

AGSIP Exec Meeting March 10th, 2017

Attendance: Laura, Erika, Caitlin, Alison, Geoff, Stephanie, Kalee, Alexandra

Regrets: Robyn,

Agenda: open house debrief, course and TA evaluations, social events, direct-reading courses, other

1) Open House Debrief

- overall things went really well, positive feedback from attendees
- things we can do to improve in the future:
 - Toucan dinner → always need to over-estimate the reservation by 10, there was about 35 people there and only ~20 RSVP'd
 - Sir John A's → they messed up our reservation so in the future, we could try to make the reservation more in advance and confirm a couple days before

2) Course and TA Evaluations

- Stephanie will check in with the department about when USATs are coming out and will organize the collection of evaluations
- Kalee will announce at the department meeting that AGSIP will evaluate student's perspectives on courses
 - this will be done as an informal evaluation (not official USAT) so that we can continue to monitor student satisfaction with small graduate courses
 - Stephanie will make an online survey (based on general questions from USATS) for each course to be anonymously completed by students
 - After data collection, Stephanie will compile the results and share with the Area Reps so they can discuss pros/cons of their courses with the Faculty Rep
- Stephanie will also organize TA evaluations
 - since many courses already conduct their own TA evaluations, Stephanie will send out an email to the graduate student list-serve so interested TA's can contact her for evaluations
- TA Award → some confusion about how/who determines this award as it has not been awarded in recent years
 - Laura will email Kelly and Alison to check about this

3) Social Events

- Social committee will plan a movie night at the end of March
 - can have it in the AGSIP lounge if the auditorium is booked
- Save the date for our annual end of semester wine and cheese → Friday April 28th

- Laura will contact Joyce about booking her party room for \$25
- need to be more active in collecting money from attendees so our costs are covered, perhaps by selling tickets in advance
- Summer possibly: lake retreat focusing on writing and assertive communication

4) Directed-Reading Courses

- A recent issue regarding clinical competency has been brought to AGSIP by Dr. Tripp and his lab
 - In order to register an area of clinical competency (e.g., health psychology) we need graduate level coursework in that area
- Dr. Tripp suggested that the department offer directed-reading courses to fill this gap so that students are not negatively impacted by a lack of elective course offerings
- Laura will email the clinical reps regarding this issue so it can be discussed at the next clinical department meeting

5) Other:

- there has been a notable increase in the amount of undergrads in the grad lounge → it is graduate student space and not acceptable
 - Kalee will email Alison, who will forward a reminder to the undergraduate listserve
 - Laura will email the graduate listserve to remind graduate students not to tell their RA's, honours students, etc. that they are allowed to work in the grad lounge
- consideration of developing an internal award for graduate students
 - perhaps with a small monetary value, to enhance CV
 - to be discussed further
- consideration of developing an in-house conference
 - could be the weekend after the open house so that visiting students could have the opportunity to learn about student/faculty research in the department
 - an opportunity for students to practice giving conference presentations and build their CV
 - SGPS event grant could cover the costs of room rentals and refreshments