Fall Winter2013/14

Read Me First

PSYC 100/6.0 ONLINE: Principles of Psychology

TERM DATES AND EXAM

Fall/Winter Term: Sep 9, 2013 – Apr 4, 2014
Examination Period: April 10 – 26, 2014

Welcome to the fascinating world of psychology, the science of behaviour and the mind. The purpose of this course is to introduce you to the broad range of topics that we study in the field of psychology, including perception, cognition, learning and motivation and their biological bases. Also reviewed are child development, individual differences, social psychology and abnormal (clinical) psychology. In the process you will hopefully gain some insight into what makes people think, feel, and behave the way that they do. This course is **not** intended to help you solve behavioural or emotional problems requiring professional attention.

The course follows a 'blended model', meaning that course material will be available in weekly online lessons and in the text, supplemented with videocaptured lectures , and with opportunities to further explore and discuss this material in the 7 Discussions (linked to 7 Assignments) through the year – these are small-group discussions conducted over the web.

AFTER THIS COURSE, YOU SHOULD BE ABLE TO:

1. Summarize the major areas and themes of psychology.
2. Demonstrate how topics in psychology can be fruitfully addressed at different levels of analysis and with different perspectives (e.g., developmental, clinical, comparative).
3. Demonstrate an understanding of the role of genes and environment in determining behaviour and mental processes.
4. Describe the major psychological theories and the empirical evidence upon which they are based.
5. Apply the scientific method to the formulation and answering of questions related to psychology.
6. Assess the validity of, and provide accurate interpretations of, psychological findings.
7. Communicate the relevant and potential contributions of psychology to everyday life and society as a whole.

HOW WILL I LEARN?

There are four components of instruction. Use the Weekly Checklist to stay on top of what you should be doing each week! The components are:

1. Weekly on-line lessons available through the Moodle e-learning environment http://moodle.queensu.ca. (See Pearson Media Card Access Code in the "What to Buy" section, below).
2. A weekly videocaptured lecture, posted on Moodle.
3. Textbook readings. In general, the textbook is intended to supplement the on-line lessons. Do the online lessons FIRST and use the textbook for clarification, to deepen your understanding, and if you wish to know more about a topic.
4. Asynchronous small group discussions every 3-4 weeks.

HOW WILL MY LEARNING BE ASSESSED?

There are 4 assessment components.

1)	Average of 10 highest marks out of 12 participation quizzes:	10%
2)	7 Assignments:	35%
3)	7 Weeks of Discussion Participation:	15%
4)	Final 3-hour examination (April 2013):	40%

(Students must write and pass the final exam to pass the course.)

Note: The late penalty for assignments is 0.5 marks (out of 5) for each day late. Assignments that are more than 1 week late will not be accepted and/or marked unless documentation is provided (see Special Arrangements – Illness/Personal Problems, below).

METHOD OF DELIVERY

Online through the Moodle e-learning environment. (http://moodle.queensu.ca)

Updates concerning your course will be sent to your Queen's NetID account.

Unlike other distance courses you may have taken, this is **not** a self-paced course. There is an online component to this course, in the form of discussions and quizzes that must be completed at specific times. We have included these components to help you keep up with the reading, and to promote deeper thinking and better learning through working with your classmates. The discussions and quizzes require your active participation throughout the term. We expect that you will be available via high-speed internet on these **key dates** (listed below). These are the weeks of the 12 Quizzes, and the seven Discussions. You have a two-week period to complete each quiz, and a five-day period to

participate in each Discussion. In the schedule below, weeks with quizzes are shaded, and weeks with Discussions are specified Please see the below sections entitled "Quiz and Exam Information" and "Tutorial and Assignment Information" to learn more about the expectations.

