

Cyclical Program Review of Political Studies One Year Progress Report on Implementation Plan

At the conclusion of the cyclical program review, a final assessment report and implementation plan was agreed by the Vice-Provost (Teaching and Learning), Dean, Faculty of Arts and Science, Vice-Provost and Dean, School of Graduate Studies. These deans are responsible for monitoring the implementation plan.

Please complete the table below to report on progress made in the past year against the implementation plan. Add further explanation if necessary in the *additional notes* section. The table is to be completed by the program director and reviewed by the relevant deans/associate deans.

Please complete this report and return it to quqap@queensu.ca by 1 September 2017. The Vice-Provost (Teaching and Learning) will review this progress report and discuss with the Provost. Please note that monitoring reports will be made available to the public on the Provost's Office web site.

ONE YEAR FOLLOW UP

Recommendation	Proposed Follow-up	Responsibility for Leading Follow-up	Timeline for Addressing Recommendation	Please indicate whether the implementation is on target and on time, and provide a brief description.
<p>1. To ensure that the current mix of large introductory courses, smaller-sized lecture courses and several small seminar courses is the optimal balance for achieving the programs' stated learning outcomes, the SCPRC recommends that the department complete a curriculum review of all its undergraduate programs in consultation with the centre for teaching and learning. The aim of the review should be to create a comprehensive and cohesive curriculum plan that ensures all decisions made about course offerings,</p>	<p>Initiate discussions with department head, relevant associate dean and centre for teaching and learning</p>	<p>Associate dean (arts and science)</p>	<p>Deans of faculty of arts and science's to the vice-provost (teaching and learning) September 2017</p>	

<p>numbers of seminars, class size and modes of delivery are grounded in best practices in teaching and learning.</p>				
<p>2. To ensure that student assessment is formative and transparent, the SCPRC recommends that the department works with the centre for teaching and learning to ensure: clear assessment criteria are associated with each course; there are multiple opportunities for feedback; and, that a variety of pedagogical approaches and assessment tools are utilized.</p>	<p>Initiate discussions with department head, relevant associate dean and centre for teaching and learning</p>	<p>Associate dean (arts and science)</p>	<p>Deans of faculty of arts and science's report to the vice-provost (teaching and learning) September 2017</p>	
<p>3. Implement strategies to ensure progression towards timely degree completion at the PhD level.</p>	<p>Initiate discussions with department head and relevant associate dean (school of</p>	<p>Associate dean (school of graduate studies)</p>	<p>Dean school of graduate studies' report to the vice-provost (teaching and learning) September 2017</p>	

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Additional Notes:

Please note any additional issues affecting progress, if necessary.