

AGSIP Executive Meeting Minutes: Jan 12, 2016

Attendance: Kalee, Laura, Robyn, Vanessa, Geoff

Regrets: Jackie, Stephanie, Chloe

Agenda: Upcoming social events, open house, Master's defense timeline, student newsletter, student-supervisor relationships

1. Upcoming events

- open house March 4 – we will have social events for that (see below)
- think about a volunteering event to possibly do as a group
- games night at end of January or early Feb, have pizza and snacks

2. Open house (March 4)

- AGSIP lunch potluck – social reps will start planning in a few weeks
 - in charge of email sign ups for food
- evening event for new students
 - likely drinks because a lot of people do dinner with their lab
 - maybe Sir John A (can book upstairs area) → Vanessa will contact
- grad reps are in charge of billeting for new students
- area reps and other students should identify themselves in the morning and at potluck so students know who to get more info from
 - area reps should also contact department heads to find out what the plans are for that day so we can notify prospective students
 - Kalee will talk to area reps about this

3. Master's defense timeline

- presentation from students about what a realistic timeline is like for master's defense, tips from past students
- for current MSc1 and MSc2 students
- Kalee and Maddie will organize and order pizza for the event
- probably in the next few weeks

4. Student newsletter blurb

- Kalee will email Chloe to find out if there are any student awards or achievements to include in the newsletter

5. Student - Supervisor relationships

- Department head is considering a student satisfaction survey –
 - this will be anonymous
 - not focused on your supervisor, but rather looking at atmosphere in the department overall
- Wendy is also looking into SGPS a bit to see what programs are available to improve student-supervisor relationships