COORDINATORS

Professor Jill Atkinson, PhD jill.atkinson@queensu.ca

Professor Ingrid Johnsrude, PhD ingrid.johnsrude@queensu.ca

LECTURERS

MODULE 1 **Professor Rana Pishva, M.Sc. rana.pishva@queensu.ca**

- Scientific research in the field of psychology
- Research methods, Experimental Design and Ethics
- Health Psychology and Health Management
- The Biological, Psychological and Social Causes of Mental Disorders (2 weeks)
- Treatment of Mental Disorders

MODULE 2 **Professor Ingrid Johnsrude, PhD** ingrid.johnsrude@queensu.ca

- Brain and Behaviour
- Functional Anatomy of Sensation
- Perception
- Cognitive Neuroscience, consciousness and attention
- Learning
- Attention and Memory

MODULE 3 **Professor Beth Kelley, PhD** kelleyb@queensu.ca

- Language
- Genetics and Intelligence
- Lifespan Development
- Major Theories of Developmental Psychology
- Self and Others: A comparative perspective
- Social Development

MODULE 4 **Professor Ada Mullett, M.A.** mulletta@queensu.ca

- Evolution, Heredity and Behaviour
- Motivation
- Emotion
- Personality Theories
- Social psychology

TEACHING ASSISTANTS

Graduate-student teaching assistants (TAs) will answer your questions on the Moodle Q&A forum, they will facilitate your Discussions on Moodle, respond to your enquiries to PSYC100D@queensu.ca, apply marking rubrics to your Discussion posts, to your Assignments, and to the final exams. Biographical

information on your TAs can be found on the Moodle Course Page, under Course Syllabus and Other Important Information.

OVERVIEW AND KEY DATES

(The schedule of readings to accompany each week is posted on Moodle, in the Weekly Checklist for each week)

Week 1 **(Sep 9 - 15)**	Scientific research in the field of psychology
Week 2 **(Sep 16 - 22)**	Research Methods, Experimental Design and Ethics **Discussion #1 – Sept 18 -22** **Week 1-2 Quiz to be completed by Sept 23 at 4:00pm**
September 20	Last day to add Fall Term and Multi-Term classes Last day to drop the first half of multi-term classes (A portion) without financial penalty
Week 3 **(Sep 23 - 29)**	Health Psychology and Health Management **Assignment 1 Due – Sept 27th at 4:00pm**
Week 4 **(Sep 30 - Oct 6)**	The Biological, Psychological and Social Causes of Mental disorders – Pt. I **Week 3-4 Quiz to be completed by Oct 7 at 4:00pm**
Week 5 **(Oct 7 - 13)**	The Biological, Psychological and Social Causes of Mental Disorders – Pt. II **Discussion #2 – Oct 9-13**
Week 6 **(Oct 14 - 20)**	Treatment of Mental Disorders **Week 5-6 Quiz to be completed by Oct 21 at 4:00pm**
Week 7 **(Oct 21 - 27)**	Brain and Behaviour **Assignment #2 Due – Oct 19th at 4:00pm**

Week 8 **(Oct 28 - Nov 3)**	Functional Anatomy of Sensation **Week 7-8 Quiz to be completed by Nov 4 at 4:00pm**
November 1	Last day to change exam centre location for off-campus exams (December 2013 exams) without financial penalty
Week 9 **(Nov 4 - 10)**	Perception **Discussion #3 – Nov 6-10**
Week 10 **(Nov 11 - 17)**	Cognitive Neuroscience, Consciousness and Attention **Week 9-10 Quiz to be completed by Nov 18 at 4:00pm**
Week 11 **(Nov 18 - 24)**	Learning **Assignment 3 Due – Nov 15th at 4:00pm**
Week 12 **(Nov 25 – Dec 1)**	Attention, Memory, Reasoning and Decision-Making **Discussion #4 – Nov 27 – Dec 1** **Week 11-12 Quiz to be completed by Dec 2 at 4:00pm** **Assignment 4 Due – Dec 6 at 4:00pm**
December Break – Winter term begins January 6, 2014	
Week 13 **(Jan 6 - 12)**	Language
Week 14 **(Jan 13 - 19)**	Genetics and Intelligence **Discussion #5 – Jan 15-19** **Week 13-14 Quiz to be completed by Jan 20 at 4:00pm**
January 17	Last day to drop the second half of multi-term classes (B portion) without financial penalty
Week 15 **(Jan 20 - 26)**	Lifespan Development
Week 16 **(Jan 27 – Feb 2)**	Major Theories of Developmental Psychology **Assignment 5 Due – Jan 24th at 4:00pm** **Week 15-16 Quiz to be completed by Feb 3 at 4:00pm**
Week 17 **(Feb 3 - 9)**	Self and Others: A Comparative Perspective

