

## AGSIP Meeting Minutes

**Present:** Meghan, Kat, Alexandra, Dan, Alison, Laura, Geoff, Steve, Caitlin

**Absent:** Lindsey

**Agenda:** BBCS update from Steve, Update re new Grad Chair, Evaluating courses, Social events check-in, Open House, Miscellaneous

Update from new Grad Chair

- Filling her (Tara Macdonald) in on current issues discussed by AGSIP
- Discussed TA issues – lack of descriptions of roles, marking vs tutoring sometimes arbitrary, now want to have a student be on the committee
- Have a survey sent out to grad students where they discuss what they did over the course of their TAship, when was it most busy, etc.
- Get students to keep careful track of their hours
- Alexandra will be the student on the TA committee – figure out if she will have a vote on this committee

Evaluating courses

- Build Qualtrics survey that professors can use to get feedback at the end of their course
- Can do this once grades are in so students don't worry about their grades being compromised

Social events

- Grad club trivia, or Brooklyn given that Grad club has been closed → sometime before open house
- Writing retreat: lots on interest but many people are not available at this time, people could also write together during that week somewhere in the department (e.g., AGSIP lounge) and bring snacks etc.

SGPS

- JDUC is under renovations (<http://myams.org/whats-coming-up-in-the-jduc/>)
- 40\$ grad student buy-in every year → one time referendum vote on this
- SGPS could have space there
- We either pay via the buy-in or pay rent to the JDUC; so regardless, we pay for it
- Changes coming to our benefits
- Want to integrate all departments into their orientation activities and social events
- Recommendations for them to email all departments with social events info

Open House

- Probably March 9<sup>th</sup>
- Normally do Toucan dinner on Thursday

- Potluck lunch on Friday and then drinks at Public House that evening
- Grad reps will coordinate where students will stay – Kalee, Vanessa, and Scott

#### Miscellaneous

- Laura to send check-in email to area reps
- Tara Macdonald is the new Grad Chair