APPOINTMENT BOOKING PROCEDURE

Please email ug.psyc@queensu.ca to book an advising appointment.

In the email we ask that you provide: name, student number, and question/reason. We will respond to your email with either a response to your question(s) or an appointment time. If you would like to make an appointment with the Undergraduate Chair, Dr. Meghan Norris, please email ug.psyc@queensu.ca for an appointment. We are always available in the Undergraduate Office for drop-in appointments.

OFFICE HOURS/CLOSURES:
Hours: Monday through Friday 8:30 to 12:00 and 1 to 4:30 pm. Closed for lunch usually from 12 to 1 pm
Closures: No closures this week.

UPCOMING EVENTS AND KEY DATES

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>EVENT</th>
<th>STUDENT TARGET YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 22</td>
<td></td>
<td>Open Enrollment – Restrictions lifted where possible, students may now add up to 18 units of courses per term. You still require the pre-reqs for courses. 400-level courses still require departmental permission.</td>
<td>All</td>
</tr>
<tr>
<td>Sept 1</td>
<td></td>
<td>Tuition and SAL due in student account.</td>
<td>All</td>
</tr>
<tr>
<td>Sept 4</td>
<td></td>
<td>LABOUR DAY University closed.</td>
<td>All</td>
</tr>
<tr>
<td>Sept 11</td>
<td></td>
<td>Classes begin.</td>
<td>All</td>
</tr>
<tr>
<td>Sept 22</td>
<td></td>
<td>Last date to add Fall Term and multi-term classes and Last date to Drop Fall and multi-term classes without financial penalty.</td>
<td>All</td>
</tr>
</tbody>
</table>

REMINDER

When emailing the Psychology Undergraduate Office, please remember to use your Queen’s email address as Queen’s ITS filters non-Queen’s emails. All emails should include: name, student number and your plan (MAJ, MED, GEN or MIN). Help us to tailor our answer to your specific plan and year! Thank you.
It is important that you use the website with the **most up-to-date information**. It is best if you bookmark these websites and use them when you are researching information. Sometimes by just using google you end up with out-of-date information.

Psychology Undergraduate Office:  [http://www.queensu.ca/psychology/undergraduate/current-students/course-information](http://www.queensu.ca/psychology/undergraduate/current-students/course-information)

Faculty of Arts and Sciences:  [http://www.queensu.ca/artsci/](http://www.queensu.ca/artsci/)

Faculty of Arts and Science Academic Calendar:  
[http://www.queensu.ca/artsci/students-at-queens/academic-calendar#section-degree-plans-course-lists-and-certificates](http://www.queensu.ca/artsci/students-at-queens/academic-calendar#section-degree-plans-course-lists-and-certificates)

**CAREER OPPORTUNITIES**

**CAREER SERVICES.** Please check [Career Services](http://careers.queensu.ca/) weekly for very important and useful information.

**QUIP internship opportunities:** Arts & Science students who complete an internship through QUIP would graduate with a “Bachelor of Science (Honours) with Professional Internship” or “Bachelor of Arts (Honours) with Professional Internship”. All QUIP positions are 12 or 16 months in length, paid, and full-time.  
[http://careers.queensu.ca/students/looking-job/internships](http://careers.queensu.ca/students/looking-job/internships)

**2nd or 3rd Year Students**

**Research Volunteer Opportunity in the Language and Cognition Lab**  
[http://www.queensu.ca/psychology/Languagecognitionlab/aboutthelab.html](http://www.queensu.ca/psychology/Languagecognitionlab/aboutthelab.html)

**WANTED:** Highly motivated students to assist in research on language, cognition, and development.

**DUTIES:** The students will assist with different aspects of our research, including running children and adults in experiments, coding and analyzing data.