Week 18 **(Feb 10 - 16)**	Social Development **Discussion #6 – Feb 12-16** **Week 17-18 Quiz to be completed by Feb 17th at 4:00pm**
February 17 - 21	Reading Week
Week 19 **(Feb 24 – Mar 2)**	Evolution, Heredity and Behaviour **Assignment 6 Due Feb 21st at 4:00pm**
February 28	Last day to drop Part B of Multi-Term classes without academic penalty Last day to change exam centre location for off-campus exams (April 2014 exams) without financial penalty
Week 20 **(Mar 3 - 9)**	Motivation **Week 19-20 Quiz to be completed by Mar 10th at 4:00pm**
Week 21 **(Mar 10 - 16)**	Emotion **Submit Survey Results by March 12 at noon** **Discussion #7 – Mar 12-16**
Week 22 **(Mar 17 - 23)**	Personality Theories **Week 21-22 Quiz to be completed by Mar 24 at 4:00pm**
Week 23 **(Mar 24 - 30)**	Social Psychology – Part I **Assignment 7 Due – Mar 21st at 4:00pm**
Week 24 **(Mar 31 – Apr 6)**	Social Psychology – Part II **Week 23 Quiz to be completed by April 7 at 4:00pm**
Final exam to be scheduled during Exam Period, April 10 - 26, 2014	

The shading indicates the two-week periods tested in each quiz. The quiz will open on the first day of that two-week period (i.e., Monday). The last time you can take the quiz and have it count towards your mark is always 4 pm on the Monday FOLLOWING the shaded week. For example, for the last two-week period, the 12th quiz will open by noon on March 24th, and the deadline to have it count towards your mark will be April 7th at 4pm.

STUDENTS TRAVELLING OVERSEAS

For students who will be out of Canada for the duration of the term, please note that we have had instances in the past where certain Web sites that are required to complete the online courses, including Moodle, have been blocked intermittently in some countries (e.g. China). If the course you enroll in requires the completion of online quizzes or exams, this may pose an impediment to you successfully completing the course. We do not make accommodations based on the lack of reliable Internet access. It is your responsibility to make sure that you will have adequate high speed Internet coverage for the entirety of the term.

WHERE TO GO FOR HELP

Email: PSYC100D@queensu.ca

- **Course Content Discussion Board:** TAs will answer questions on the Course Content Discussion Board on Moodle – although they will not answer right away, in order to give your peers an opportunity to answer.

- **Course Administration Discussion Board:** TAs will answer questions on the Course Administration Discussion Board on Moodle.

- **PSYC 100 E-mail**: If you have questions or concerns that you don't want to post on a discussion board, you are welcome to write to PSYC100D@queensu.ca and Jackie, our coordinating TA will either respond or will forward your message to the appropriate person. When writing an e-mail, please include your full name and student number to help us find your record. Please do not write to your TAs or Instructors using the Moodle "Send Message" option, because your e-mail address is not available and the respondent has to login to Moodle to reply, which wastes time.

- **Office Hours:** May be arranged by appointment, by writing to PSYC100D@queensu.ca. We can hold in person or online (e.g., Skype) office hours by appointment.

  If you have specific enquiries for your instructor that cannot be address by the coordinating TA, they can be referred to one of the two course coordinators Jill.Atkinson@queensu.ca or Ingrid.Johnsrude@queensu.ca. We are here to help and have set up a number of ways that questions can be asked and answered.

HOW MUCH TIME SHOULD I SPEND ON THIS COURSE EACH WEEK?

Full-time university study is like a full-time career: you should expect to spend 8-10 hours a day, five days a week on it. This course is one of your five courses. Therefore we expect you to be spending 8-10 hours per week on PSYC100. We suggest the following breakdown of those hours:

Completing/reviewing online lessons	3 hours

Reading/reviewing the Text	3 hours
Watch lecture	1 hour
Discussion participation	2 hours approximately every third week
Assignment write up	4 hours approximately every third week
Quiz	2 hours every 2 weeks
Total:	Approximately 10 hours per week

WHAT DO I NEED TO BUY?

