

The Irving and Regina Rosen Lecture Series Guidelines

The Rosen Lecture Series Subcommittee invites nominations for the Rosen Lecture Series. In order to encourage the broadest possible range of nominations, all members of the Queen's and broader Kingston communities are welcome to apply.

The application deadline for the Rosen Lecture Series is posted online annually each spring. Please submit all relevant material via pacpa.provost@queensu.ca. All materials submitted are held in confidence. The Rosen Lecture Series Subcommittee reviews all applications and authorizes the allocation of grants.

If you have any questions regarding this application process, please send all enquiries to pacpa.provost@queensu.ca.

The Rosen Lecture Series

In 1991, Mr. Irving Rosen and Mrs. Regina Rosen (Arts 1980) endowed a permanent lecture series in Jewish Studies at Queen's University. The purpose of the lecture series is to enable the wider community to better understand the living and vital tradition of Judaism, its relationship to other religious traditions and its role in the development of contemporary civilization, and to explore the historical role played by Jews and Jewish thought.

Speakers in the Irving and Regina Rosen Lecture Series will be noted figures in the field of Jewish thought and tradition, who, having been recommended by the subcommittee, will be invited by the principal to come to Queen's to deliver lectures directed toward a broad audience of generally educated people.

The Rosen Lecture Series Subcommittee reports directly to the Provost's Advisory Committee for the Promotion of the Arts. A report on the activities of the Rosen Lecture Series Subcommittee will be included in the advisory committee's annual report to Senate.

Overview

I. Applicant Eligibility

- All members of the Queen's and broader Kingston communities are welcome to submit a nomination.

II. Selection Process

- The Rosen Lecture Series Subcommittee will meet to review applications in April 2020.

III. Guidelines

- Grants for the Rosen Lecture Series are intended to cover the costs of inviting distinguished speakers to the university and costs associated with ensuring the event is accessible to distinguished speakers and attendees with disabilities.
- The chair of the Rosen Lecture Series Subcommittee, with support from members of the subcommittee and the Jewish Studies Program, will be responsible for all logistical aspects of the Rosen Lecture including: inviting the selected speaker, room bookings, advertising, hotel reservations, honorarium, hosting, etc.
- Nominators are reminded that all events sponsored by Queen's University are to be accessible to people with disabilities. In their planning, nominators must give accessibility the highest priority.
- Individual, interdisciplinary and/or collaborative applications are equally eligible provided that the theme of the public lecture would appeal to the broader university campus and Kingston communities.
- In reaching its decision, the Rosen Lecture Series Subcommittee looks at the suitability of the speaker, the impact the visit will have on enriching the broader learning environment, the topic, and the quality of the application.
- Visiting speakers must deliver a public lecture and meet formally and informally with appropriate segments of the Queen's and Kingston communities.
- Preference will be given to events that are scheduled during the traditional academic year of September to April.
- The Rosen Lecture Series Subcommittee will not consider applications for expenses already incurred.
- The budget for the Rosen Lecture Series is **\$5,000** annually.

IV. Terms and Conditions

- In accordance with the terms of reference of the Rosen Lecture Series, no more than one year shall pass without a Rosen Lecture being delivered at Queen's. Although, the Rosen Lecture Series Subcommittee recognizes the challenges of scheduling visits of distinguished speakers to campus, preference will be given to applications that are for lectures planned for the upcoming academic year. If a lecture needs to be deferred until the following year due to circumstances beyond your control, an extension must be granted by the Office of the Provost.

V. **Nomination Form**

- A completed nomination form is essential for consideration by the Rosen Lecture Series Subcommittee.
- You may vary the length of the sections, but the content is limited to five pages.
- You may include up to 10 pages of supporting documentation, such as curriculum vitae, letters of support, abstracts of previous keynote addresses etc.