In accordance with Queen’s University Quality Assurance Processes (QUQAP), the Department of Languages, Literatures and Cultures submitted a self-study in October 2014 to the Faculty of Arts and Science and the Office of the Provost and Vice-Principal (Academic) to initiate the cyclical program review of its undergraduate programs. The approved self-study presented program descriptions, learning outcomes, library report and analyses of data provided by the Office of Institutional Research and Planning. Appendices to the self-study contained CVs for each full-time member in the Department of Languages, Literatures and Cultures and the library report.

Three arm’s-length reviewers (Domenico Pietropaolo, Professor, University of Toronto; Jean Wilson, Associate Professor, McMaster University; and, Tim Fort, Professor, Department of Drama, Queen’s University) examined the materials and conducted a site visit on February 5 and 6, 2015. The site visit included interviews with the vice-provost (teaching and learning), associate dean (School of Graduate Studies), associate dean of the Faculty of Arts and Science and meetings with the department head, heads of cognate units, director of the Four Directions Aboriginal Centre, students, staff and faculty.

In their report (March 1, 2015), the review team provided feedback that describes how the Department of Languages, Literatures and Cultures’ programs meet the QUQAP evaluation criteria and are consistent with the university’s mission and academic priorities. The review team noted that the current achievements and future aspirations of the unit were admirably aligned with the University’s Academic Plan. The review team was also impressed by the diversity of the curriculum and the interdisciplinary synergies that are emerging.

The review team did report on a number of challenges including: the need for better communication about exchange or study abroad opportunities; the need to work more closely with new instructors and graduate teaching fellows to ensure they are aware of appropriate academic integrity practices; and, concerns about limited course availability.

Based on all of the above documentation, a Final Assessment Report and an Implementation Plan were prepared by the vice-provost (teaching and learning) and approved by the provost (August 19, 2015).

The academic programs in the Department of Languages, Literatures and Cultures have been approved to continue and are scheduled for their next review in eight years (2022-2023).
Prepared by the Vice-Provost (Teaching and Learning)  

September 8, 2015

**Implementation Plan:**

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Proposed Follow-up</th>
<th>Responsibility for Leading Follow-up</th>
<th>Timeline for Addressing Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The SCPRC recommends that the Department of Languages, Literatures and Cultures complete a curriculum review of all of its courses in conjunction with the Centre for Teaching and Learning. The purpose of the curriculum review would be to identify potential gaps in preparing students for upper-level courses in literature and/or culture and to determine whether bridging courses are necessary to fill these gaps.</td>
<td>A curriculum mapping of all degree plans to be facilitated by the Centre for Teaching and Learning</td>
<td>Head of department</td>
<td>Dean of Arts and Science’s annual report to the provost 2016</td>
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<tr>
<td>2. The SCPRC recommends that the department develop new large interdisciplinary courses that would be revenue generating and contribute to the financial sustainability of the unit.</td>
<td>Initiate discussion with relevant associate dean</td>
<td>Head of department and associate dean</td>
<td>Dean of Arts and Science’s annual report to the provost 2016</td>
</tr>
</tbody>
</table>