crisis – proposal for a Mandatory Climate Literacy Course – plan to invite them to speak to council for 10 mins about ideas, potentially redirect towards a module rather than a course.
- Working groups use Research Impact group's presentation as template for sharing/drafting goals meeting. Send goals to be included in an overall operational framework draft to Danny/Tasha/Heather no later than January 28, 2024. In that articulation, please also identify potential budget implications or other critical considerations (e.g., upkeep of modules or resources) associated with proposed goals. We will prepare a merged document that will

be circulated to the Council by January 31, 2024 for discussion at Feb. 7 meeting. Heather A. will present a draft framework to Principal Deane and Heather Cole for feedback in mid-February.

- At Feb 7 meeting, discussion around:
  - Further feedback and required edits on goals presented by each WG
  - Determination of key responsible person for each goal (within SLT)
  - Discussion of results evaluation metrics for goals– determined by Council or left to key responsible person to operationalize?
  - Beyond Principal Deane and Heather Cole, what consultations must happen, when, and by whom?
- Additionally, to think about: What does this committee's work look like once we finish goals/operational framework? What does our continuance look like?
  - Consideration of incorporation of a student sub-council to report back to main advisory council.