**REQUIREMENTS:** *Students must have a background in psychology, linguistics, or cognitive science* and Applicants must be able to commit at least 8 hours a week. **To apply, please complete the attached application form and send it along with a resume, and a transcript to Dr. Stanka Fitneva <[fitneva@queensu.ca](mailto:fitneva@queensu.ca)>.** Applications received by the end of the first week of classes will be given a priority. **Selected students will be contacted for an interview.**

**3rd Year Students**

The POPMEM computational cognitive neuroimaging laboratory is seeking students interested in gaining research experience in the form of a PSYC570 or PSYC575 Directed Research course. This opportunity serves as an introduction to an active cognitive neuroscience research environment focused on human memory and the medial temporal lobes, and will provide a chance for involvement in a large-scale, collaborative, multi-lab cognitive neuroimaging collaboration. Independent cognitive projects focused on emotional memory, spatial memory and active forgetting are also available. Through this intensive course, you will gain experience in a cognitive neuroscience research setting, working directly with Dr. Jordan Poppenk and members of his research group, participating in lab meetings, and learning to communicate research findings. To learn more about our research, please visit popmem.com. Recruitment is based on a competitive process: to apply, please send an informal academic transcript, CV, and statement of interest (1-2 paragraphs) to [jpoppenk@queensu.ca](mailto:jpoppenk@queensu.ca). Incomplete applications will not be processed. Applications must be received **by Sept 1, 2017**. Please include a phone contact; successful applicants will be contacted by phone the week before fall-term classes. Jordan Poppenk, Ph.D., Canada Research Chair in Cognitive Neuroimaging Department of Psychology and Centre for Neuroscience Studies Queen’s University, 613-533-6009
ON-CAMPUS HIRING FOR NEWGRADS STARTS IN EARLY SEPTEMBER! As students prepare to return this fall, companies from across North America are also preparing to visit our campus, to recruit the talent that Queen’s has to offer. **It Starts Earlier than You Might Think.** We want to alert students that some of the opportunities to connect with employers begin right as students are returning to campus. Certain industries - such as Management Consulting, Financial Services, Accounting, and Telecommunications - tend to recruit very early in the fall, with some job postings closing in the first two weeks of September. Many Information Sessions are also early.

- Central Career Services and the Smith School of Business Career Centre will be hosting company information sessions beginning in Frosh Week (September 5, 6, and 7) and throughout the academic year.
- The Smith School of Business will once again be hosting Industry Nights September 11 through 20. Registration events will be posted in the MyCareer Events & Workshops Calendar for signup. Registration will open August 25, and will typically close 24 hours before the event. New sessions will be added on an ongoing basis as they are confirmed.

**Other Ways to Connect With Employers:**
- The MyCareer job board, which operates year-round, is also a great resource to find additional opportunities for after graduation jobs. Log in to MyCareer at [https://careers.sso.queensu.ca/home.htm](https://careers.sso.queensu.ca/home.htm).
- Another great way to meet recruiters is through the annual Career Fair (Sept 26) or Fall Engineering & Technology Fair (Oct 17-18). Search #careerfairqueens on Twitter for all the latest information and list of exhibitors.
- Get Help Career Services is available to support all Queen’s students with services including: 1-1 Resume Review appointments; Resume and Cover Letter workshops; Interview workshops; and more.

Have questions about On-Campus Recruiting or other Career Topics? Come to Drop-in Career Advising Hours (no appointment required): August: Tues-Thurs, 1:30-3:30pm September through May: Mon-Thurs, 1:30-3:30pm. If you have any questions about campus recruitment or related events, please contact mycareer@queensu.ca

**All Year Students**

**SASS.** Our new website is now live in action! Book a writing center appointment, or take a tour around to discover resources, tools, and blogs.

Useful information about registration issues including swapping and waiting lists: [http://www.queensu.ca/artsci/sites/default/files/handbook_2017_0.pdf](http://www.queensu.ca/artsci/sites/default/files/handbook_2017_0.pdf)

Spots are available in **DEVS 220 Introduction to Aboriginal Studies** in the Fall 2017 term. The course will be held on Tuesdays from 11:30 AM - 2:30 PM. Normally the course is reserved for DEVS students however, this year we have opened it up for students in other disciplines to enroll. Please see the course description: An introduction to the Aboriginal world view and culture organized on an historical basis, from Creation to 1969, emphasizing Aboriginal culture and experience in Canada. Aboriginal perspectives will be introduced through traditional teaching methods and contributions from elders and other community members. For students with second year standing or above. Prerequisite: none.
Apply Today at: www._queenssos_.com