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Dr. Kimberly Woodhouse's second five-year term as Dean of the Faculty of Engineering and Applied Science is ending on June 30, 2017 and she has indicated that she does not wish to be considered for another term. In accordance with the procedures established by Senate, I will therefore chair a committee to advise the Principal on the present state and future prospects of the Faculty of Engineering and Applied Science, and on the selection of the next Dean.

Accordingly, members of the University community are invited to submit letters with commentary on the present state and future prospects of the Faculty, and to suggest individuals who might serve on the Advisory Committee. Respondents are asked to indicate whether they wish to have their letters shown, in confidence, to the members of the Advisory Committee. I would ask that all submissions and suggestions be sent to the Office of the Provost, via e-mail, to [lacey.monk@queensu.ca](mailto:lacey.monk@queensu.ca), by October 10, 2016.

Benoit-Antoine Bacon  
Provost and Vice-Principal (Academic)