

Distinguished University Professor Program Guidelines

Introduction

The Distinguished University Professor Program was approved by Senate in 2017 and recognizes and celebrates Professors at Queen's who are deemed exceptional by virtue of the pre-eminence of their contributions to research in a particular field of knowledge to the point where their accomplishments are internationally recognized. Each year, the Distinguished University Professor Advisory Committee will invite nominations for the designation, review the nominations and make recommendations to the Principal who will determine successful nominees.

Those selected for the designation will have the opportunity to select from a list of approved names, a preferred honorific name to form part of their official title, which shall be styled as "Honorific Name Distinguished University Professor". Individuals receiving the designation who currently hold a Chair/Professorship, will have the option to retain the title of their current Chair/Professorship, or choose from the honorific names. Recipients will receive a special recognition at Convocation.

Selection Criteria

The Distinguished University Professor Program will take into consideration many factors.

A strong nominee will demonstrate:

- Exceptional contributions and international recognition in their field of research (e.g. prominent prizes and awards).
- An outstanding and sustained research record. The Advisory Committee will take into account the diverse experiences of nominees and the many forms that scholarship can take.
- Significant and lasting contributions to Queen's and/or to Canadian society with a demonstrated history of service that has had an impact on the community.
- A commitment to excellence in teaching and learning.
- A commitment to the facilitation and promotion of equity, diversity and inclusion.
- Be in good standing with the University.

Nomination Guidelines

Members of the Queen's community including faculty, administrators, staff, students, and retirees may submit a nomination for an individual. Nominations must be supported by at least six signatures of faculty members from at least two departments within the university. For more information, see the Terms of Reference.

Joint, group and posthumous nominations will not be considered. If prospective nominators are aware of other individuals nominating their nominee, the Advisory Committee encourages collaboration. Multiple nominations of individuals will be considered as a single nomination, and those receiving more than one nomination will not be given added weight during the selection process.

The advisory committee invites nominations for all who meet the eligibility guidelines. Queen's University is committed to equity and diversity and welcomes nominations for women, Indigenous/Aboriginal persons, persons with disabilities, racialized/visible minorities and LGBTQ+ persons.

Nomination Process

Deadline: Wednesday, January 15, 2020

A nomination package must include:

- A completed Distinguished University Professor Nomination Form
- Letter of Nomination (ensure the letter is signed by at least six (6) members of faculty from at least two departments within the University)
- Nominee's current curriculum vitae
- A short, nontechnical description of the nominee's research contributions (not to exceed two (2) pages in length)
- A short description of the nominee's contributions to the academic development of students (not to exceed one (1) page in length)
- A brief biographical sketch of the nominee (1-2 paragraphs in Word format)
- At least three (3), but no more than four (4), letters of reference from scholars of international standing in the nominee's field from outside the University (normal expectations of arms-length applies)
- An explanation of why the scholars providing the letters of reference were selected (not to exceed one (1) page for each scholar)

Submission Information

Submit nominations to the Distinguished University Professor Advisory Committee, care of the Office of the Provost, by Wednesday, January 15, 2020. It is preferred that nominations be received electronically by email at provost@queensu.ca, however you may submit by paper copy to:

Office of the Provost
Suite 353, Richardson Hall

74 University Avenue
Queen's University
Kingston, ON K7L 3N6

Selection Process

The Advisory Committee will meet annually to consider all complete nominations submitted, and will make a recommendation to the Principal in respect of which nominees, if any, should receive the Distinguished University Professor designation. Appointment to, and maintenance of, the title of Distinguished University Professor or Distinguished University Professor Emeritus/Emerita shall be determined by the Principal in their sole discretion.

Successful nominees will be informed immediately after the completion of the selection process. In the event a nomination is not successful, the lead nominator will be informed immediately following the selection process. The Advisory Committee may decide if an unsuccessful nomination should be carried forward to be considered the next year (to a maximum of two years). If the nomination is still unsuccessful after two years, the nominee may not be nominated again until at least two further years have elapsed.

The designation is rescinded upon a recipient's death, or when employment with the University ends. Individuals bestowed the designation who subsequently retire and are accorded the title of Professor Emeritus/Emerita shall automatically become Distinguished University Professor Emeritus/Emerita.

The Nomination and Selection process is strictly confidential.