

AGSIP Executive Meeting Minutes: March 1, 2016

Attendance: Laura, Kalee, Jackie, Geoff, Robyn, Chloe, Stephanie, Vanessa

Agenda: Trivia Recap, Open House Lunch, Open House Night Events, Supervisor Survey, End of term event

1. Trivia Recap

- fun night! nice space for trivia and good level of difficulty
- ~10 people attended
- consider doing again for a low-key social event, consider bringing snacks

2. Open House Lunch

- This Friday at noon!
 - exec will come at 11:30 if possible to set up
- Lots of people have signed up to bring dishes
- Materials:
 - Jess is bringing in paper plates for us to use
 - Robyn will pick up cutlery and cups
- Room:
 - Kalee is going to talk to Rick about getting filing cabinets removed from the AGSIP lounge
 - Kalee and Vanessa will decorate the lounge before Friday
- Area reps will wear hats with their area, name tags for grad students

3. Open House Night Events

- Thursday → Toucan dinner at 7pm
 - reservation made for 20 people
- Friday → Lab dinners and drinks afterward
 - Most labs are doing individual dinners Friday night instead of area dinners
 - Developmental dinner at Mark and Kate's house
 - Drinks at Sir John A Pub afterward, starting at 9pm

4. Supervisor Survey

- Kalee sent out supervisor survey last week
 - ~45 responses so far which is great
 - some people are hesitant about responding because there is some confusion about anonymity
 - Kalee will send out a reminder saying that all questions are anonymous, no questions are required, and to clarify that you do not identify your supervisor
- results will provide only aggregate-level data
 - Kalee will meet with Wendy once results are completed
 - Wendy will share results with the faculty at their retreat in May

- consider adding a new “student mentor” position within AGSIP to support students
 - could be involved in creating a webpage for anonymous advice, getting confidential support, listing campus resources, etc.

5. End of term event

- plan social event for the end of the semester (likely mid-April)
 - Lasertag, possibly go out for dinner afterwards or order pizza
 - could have an after party at someone’s apartment
- Vanessa will look into cost of bus/wine tasting event for the summer