

## PSYC 100 On-Campus Course Syllabus

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### Key Dates

<b>Sep 1</b>	Tuition payment due in full
<b>Sep 11</b>	Fall term classes start
<b>Sep 22</b>	Last day to add courses Last day to drop without financial penalty
<b>Nov 3</b>	Last day to drop without academic penalty
<b>Dec 1</b>	Fall term classes end
<b>Dec 7-21</b>	Midterm Examinations
<b>Jan 8</b>	Winter term begins
<b>Jan 10</b>	Winter tuition due
<b>Jan 19</b>	Last day to drop without financial penalty (winter term) Last day to add classes
<b>Mar 2</b>	Last day to drop without academic penalty (winter term)
<b>Apr 6</b>	Winter term classes end
<b>Apr 12-26</b>	Final Examinations

### Course Description

Welcome to the fascinating world of psychology: the science of behaviour and the mind! Using a combination of online lessons and activities, you will explore research in key areas of psychology, including perception, cognition, learning, motivation, child development, individual differences, social psychology and abnormal (clinical) psychology. In the process you will hopefully gain some scientific insight into what makes people think, feel, and behave the way that they do.

This course follows a "blended model", meaning that the course material will be available in weekly online lessons and in the text, with opportunities to further explore and discuss this material in an hour-long lecture and an hour-long learning lab each week.



Please note: Updates concerning your course will be sent to your Queen's NetID account **ONLY**.

### Course Materials

Available from Queen's Campus Bookstore (<http://www.campusbookstore.com> (<http://www.campusbookstore.com/>)):

**Pearson Student Access Code Card:** The Pearson Student Access code (which contains your online lessons) is required. It comes bundled with an e-text (Krause, Corts, Smith & Dolderman. *An Introduction to Psychological Science Canadian Edition*). You have the option to buy a looseleaf or hard copy version of the e-text along with the code if you wish.

Your 2 options for course material:

- Pearson Student Access code (incl. e-text) please visit <http://www.campusbookstore.com/Textbooks/AccessCodes/> (<http://www.campusbookstore.com/Textbooks/AccessCodes/>) to purchase the stand alone access code, or pick one up on the shelf, beside the textbooks.
- Pearson Student Access code (incl. e-text) + looseleaf printed text (<https://www.campusbookstore.com/textbooks/search-engine/results?Course=PSYC18466>)

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(<https://www.campusbookstore.com/textbooks/search-engine/results?Course=PSYC18466>)

**Warning!** *If you buy a used copy of the text, you will still need to buy your own copy of the Pearson Media card code and in the end you may spend more money than the code and e-text alone.*

**Lab Pages:** Pages in which to do your learning lab preparatory work. The pages have duplicates such that you handwrite your assignment on a page, hand that in, and keep the copy in your notebook. **These are mandatory** and can be purchased at the Campus Bookstore.

### External Activities

This course makes use of Pearson MyPsychLab and peerScholar for some activities. Be aware that by logging into the site, you will be leaving onQ, and accessing Pearson Education's website and peerScholar. Your independent use of that site, beyond what is required for the course (for example, purchasing the company's products), is subject to Pearson Education's terms of use and privacy policy. You are encouraged to review these documents, using the link(s) below, before using the site.

<http://www.pearsoncanada.ca/pearson-canada-at-a-glance/legal/privacy-statement>  
(<http://www.pearsoncanada.ca/pearson-canada-at-a-glance/legal/privacy-statement>)

### Timeline

The link to the Course Timeline is located in the navigation bar below the course banner. It shows all relevant course dates, including assessments, as well as links to other important course information. As dates may change, you should consult the Timeline each time you login to the course.

If there are discrepancies between dates in the course onQ site, the Timeline will be considered accurate.

All times are in Kingston Local Time.

