



Disposal of Surplus Equipment from Queen's University

ACKNOWLEDGEMENT AND RELEASE FORM

I, _____ (please print name), acknowledge that the Queen's University is not responsible in any way for the condition of any items it has made available, nor for any damage or injury that may occur due to the use or removal of the items. I understand that, once they are removed from Queen's University, items may not be returned to any department at Queen's University for disposal or repair.

I understand that I must be prepared to take and remove from Queen's University premises the entire item, even if only a part from a piece of equipment is desired. I will not be permitted to strip down equipment at the Queen's campus and will not be allowed to leave scrap items for Queen's University to dispose of. I understand that many items at Queen's University are heavy or awkward to handle, and that I lift or move items at the University, whether or not I intend to remove such items from the premises, at my own risk.

I hereby release Queen's University, its directors, officers, employees, agents and volunteers from any and all responsibility for bodily injury or death, property damage, costs and expenses or claims of any nature and kind arising from or in consequence of lifting, removing or using of the said items taken from Queen's University. I accept full responsibility for safely disposing of the items once they reach their end of life according to legislated disposal methods.

Equipment Taken: _____

Serial # (if applicable): _____

Company Name: _____

Company Authorised Representative: _____

Signature: _____ Date: _____