

AGSIP Executive Meeting Minutes – September 24th, 2015

Attendance: Chloe, Robyn, Geoff, Stephanie, Jackie, Laura, Kalee, Vanessa

Agenda: how things went with events last week, money/fundraising ideas, house-crawl, Halloween events, TA evaluations, ideas for future events

1. Past Events: Potluck and Wine and Cheese
 - a) great feedback from both events
 - could do a wine tasting rating for next year, where everyone brings a bottle to share and the winner wins a prize
 - b) costs were covered for the wine and cheese
 - keep Magnotta Outlet in mind for wine next year

2. Fundraising Ideas
 - a) could consider optional fees to fundraise future events, especially for social events
 - or could consider renting the grad club on Fridays (free) to host events as a fundraiser
 - tickets are a great way to raise money for events – helps to cover costs in advance and easier to plan because we know how many people are coming → make sure for future events
 - 50/50 draw an idea, but need to be careful as we would likely need a lottery license for draws
 - b) sell candy grams during the week before big events (e.g., Halloween party, Holiday party) and hand them out at the event
 - also encourages event attendance because you have to attend to get your candy grams
 - people buy the candy grams in advance so we know exactly how much candy we have to buy

3. House Crawl
 - a) aim for 4 stops → should be cat-free for allergies!
 - start at Vanessa & Kalee's place
 - people with allergies can join after
 - Jackie H
 - then maybe Jackie C, Anja, or Pauline/Tiffany; Ashley at the end → need to ask to see who would be up for hosting
 - ask people to host this weekend and confirm for Monday
 - b) date: Friday, October 16th
 - c) drinks
 - sangria (2 bottles of wine, 26 vodka)
 - jello shots (vodka)

- rum and coke or punch
- beer + lemonade + vodka (summer beer)
- Stephanie is going to Ottawa in the next few weeks and will check out alcohol prices in Gatineau

d) tickets

- as usual, tickets will be sold in advance in the main office
- tickets need to be ready for Oct 5th
- costs:
 - \$10/ticket
 - from Oct 14th – 16th the price goes up to \$15
- we will order pizza at the end of the night for an extra cost
 - \$3 extra on the ticket price, \$5 for 2 slices
 - we will keep track of who buys pizza in the main office when tickets are purchased (need to create a log sheet)

4. Halloween Events

a) Halloween Party

- Grad Club is booked for Friday, October 30th
 - better option for us because Friday is free to book whereas Saturday night is \$200
- tickets will be sold in advance
 - \$5 minimum donation
- we will invite other departments to the event for a mix of people
 - if you have friends in other departments contact them with a heads up, more info to come

b) Pumpkin Carving

- will also be on Oct 30th → full “Halloween day”
 - time TBA but likely 1-3pm
- option for people to still get involved in the Halloween events even if they don’t really like going to parties
- there will be a sign up sheet in advance so we know how many pumpkins to buy
 - Food Basics likely the best place to buy pumpkins cheap
- might consider a “pumpkin delivery” for an extra cost
 - someone with a car (Robyn) could drop the pumpkins at peoples houses after

5. TA Evaluations

- a) will be done online using Fluid Surveys
- b) will revisit at future meetings

6. Future Events

- a) send out “what’s happening this month” emails to students
 - a “save the date” email should be sent out soon for October events → keep details vague for now
- b) Friday the 13th scary movie night in November
 - sell snacks, in Humphrey auditorium
- c) Possible interdisciplinary “grad students in health event” in the future
- d) Theme night → casino