### Course Components

1. Weekly on-line lessons (See Pearson Media Card Access Code).
2. Weekly lectures. We will use mobile devices for class activities/surveys in this class so please bring yours if you have one.
3. Small-group "Learning Labs" (see lab schedule ([./Documents/psyc%20100%20lab%20schedule%20fall%202016.pdf?ou=126079](http://www.pearsoncanada.ca/pearson-canada-at-a-glance/legal/privacy-statement))). The Learning Labs are led by an upper year undergraduate or graduate facilitator. (Learning labs are described in detail in a separate section). For this large course to run smoothly, we rely on students to attend their assigned sections. If you need to change your lecture section or learning-lab section, please use the "swap" function on SOLUS. If you run into difficulties swapping sections, please see Allison Leverette ([ugpsyc@queensu.ca](mailto:ugpsyc@queensu.ca)) our Undergraduate Assistant, in Humphrey Hall, rm 225.
4. Quizzes (each open for 2 week periods).
5. Textbook readings (optional). In general, the textbook is intended to supplement the online lessons. Do the online lessons FIRST and use the textbook for clarification, to deepen your understanding, and if you wish to know more about a topic.

### Suggested Time Commitment

Activities	Time
Complete/review online lesson	5 hours every week
Prepare for your learning lab	1 hour every week
Learning lab participation	1 hour every week
Attend Lecture and review notes	2 hours every week
Complete Quizzes	2 hours every 2 weeks
Refer/review text	As needed
Total	Approximately <b>10</b> hours/week

### Learning Outcomes

1. Summarize the major areas and themes of psychology.
2. Demonstrate an understanding of the role of genes and environment in determining behaviour and mental processes.
3. Describe the major psychological theories and the empirical evidence upon which they are based.
4. Apply the scientific method to the formulation and answering of questions related to psychology.
5. Assess the validity of, and provide accurate interpretations of, psychological findings.

### Assessment

All components of this course will receive numerical percentage marks. The final grade you receive for the course will be derived by converting your numerical course average to a letter grade according to Queen's Official Grade Conversion Scale (<http://www.queensu.ca/artsci/students-at-queens/gpa-calculators>):

Component	Description	Weight (%)
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Midterm Quizzes (online)	<p>Two online quizzes (one per semester).</p> <ul style="list-style-type: none"> <li>Please see timeline (<a href="/d2l/common/dialogs/quickLink/quickLink.d2l?ou=126079&amp;type=content&amp;rcode=Queens-118120">/d2l/common/dialogs/quickLink/quickLink.d2l?ou=126079&amp;type=content&amp;rcode=Queens-118120</a>) for dates (<b>these are online and NOT completed during lecture or lab times</b>).</li> <li>These quizzes are heavily restricted. Students are expected to complete these independently with no external aids.</li> </ul>	5%
Learning Lab*	<ul style="list-style-type: none"> <li>Participation (10%)</li> <li>Prep Work (10%)</li> </ul>	20%
Midyear Exam	Proctored Midyear Exam	30%
Final Exam	Final 3-hour Proctored Exam	40%
Lecture	Answering questions using smart device	5%



\*Note: You must pass the lab portion (attend a minimum of 15 labs) to pass the course.

**Note:** Students may substitute up to five hours of research participation for up to 5% bonus on top of their final grade (1 hour for each percentage point). For example, if a student fulfilled all 5 hours of research participation, and received 78% in the course, their final grade would be increased to 83%. For more information, see Volunteer Research Participation . (</d2l/common/dialogs/quickLink/quickLink.d2l?ou=126079&type=content&rcode=Queens-357555>)

## Quizzes

### Midterm Quizzes

There are 2 midterm online quizzes, one each semester (see timeline (</d2l/common/dialogs/quickLink/quickLink.d2l?ou=126079&type=content&rcode=Queens-118120>) for date and time). Note: these are online midterm quizzes and **NOT** completed during class or lab time. It is your responsibility to be aware of the timing of the quizzes.

Each quiz will be 30 multiple choice questions and each quiz will be worth 2.5% of your final grade. Each quiz can be completed in 30 minutes but in an effort to ensure these quizzes are accessible to most students, and in consultation with Accessibility Services, all students be given 45 minutes to complete each quiz. Restrictions will be in place to promote academic integrity, and these will be explained to you in your quiz instructions.

Please ensure you are successfully logged in to onQ ahead of the quiz start time, and on a secure internet connection. Accommodations will not be made for technical problems such as internet outage, except in extreme circumstances (e.g., a severe storm, and the outage can be documented).

