

## **AGSIP Executive Meeting Minutes: Feb 9, 2016**

**Attendance:** Laura, Stephanie, Robyn, Geoff, Jackie

**Regrets:** Kalee, Chloe, Vanessa

**Agenda:** Social Event, Open House, Debrief from MSc timeline meeting, future events

### **1. Social Event – Trivia Night or Games Night**

- potential games night postponed until after reading week – too late to advertise for this Thursday
  - we will try to be more clear and use reminders for specific tasks so we don't leave things too last minute in the future
- could do a trivia night instead, just invite people to come join us for something to do
  - Brooklyn, Sunday Feb 28<sup>st</sup> doors around 8, trivia at 9
  - Jackie will send a Feb events/Open House email to let people know
  - Ask Kalee to make a Facebook event

### **2. Open House**

- Toucan dinner March 3
  - Stephanie will organize a doodle poll and make reservation once we have an estimate on numbers
- Chloe has emailed prospective students → closer to the date she will have a final list of who is coming
  - we will use this list to make final reservations for dinner
  - good news → there has been a lot of response for billeting prospective students

### **3. MSc Defense Timeline**

- Happened last night and went really well, full attendance
- Students found the session really informative, and events like this help to create a really supportive atmosphere in the department
- Definitely want to do again in the future, but maybe plan for a bit earlier in the year (e.g., January)

### **4. Future Events**

- think about some possible events to discuss at next meeting in 2 weeks
- aim to have a March event and an end of term event