

AGSIP Executive Meeting Minutes: Jan 26, 2016

Attendance: Kalee, Laura, Robyn, Vanessa, Geoff, Jackie, Stephanie, Chloe

Agenda: Open house, games night, TA evaluations, departmental survey

1. Open house

- open house March 4
- so far Kalee has heard back from clinical and developmental reps regarding being available for questions at the open house → should hear back from others soon
- want to make sure all incoming students have something to do for dinner that evening
- waiting to hear back from Sir John A to rent out their upstairs room for evening drinks (Vanessa left a message)
- grad reps will soon have a list for billeting students
- plan for Toucan Thursday night for students at 7pm → will make a doodle poll so we have an estimate for a reservation

2. Games Night

- Thursday February 11 in the AGISP lounge
- Social committee will pick up snack foods
- bring games if you have them
- Kalee will make a Facebook event to advertise

3. Future TA evaluations

- will aim to be more confidential
 - for example, we could make a template of evaluation questions send that people could send out to evaluate themselves → this way only that person will see the results
- Chloe will follow-up regarding TA awards to see when that information will be sent out

4. Departmental survey

- Kalee has been in contact with Wendy regarding a possible departmental survey to look at supervisor relationships / student happiness in the department
 - this will be at the departmental level and anonymous to students and supervisors (e.g., in general, students feel...)
- Once survey questions are approved by Wendy and Hans Kalee will make a fluids survey to administer the questionnaire