**Optional bi-weekly quizzes:** (note: these quizzes do not count toward your final grade, they are designed as practice for the midterm quiz and the Multiple choice portion of the exams).

There are 12 quizzes, each open for two weeks. The quizzes will be made up of 10 multiple-choice questions based on the online lessons covered in that two-week period. Quizzes will test **ONLY** the relevant two weeks of material; they are not cumulative. The quizzes can be written from any computer with high-speed internet access. Each quiz will be open for a **full two weeks** from Monday at 2 pm until the Monday 14 days later at 2 pm, during which time **you can take the quiz as often as you like**. These quizzes are not graded, but rather intended for you to use to gauge your own knowledge.

### Learning Labs (see Lab Absence Policy (</d2l/common/dialogs/quickLink/quickLink.d2l?ou=126079&type=content&rcode=Queens-357560>) for more details)

You will have been assigned to a small group (approximately 25 students) who will meet together once a week all year, in HUM 131 or HUM 132. In the learning lab, you will be further divided into groups of 5-7 students. In your groups, you will engage in activities designed to extend and broaden your understanding of psychology. Details of each week's learning lab will be posted on the Weekly Checklist. Most weeks, you will be expected to complete some preparatory work prior to the learning lab: you must come to the lab with this work complete (on your Lab pages), so that you can work with your colleagues. Usually your group will be required to complete an assignment in the lab.

The lab grade will be equally divided between submitting accurate and complete prep work on time (10%) and actively participating (10%).

### In Class quiz questions:

In addition, **lectures** will include several **questions** that check your comprehension or ask you to consider a problem or new information. You will use a smart phone, tablet or laptop to answer these questions. You are expected to come to each lecture with a fully charged device. If you do not have access to a device, please contact PSYC100@queensu.ca (mailto:PSYC100@queensu.ca).

Our goal is to get you thinking actively about the material and providing the instructor with feedback about areas in which there is confusion. You will earn points therefore for answering each question regardless of whether you are correct or not. These lecture questions are worth 5% of your final grade. If you answer **at least 80%** of the lecture questions across the course, you will earn 5/5. If you answer fewer than 80% of all possible questions, your grade will be pro-rated accordingly.

### Life Happens!

We anticipate that there may be times when you cannot attend a lab or lecture, and/or forget to charge your phone or laptop before the lecture.

We have taken this into account and, when final marks are calculated, we will

- drop your lowest two lab grades (20 out of 22)
- set the threshold for the lecture questions at 80%

### Proctored Midyear Exam

The midyear exam is 3 hours in length and includes multiple choice as well as short answer questions based on the online lessons, lectures, and learning labs. It is held in December during the official exam period.

### Proctored Final Exam

The Final exam is three hours in length and includes multiple-choice and short answer questions based on the winter term material, and 2 longer answer questions which require you to provide some theory or evidence from material covered in both terms.

Exam dates: The specific dates for each exam will be announced later in the term by the Registrar's office. Once the exam schedule has been finalized the exam date will be posted on your SOLUS account.

### Learning Lab Absence Policy/FAQ

The learning lab component is integral to this course and therefore the policy is that **all students must attend 15 of the 22 learning labs to pass the course**. Therefore, if you miss more than 7 labs, you will automatically fail the course (regardless of your grade).

Note: that we take the highest 20 lab marks out of the total 22 labs when calculating your lab grade.

There may be times during the term when you will miss a learning lab. If it is an Excused Absence (EA), instead of a 0, your lab grade for that week will be prorated. If it is an unexcused absence, you will receive 0 for that week (remember that your lowest 2 labs grades are dropped).

**Excused absence = extenuating circumstance + appropriate documentation**

**Unexcused absence = no documentation**

Documentation can be provided in the form of:

- a doctor/counsellor's note to verify the timing and impact of health problems
- a death certificate, memorial service bulletin or obituary to verify a death of a close friend/family member, or
- an email from the Coordinator of Athletic Service at Queen's, Milana McNamee (milana.mcnamee@queensu.ca (mailto:milana.mcnamee@queensu.ca) ), to verify a varsity athletic event.