Required Materials

Available from Queen's Campus Bookstore (http://www.campusbookstore.com):

Textbooks	Krause, Mark & Corts, Daniel. *Psychological Science: Modeling Scientific Literacy* (Hardcover or Loose Leaf). ISBN13: 9781269547635 (HC); 9781269525459 (LL) available at the bookstore.
Pearson Media Card Access Code	Required to access the weekly on-line lessons through Moodle. This is also available at the bookstore; Bundled with new textbooks; if you bought a used textbook, you will need to buy this separately (comes with eText). Be sure to compare prices if you buy it as a standalone item.
Web Materials	PSYC 100 uses a web-based learning management system called Moodle. Moodle is located at: http://moodle.queensu.ca. This site includes downloadable course notes (through Pearson) for each week, a list of the readings you should accomplish each week, message boards for students, the Question & Answer forum, etc. In sum: everything you want to know about PSYC 100.

GRADING METHOD

All components of this course will receive numerical percentage marks. The final grade you receive for the course will be derived by converting your numerical course average to a letter grade according to Queen's Official Grade Conversion Scale:

Queen's Official Grade Conversion Scale

Grade	Numerical Course Average (Range)
A+	90-100
A	85-89
A-	80-84
B+	77-79
B	73-76
B-	70-72
C+	67-69
C	63-66
C-	60-62
D+	57-59
D	53-56
D-	50-52
F	49 and below

QUIZZES AND EXAMS

There are 12 quizzes, each open for two weeks. The quizzes will be made up of 20 multiple-choice questions based on the text and online lessons covered in that two-week period. Quizzes will test ONLY the relevant two weeks of material; they are not cumulative. The quizzes can be written from any computer with high-speed internet access. Each quiz will be open for a **full two weeks** from Monday at noon until the Monday 14 days later at 4 pm, during which time **you can take the quiz as often as you like**. The highest mark you achieve in that two-week period will be recorded as your mark on the quiz. Although each quiz will remain accessible after the two-week window, your participation will no longer be counted towards your mark.

Although you can use study aids like the text, notes and the internet for quizzes, it is in your own best interest to do it ***after*** you have read the text and completed the relevant online lessons. The April exam will have very similar questions, so it is essential that you understand, for each quiz question, why the right answer is right, and why the other answers are wrong. If you do the quiz on your own and without aids, this will give you valuable feedback about your own learning.

Of the 12 quizzes, your best 10 will count towards your final grade. You may choose to miss or forego the results of two quizzes, without documentation. After that, you will receive '0' for a missed quiz and quiz grades are final. The only exception to this rule is if there are documented serious extenuating circumstances (see Special Arrangements – Illness/Personal Problems, below).

The **Final** exam is three hours in length and includes multiple-choice questions as well as

short and long-answer questions about the course material. It is held in April during the official exam period. The specific dates will be announced later in the term by the Registrar's office. When you register for the course, you will indicate the exam centre location you will use for the final exam. Students living in the Kingston area will write the final exam on Queen's campus.

Once the exam schedule has been finalized the exam date will be posted on your SOLUS account. Students living in the Kingston area will write their final exam on Queen's campus. Students writing off campus will receive an email to their Queen's email account with full details of date/time/location of their exam. Please note: off campus exams will be held on the same day as Kingston exams, but the ***start time*** may vary slightly due to the requirements of the off-campus exam centre.

When you registered for the course, you indicated the exam centre location. If you do not remember the exam location you chose, or if you wish to change your exam location, please email: cds@queensu.ca or call 613-533-3322. The deadline for changing your exam centre can be found at http://www.queensu.ca/artsci_online/e-learning/completing-your-course. You must request the change prior to this deadline or you will be subject to a non-refundable administrative fee of $100.00 per exam.

All special needs students should contact CDS, immediately following registration to inform them of any special accommodations which may be required for proctored exams. For further information regarding exams, see: http://www.queensu.ca/artsci_online/e-learning/completing-your-course.

