ATTENTION GRADUATE STUDENTS

Educational Development Associate
Centre for Teaching and Learning

Applications are invited for the position of Educational Development Associate (EDA) in the Centre for Teaching and Learning!

Educational Development Associates work under the supervision of Educational Developers at the Centre for Teaching and Learning (CTL) to design, implement, promote and evaluate educational programming for TAs’, graduate students’ and post-doctoral fellows’ development as post-secondary teachers. In addition, EDAs develop resources and act as consultants for their peers on matters of teaching and learning and contribute to educational research.

This salaried position requires a commitment of 5 hours per week from August 1, 2021 through April 30, 2022. Orientation to the position will be hosted by the CTL in August 2021.

To be eligible, candidates must be registered as full-time graduate students, in any discipline, at Queen’s University and should:
- Keen interest in teaching and learning and the improvement of both
- Experience as a teaching assistant (TA) or graduate teaching fellow (TF)
- Evidence of educational leadership which may include, but not be limited to:
  o Membership on Departmental, or other, committees related to teaching and learning or
  o Experience as a Head TA or TA trainer or
  o Completion of SGS 902 (Teaching and Learning in Higher Education) or
  o Completion of at least two PUTL components at the CTL
- Good communication skills
- Commitment to improving as a post-secondary teacher, and
- Commitment to enhancing equity, diversity and inclusivity in teaching and learning

This is an opportunity for graduate students from across the disciplines to develop personally and professionally. If you have the skills and commitment we are looking for to help support the improvement of teaching and greater inclusion and diversity in the Queen’s teaching and learning environment, please apply.

To Apply:
Your application should include:
1. A completed EDA Application Form named using the format LastNameFirstName_Application. Please find the application form on the CTL’s Educational Development Associate webpage.

2. A resume (2-3 pages) relevant to the specifics of this posting, named as LastNameFirstName_CV.

Documents can be submitted as either Microsoft Word or PDF files. All application material should be submitted to the CTL at ctl@queensu.ca by Monday June 14th at 4:00 pm to the attention of Dr. Karalyn McRae. Shortlisted candidates will be invited for an interview the week of June 28th, 2021.

If you have any questions about the EDA application or require the application form in an alternative format, please contact the Centre for Teaching and Learning at ctl@queensu.ca.