



## Queen's University

### Final Assessment Report: Executive Summary

**Programs Reviewed:** Undergraduate Medical Education (MD) degree program

In accordance with Queen's University Quality Assurance Processes (QUQAP), this final assessment report provides a synthesis of the external evaluation, internal responses and assessment of the above programs. This report identifies the significant strengths of the program, and opportunities for program improvement. It sets out and prioritizes the recommendations that have been selected for implementation.

An implementation plan is attached that identifies

- who will be responsible for acting on and monitoring progress on the recommendations,
- any resource or governance implications resulting from the recommendations, and
- timelines for implementation of the recommendations.

#### Summary of Review

- 1) The department's self-study was reviewed by the Dean, Faculty of Health Studies and the Vice-Provost (Teaching and Learning). It was approved on 3 November 2016.
- 2) The review team visit took place on 12-13 January 2017. The review team members were
  - i. Dr. John Kelton, McMaster University
  - ii. Dr. Gary Tithecott, Western University
  - iii. Dr. Don Klinger, Queen's University
- 3) The visit included a tour of facilities and meetings with
  - i. Students (undergraduate)
  - ii. Faculty
  - iii. Staff
  - iv. Liaison librarian
  - v. Directors
  - vi. Dean, Vice-Dean and Associate Dean, Faculty of Health Sciences
  - vii. Vice-Provost (Teaching and Learning)
- 4) The review team reported on 26 January 2017. Responses to the review team report were provided by the Director, Accreditation and Quality Improvement and the Dean of the Faculty of Health Sciences.

- 5) The Senate Cyclical Program Review Committee considered all the documentation at its meeting on 21 March 2017, and reported to the Provost on the programs' strengths, opportunities for enhancement, and recommendations for improvement.

The following strengths were noted:

- Excellent student retention and graduation rates
- Updated curriculum structure
- Modern physical resources

The following opportunities for enhancement were noted:

- The Faculty of Health Sciences needs to facilitate improved student access to Student Wellness Services
- The Faculty of Health Sciences needs to engage Advancement in fundraising for student support

The Undergraduate Medical Education (MD) degree program has been approved to continue.

Date of next review: 2024-2025.

Prepared by Vice-Provost (Teaching and Learning)

April 4, 2017



## Implementation Plan

Recommendations	Proposed Follow-up	Responsibility for Leading Follow-up	Responsibility for providing Resources	Timeline for Addressing Recommendation
1. Recommend careful reconsideration of the potential negative impacts of an attribution budget process, and an investigation into alternative ways to ameliorate the negative impact of this process on future efforts to seek and obtain research support.	Continued conversations with the Provost	Dean, Faculty of Health Sciences	Human resources to be provided by Faculty and Office of the Provost	Implementation date of 2018-2019 budget cycle
2. Recommend revision of the current leadership model to support succession planning, improve quality outcomes, and allow the Associate Dean UGME to lead, instead of	Development of proposal to appoint Assistant Deans to be drafted by Associate Dean responsible for UGME.	Dean, Faculty of Health Sciences in conjunction with Associate Dean UGME and Provost	Human resources to be provided by Faculty	Drafting of Plan by July 2017. Implemented by beginning of 2017-18 academic year

Recommendations	Proposed Follow-up	Responsibility for Leading Follow-up	Responsibility for providing Resources	Timeline for Addressing Recommendation
bearing such a heavy operational load.	Faculty Dean to discuss with the Provost			
3. Recommend that Queen's University and the MD Program explore opportunities to expand student funding through donors' scholarships.	Continue working with Faculty of Advancement and donors	Dean, Faculty of Health Sciences in conjunction with Associate Dean UGME	Human Resources to be provided by Faculty and Advancement	Ongoing
4. Since medical students cite challenges in accessing their separate dedicated counsellor, reviewers suggest that the Faculty collects data with respect to the use of this service. Such data may support a need for additional resources for mental health supports.	Coordinate data collection and analysis between Student Wellness Services and Faculty of Health Sciences	Program Director in conjunction with Dean, Faculty of Health Sciences and Executive Director, Student Wellness Services	Human Resources to be provided by Faculty and Student Affairs	By end of 2017 Fall semester
5. Recommend that the MD Program in collaboration with the School of Medicine increase their use of data and	Arrange meeting with Program Director and Faculty Office	Program Director in conjunction with	Human Resources to be provided by	Ongoing

<b>Recommendations</b>	<b>Proposed Follow-up</b>	<b>Responsibility for Leading Follow-up</b>	<b>Responsibility for providing Resources</b>	<b>Timeline for Addressing Recommendation</b>
analytics in decision making and guiding quality improvement.		Dean, Faculty of Health Sciences	Faculty and Student Affairs	
6. Reviewers suggest using the Program's early admission strategy (QuARMS) as a pipeline process to recruit diversity students with financial needs.	Incorporate strategy into recruitment and admission processes and initiatives	Program Director in conjunction with Dean, Faculty of Health Sciences	Within Program's current budget framework	Implementation by Fall 2017  Ongoing
7. Recommend finding strategies to overcome the present governance and fiscal model of the university, which make it challenging for the MD Program to access faculty in social sciences, humanities, business, and law for medical student education.	Faculty Dean to begin conversations with other line deans	Dean, Faculty of Health Sciences	Within Program's current budget framework	Ongoing
8. Reviewers suggest that the university support this regional education strategy and collaborate with other	Work with Director of Regional Education	Program Director in conjunction with	Within Program's current budget framework	Ongoing

Recommendations	Proposed Follow-up	Responsibility for Leading Follow-up	Responsibility for providing Resources	Timeline for Addressing Recommendation
Canadian partners to ensure stability of funding so that these commendable collaborations continue.		Dean, Faculty of Health Sciences		

The Dean, Faculty of Health Science shall be responsible for monitoring the implementation plan. The details of progress made will be presented in writing to the Provost and Vice-Provost (Teaching and Learning) and filed in the Office of the Provost and Vice-Principal (Academic). Monitoring reports will be posted on the university web site.

**Final Assessment Report & Implementation Plan**

**April 18, 2017**

**Approval Date**

**Vice-Provost (Teaching and Learning)**

  
Signature

**Dean, Faculty of Health Sciences**

  
Signature

**Final status of the Undergraduate Medical Education Program (UGME)**

**Approved to Continue**

**Date of next program review**

**2024/25 Academic Year**