

## AGSIP Exec Meeting January 27<sup>th</sup>, 2017

**Attendance:** Laura, Alison, Kalee, Geoff, Alexandra, Erika, Stephanie, Caitlyn

**Regrets:** Robyn

**Agenda:** AGSIP Banking, Open House, Program Review Debrief

### 1) AGSIP Banking

- Janessa was contacted from Tangerine bank regarding an old AGSIP account (from ~2006)
- Geoff will contact bank about getting access to the money in this old account
  - may be complicated since people on the account are no longer in Kingston

### 2) Open House

- Vanessa is emailing current students today to start organizing billeting
  - She will then email the new students attending the open house to see if they have questions, etc.
- Social committee will send out info about the social events when it gets closer
  - Toucan dinner, potluck, Sir John A's for drinks

### 3) Program Review Debrief

- many students had a frustrating experience with a reviewer, was not as solution-focused as it was supposed to be
  - Wendy has been filled in about difficulties with the meeting
- Kalee has sent an email to students gathering strengths/concerns of our department since the program review meeting ran short of time
  - has been summarized so student concerns are anonymous
  - will share students strengths and concerns with Wendy
- since lots of students have concerns that are not being dealt with quickly, AGSIP wants to work to improve student communication and use of existing resources
  - we want to improve use of area reps to address student concerns before they get too big
    - all students should be aware of and utilize the existing resources: student concern → area rep → departmental meeting
  - area reps need to be communicating in both directions
    - listen to student concerns, but then also come to AGSIP exec about larger concerns
  - area reps could have monthly/bi-monthly “office hours” so students in that area know when/where to voice any concerns
  - we could also consider a monthly newsletter (both email and printed in student mailboxes) so students are aware of things we are working on
- Laura and Kalee will meet with area reps to discuss ways in which we can work together to improve student communication with area reps