

PRELIMINARY PARTNER PROFILE



Institution

Name: _____ Location: _____
Year Founded: _____ Website: _____

S1: Scope of Requested Collaboration

- | | |
|--|---|
| ☐ International student exchange
☐ Undergraduate
☐ Graduate | ☐ Dual degree programs
☐ 2+2
☐ 3+1 |
| ☐ Study-abroad
☐ Queen's Kingston campus
☐ Queen's Bader International Study Centre | ☐ Co-tutelle
☐ Internships |
| ☐ Faculty exchange | |
| ☐ Research collaborations | |
| ☐ Other: | |

For definitions of degree programs, please visit <http://www.queensu.ca/international/study/degree>.

Queen's Faculties and Schools

- | | | | |
|--|--|---|------------------------------------|
| ☐ Arts and Science | ☐ Engineering & Applied Science | ☐ Law | ☐ Education |
| ☐ Business (Smith School) | ☐ Health Sciences | ☐ Graduate Studies | |

If academic, please complete all sections in the form; if research, please complete sections S2, S5xi, S6.

S2: Institution Information

Number of full-time students:

	Undergraduate	Graduate
Domestic		
International		

Major fields of research:

i. Partnerships

Partnerships with other Canadian Universities:

International partnerships in common with Queen's University:

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ii. Rankings

National Rankings/ Accreditation:

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International Rankings:

Association	Ranking (#)
Academic Rankings of World Universities	
QS World University Rankings	
Times Higher Education World University Rankings	

S3: Academic Schedule and Course Information

Faculties and Schools:

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Academic Semester Dates:

	Fall	Winter	Spring	Summer
Start (Month)				
End (Month)				

Language(s) of course instruction: _____

If other than English, number of courses taught in English: _____

List of courses taught in English by faculty/school:

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Units of credit system: _____

Standard course load per semester: _____

Contact hours per course: _____

Minimum passing grade: _____

S4: Student Support Services

Does your university have an exchange student orientation program?

☐ Yes, Website: _____ ☐ No

Does your university have an international centre/office in charge of student services:

☐ Yes, Website: _____ ☐ No

Does your university offer a buddy program for international students?

☐ Yes, Website: _____ ☐ No

iii. Accommodations

Which of the following accommodation options does your university offer to international students?

- ☐ Home stay program, Website: _____
- ☐ On-campus residence, Website: _____
- ☐ Off-campus housing, Website: _____
- ☐ Community housing, Website: _____

Are recreational facilities available?

- ☐ Yes, Website: _____ ☐ No

iv. Residence Services

Does your university have residence facilities with the following features?

- | | |
|--|---|
| ☐ Priority for single residence rooms | ☐ Accessible dining facilities |
| ☐ Wheelchair-accessible washrooms | ☐ Accessible parking |
| ☐ Wide doors (>810mm) | ☐ Elevators |
| ☐ Power door openers | ☐ First floor room |

v. Accessibility

Does your university provide support services for students with special needs?

- | | |
|---|--|
| ☐ Classroom and on-campus services | ☐ Notetakers |
| ☐ Assignment deadline extensions | ☐ Lectures recorded |
| ☐ Sign language interpretation | ☐ Accessible website resources |
| ☐ Wheelchair-accessible classrooms | ☐ Access to tutors |
| ☐ Support persons and service animals | ☐ Computers available with assistive technology |
| ☐ Fewer courses for disability-related reasons | |

vi. Examinations

Does your university provide the following support services for students?

- | | |
|---|---|
| ☐ Additional time given in examinations | ☐ Altered examination schedule |
| ☐ Access to washrooms during examinations | ☐ Extra notebooks/coloured paper provided |
| ☐ Reader or audio recording of examination questions | ☐ Braille or large print examination material provided |
| ☐ Water, food, medication or testing equipment allowed in examinations | |

vii. Health and Safety

What health and safety concerns should be brought to our faculty/students' attention concerning your campus and the surrounding community?

What support programs are in place at your university to assist the student regarding these concerns?

What emergency support measure does your university have in place for handling student emergencies?

Is health insurance provided for international students?

☐ Yes, Website: _____
☐ No

If yes, is it mandatory?

☐ Yes:
☐ No

If yes, what is covered under the health insurance plan?

Does the university have a health centre for students?

☐ Yes, Website: _____ ☐ No

Are there privacy guidelines to which the institution must adhere to with regard to sharing student information?

☐ Yes, Website: _____ ☐ No

S5: Visa Requirements

viii. For Students

ix. For Faculty/Staff/Graduate Students:

S6: Contact Information

Agreement Development Contact

Name: _____ Title: _____
Address: _____
Email: _____ Telephone: _____

Senior International Officer

Name: _____ Title: _____
Address: _____
Email: _____ Telephone: _____

Form Completed By

Name: _____ Title: _____
Address: _____
Email: _____ Telephone: _____
Signature: _____ Date: _____