If you have documentation regarding a lab absence, email Psyc100@queensu.ca (mailto:psyc100@queensu.ca) with the following information: a) the lab section you are in, b) the lab section you plan to attend for this week, and c) the appropriate documentation. You should hand in your prep work at that lab (click [HERE](#) (../Documents/Lab%20schedule%20Fall%202017%20(with%20facilitators).pdf) for the learning lab schedule). You will be marked present and have your prep work graded.

If you cannot attend another lab that week, with appropriate documentation you will receive an Excused Absence (EA) and your grade that week will be prorated. **An EA is still an absence and will count toward your total number of missed labs**. Remember: if you miss more than 7 learning labs for any reason, you are not able to pass the course.

You must attend the same lab each week (unless you have received permission to switch)

Religious observances that conflict with your lab must be declared by the end of September to Shana at psyc100@queensu.ca (mailto:psyc100@queensu.ca).

You are welcome to email psyc100@queensu.ca (mailto:psyc100@queensu.ca) if you have any questions/concerns about what situations would constitute as an excused/unexcused absence and the documentation that would be considered appropriate.

### FAQ (Frequently asked questions)

**I'm missing my learning lab this week, but don't have the appropriate documentation. What should I do?**

Feel free to attend another learning lab as a guest to catch up on the material you missed (click [HERE](#) (../Documents/Lab%20schedule%20Fall%202017%20(with%20facilitators).pdf) for the learning lab schedule). However, without formal documentation, you will not receive credit for attending another lab. You do not need to email psyc100@queensu.ca (mailto:psyc100@queensu.ca) to attend another learning lab as a guest, nor do you need to inform your TA.

**I'm missing my learning lab this week. I have appropriate documentation AND I'm able to attend another lab this week. What should I do?**

- 1) Review the days/times for the other learning labs (click [HERE](#) (../Documents/Lab%20schedule%20Fall%202017%20(with%20facilitators).pdf) for schedule).
- 2) Scan or take a picture of the formal documentation. Make sure your full name and the date are visible on the documentation.
- 3) Email [psyc100@queensu.ca](mailto:psyc100@queensu.ca) (mailto:psyc100@queensu.ca) with the following information: a) the lab section you are in, b) the lab section you plan to attend for this week, and c) the appropriate documentation.
- 4) Make sure to sign the attendance sheet as a guest and submit your prep work to the TA in the lab section you attend that week.
- 5) Once the appropriate documentation is received and confirmed, you will be marked Present.

**I'm missing my learning lab this week. I have appropriate documentation but I'm NOT able to attend another lab this week. What should I do?**

- 1) Scan or take a picture of the formal documentation. Make sure your name and the date are visible on the documentation.
- 2) Email [psyc100@queensu.ca](mailto:psyc100@queensu.ca) (mailto:psyc100@queensu.ca) indicating the lab section you are in. Make sure to attach the appropriate documentation and state that you would like an excused absence from your regularly scheduled lab.
- 3) Once the appropriate documentation is received and confirmed, you will be provided with an Excused Absence and the lab you missed will be prorated (i.e., will not count towards your final learning lab grade).

**I forgot to bring my prep work to my learning lab this week. Can I still submit it?**

All prep work is due at the start of every learning lab, and late prep work will not be marked by your TA.

**Can I still receive credit for my prep lab work if I miss my learning lab this week?**

If you are unable to attend your learning lab but would like to receive credit for your prep work, you are welcome to email it directly to your TA or [psyc100@queensu.ca](mailto:psyc100@queensu.ca) (mailto:psyc100@queensu.ca) **prior to or at the start of your learning lab**. Any prep work submitted after the start of your regularly scheduled learning lab will not be marked.

**I'm not feeling well and have attached a Queen's University Declaration of Illness form. Based on this documentation, I would like to receive an excused absence from my learning lab this week.**

Each student receives 2 undocumented absences that essentially act as this self-declaration form. We take your word that you are sick/ill and adjust for this at the end of the year by removing your 2 lowest learning lab grades.