Requests to write a make-up exam because of conflicting travel plans (e.g. flight bookings) will NOT be considered except under extraordinary circumstances. Students are advised to wait until the final exam schedules are posted before making any travel arrangements.

DISCUSSIONS AND ASSIGNMENTS

For the Discussions, you will need to: (1) access the online Discussion board on the first day of each Discussion to submit your preparatory work, and (2) participate in the Discussion periodically over the next four days (although you can miss days if you are organized). Within the Discussion week, the Discussion board will open at noon on the Wednesday and close at midnight on Sunday. During this 5 day period, you will be expected to actively participate in that week's discussion topic by contributing at least 4 quality posts in addition to your initial preparatory post. Information on the discussion topics will be posted on Moodle under the corresponding week and will relate to the assignment.

Assignments have submission deadlines (see key dates, above). You will need internet access to submit your assignments electronically on or before the due date. The seven assignments are coupled with the Discussions such that participation in the latter should help you with the former. Each assignment is due on the Friday after the Discussion ends.

SPECIAL ARRANGEMENTS

Disabilities

If you are **registered with Disability Services** (Lasalle Bldg, 533-6467; http://www.queensu.ca/hcds/ds/) **special accommodations** are allowed under the following conditions:

1) The student notifies the Coordinating TA Jackie (PSYC100D@queensu.ca) of their need for accommodation in advance. If such contact has not been made, it may not be possible to provide the accommodations in a timely fashion. ***Please note that it is important to contact Disability Services as early as possible in Fall Term to allow time for you to be registered for special needs consideration.***
2) The student provides documentation PSYC100D@queensu.ca.

Faith Observance

If you are unable to write any quiz or exam due to faith observance, please contact the Coordinating TA PSYC100D@queensu.ca **early in the term,** to make alternate arrangements for all relevant dates. Last minute requests will not be accommodated.

Illness/Personal Problems

If you are too ill to write an exam, or if you are not able to perform well due to a ***serious extenuating*** circumstance for which you can provide documentation (e.g., death in the family), you must email PSYC100D@queensu.ca **prior** to the exam or by phone (533-2493) and then **do not write the exam**. Instead, please seek medical treatment or counselling as needed and provide the UG office (Humphrey 225: ugpsyc@queensu.ca) with the documentation, and with a completed *Request for an Exam Deferral* form.

Once an exam is written, **your grade stands**. You will have the opportunity to drop the course in January once you have your mid-year grade. If you are unsure about how to proceed, please e-mail PSYC100D@queensu.ca and ask to consult with Dr. Jill Atkinson. Otherwise, if you choose to continue in the course, you are considered to have made a valid attempt and your final grade stands. If something happens **after** the drop date, please email PSYC100D@queensu.ca and ask to consult with Dr. Jill Atkinson.

Students who cannot write an exam during the April exam period due to a serious, extenuating circumstance (with the supporting documentation required as outlined above) must be available to write a deferred exam during the Psychology Department's *Make up Exam period*, April 29th, or September 13/14th, 2013.

See http://www.queensu.ca/psychology/Undergraduate/psycdepartmentalpolicies.html for more information.

OTHER SERVICES AND HELP

Student affairs supports a diverse array of programs and services to help students: please see http://www.queensu.ca/studentaffairs/index.html
This website will direct you to resources for students in distress, for the walk home service, and many others.

Difficulties?

- If you are having personal difficulties that make it hard to learn, or to keep up with the material, contact the Coordinating TA at email PSYC100D@queensu.ca.
- You are encouraged to contact the Queen's counselling service, at http://www.queensu.ca/hcds/
  They provide a range of helpful services for students.
- There are several options when you run into difficulty, but you need ***to tell us as soon as possible***. Do not just keep falling behind!

TIPS FOR SUCCESS

- Check Moodle frequently for course announcements and weekly updates regarding readings, tutorial/discussions and assignment requirements.

- Read the appropriate sections of your text and review the online course notes *before* you participate in the tutorial/discussions.

- Seek clarification as soon as possible about any confusing concepts.

- Contribute questions (and answers!) to the Question & Answer Discussion Board on Moodle.

