

## **AGSIP Executive Meeting Minutes: Nov 19, 2015**

**Attendance:** Kalee, Laura, Chloe, Vanessa

**Regrets:** Jackie, Robyn, Stephanie, Geoff

**Agenda:** Teaching Evaluations, Holiday Party, Future Events

### **1. Teaching Evaluations**

- online evaluations for teaching TAs (except Psyc 100 which does their own)
  - do in class if you have computers or can do at home if they do not have computers
- ready to be distributed, Chloe has everything ready to go
- Chloe will distribute feedback in excel sheet to TAs after they are done

### **2. Holiday Party**

- departmental party is Dec 4 so we will encourage grad students to attend
- starts at 5pm
- after party for grad students at Kalee and Vanessa's apartment, then go downtown
- some alcohol left from the house crawl, so there will be sangria at their house
- by donation candy grams (min \$2)
  - people can sign up at the holiday party and we'll distribute them into people's mailboxes the following week
  - Kalee will stop by Dollar store to pick up cards
  - cover our costs and the rest goes to a charity
    - ideas → Kingston Youth Shelter, Support a Family from Syria, Kingston Winter Warmth, etc.
  - will take shifts selling at the holiday party
  - need a team to make the candy grams after the party is over and deliver the following week
- we will bring the photo-booth props from last year to the holiday party
  - Kalee will bring her camera
  - be on the look out for photo-booth props!

### **3. Future Events**

- volunteer as a group
  - go volunteer in a soup kitchen, etc next semester
- end of year party
  - bus to go to Prince Edward County to go wine tasting or to the beach