- Complete your tutorial/discussion preparatory work on time, and participate actively in discussions. Submit your assignments on time.

- Contact Learning Strategies Development for help in preparing for and writing essays and multiple-choice exams. They are located in the Learning Commons at Stauffer Library. Visit www.queensu.ca/qlc/ for learning strategies workshops and study tips.

- Note that there are *no* copies of previous final exams available. However, the bi-weekly quizzes are excellent preparation for the multiple-choice portions. If you stay on top of the material, do the quizzes as described above, and practice short-answer questions, you will be well prepared. *We do not support the 'exam preparation' companies that come onto campus in the final few weeks before exams. These companies do not have sanctioned access to the PSYC100 course material and may not be working from a current, updated syllabus.*
  Your Psyc100 team - Instructors and TAs – are in the best position to help you prepare for exams!

MOODLE SITE

Announcements Forum

The instructor will use the Announcements forum to post news to the class. Copies of the announcements are also sent to your Queen's email account.

Question & Comment Forum

You are encouraged to use this forum to post questions of general interest to the class. The TAs and other students in the class can reply to the posts in this forum. Copies of the forum posts are also sent to your Queen's email account.

Calendar

The calendar located in the top right corner of the course Moodle homepage shows important course dates, such as assignment due dates. Please check the calendar frequently.

COMPUTER REQUIREMENTS

Microsoft Window Client:

- Windows: XP/Vista/Windows 7
- Pentium III 1 GHz processor
- 256 MB RAM
- Soundcard with speakers and microphone or preferably a headset

Mac:

- OS X 10.5
- G4, G5 or Intel processor
- 256 MB RAM
- Internal, USB or external iSight microphone

Browser:

- FireFox (recommended)
- Internet Explorer version 6 or higher

Java:

- Version 1.5 or higher (Note: Windows users can use only the 32-bit version of Java - not the 64-bit version)

Internet Connection:

- High speed access: ADSL, Cable or better

Media Player:

- Flash 9 or higher

Adobe Reader

- Version 7 or above

QUEEN'S EMAIL

The university communicates with students by Queen's email. Please check your email regularly to ensure you do not miss out on important information.

EMAIL & MOODLE HELP - MONDAY TO FRIDAY

Contact CDS: cds@queensu.ca or phone 613-533-3322
OR
Submit your problem to ITS:
https://www.queensu.ca/its/forms/itsc/helpform/ or phone 613-533-6666.

RESOURCES AVAILABLE TO YOU

The Library is here to help you make the most of your time at Queen's. It offers many great services to enhance your learning while at Queen's.

General Library Services
http://library.queensu.ca

Writing Services
http://queensu.ca/writingcentre

Health, Counselling and Disability Services supports the personal, academic and social development of students at Queen's University by providing a range of programmes and services appropriate to their needs, and by participating in associated activities.
http://www.queensu.ca/hcds/mission.html

Career Services offers students, faculty, employers and alumni various services including workshops.
https://careers.sso.queensu.ca/home.htm

ACADEMIC INTEGRITY

Academic integrity is constituted by the five core fundamental values of honesty, trust, fairness, respect and responsibility (see www.academicintegrity.org).

These values are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the "freedom of inquiry and exchange of ideas" essential to the intellectual life of the University (see the Senate Report on Principles and Priorities
http://www.queensu.ca/secretariat/policies/senateandtrustees/principlespriorities.html).

Students are responsible for familiarizing themselves with the regulations concerning academic integrity and for ensuring that their assignments conform to the principles of academic integrity. Information on academic integrity is available in the Arts and Science

Calendar (see Academic Regulation 1), on the Arts and Science website (see http://www.queensu.ca/artsci/academic-calendars/regulations/academic-regulations/regulation-1), and from the instructor of this course. For current policy updates visit: http://www.queensu.ca/artsci/academics/academic-integrity

Departures from academic integrity include plagiarism, use of unauthorized materials, facilitation, forgery and falsification, and are antithetical to the development of an academic community at Queen's. Given the seriousness of these matters, actions which contravene the regulation on academic integrity carry sanctions that can range from a warning or the loss of grades on an assignment to the failure of a course to a requirement to withdraw from the university.